

PLANNING MINNESOTA



American Planning Association
Minnesota Chapter

Making Great Communities Happen

March-April 2018



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March-April 2018

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2018 is Off to a Great Start



**From the
President**

Just a few months into 2018, APA Minnesota has much to celebrate.

The American Planning Association will be hosting its annual National Planning Conference April 21 – 24 in New Orleans. APA Minnesota will be hosting a Minnesota Gathering the evening of Saturday, April 21. More details and registration will be coming soon. For more information on the National Planning Conference, visit www.planning.org/npc.

Speaking of the National Planning Conference, APA Minnesota has just learned that Minneapolis has been selected to host the 2024 National Planning Conference.

APA Minnesota is excited to celebrate the selection of Dr. Carissa Schively Slotterback to the College of Fellows of the American Institute of Certified Planners (FAICP). This is one of the highest honors for APA members. Dr. Carissa Schively Slotterback will be honored at the 2018 National Planning Conference.

APA Minnesota's Planners Day at the Capitol was held on Wednesday, March 14. This year, the Legislative and Law Committee refreshed the format and introduced new ways to advance great planning policy. There are a number of legislative priorities at the State Capitol of interest to Planners. I hope you take the time to learn more and help APA Minnesota continue to advocate for good Planning Policy that will continue to create great communities for many years into the future.

Also, keep your eye out for our annual Spring Event in early May. Originally added as an opportunity to supplement the Fall Conference approximately ten years ago, this event has evolved into an exciting day long mobile workshop.

Finally, save the date for APA Minnesota's Annual Conference September 26 – 28 in Rochester. This year, APA Minnesota will be hosting the Upper Midwest Planning Conference along with APA Iowa and APA Wisconsin. For more information, please visit www.plannersconference.com. Requests for Session Proposals is active through March 28.

We have a lot to celebrate in Minnesota.

A handwritten signature in blue ink that reads "Tim Gladhill".

Tim Gladhill

President, APA-MN

Making Planning Legible

By Kelly O'Brien

Humphrey School of Public Affairs

What good is data-driven policy research if it lives in a three-ring binder on a shelf? If it's so text-heavy that the people who need to hear about it just can't get around to reading it?

This is the problem Assistant Professor Fernando Burga is trying to solve in his Land Use Planning class.

Partnering with the [Resilient Communities Project](#), Burga's students are learning how to develop land use planning solutions in suburban areas and developing data visualization techniques (and some deep Adobe Creative Suite) to show real policy solutions.

The Resilient Communities Project (RCP) is a program of the [Center for Urban and Regional Affairs](#) (CURA) at the University of Minnesota, and is a cofounding member of the national [Educational Partnerships for Innovation in Communities](#) (EPIC) Network. Each year a Minnesota community is awarded the one-year partnership, and then works with CURA and its partner faculty and courses to investigate ways to become more sustainable and resilient.

This year's community is Ramsey, a city in Anoka County at the edge of the expanding Twin Cities metropolitan area. With more than 50 percent of its boundary made of rivers, only 29 percent of its land developed, and a North Star rail station in town, Ramsey faces opportunities for growth and challenges to environmental sustainability. Working with CURA, Ramsey city staff and officials developed 20 different projects they wanted to explore during their year with RCP. Their concerns address issues from affordable housing to shoreline restoration, creating a community center to development fees, and business and retail cultivation to healthy pollinator habitats.

Ramsey struggles with the common exurban and rural challenge of "changing while staying the same." The idea is to identify approaches that make the city more resilient.

Enter Burga's planning class. The 43 students took on 14 of Ramsey's projects, and in teams of three they set about to investigate. Their work included visiting Ramsey, researching policies in comparable cities, gathering data, exploring every

possible solution, and making policy recommendations.

But that was just the beginning.

Communicating a Thousand Words

"I don't do reports. I do posters. Posters generate conversation." So says Burga, who brings his expertise in public participation, land-use planning, and urban design to his teaching at the Humphrey School. His approach is unusual for public policy schools but common to planning programs, which are often housed with architecture and design at other universities.

So this semester Burga's students juggled the dual challenges of researching and developing real-world policy solutions while also learning software programs that are usually the domain of professional urban designers, architects, and artists. They created maps, elevations, cross sections, before-and-after scenarios, and diagrams. They developed color palettes and font systems. And throughout the semester they applied a design approach, "failing forward," refining and reiterating until their poster series were completed for a public presentation in the Humphrey School atrium on December 8.

First-year MURP student Tram Hoang not only developed affordable housing policy options, she also worked with Illustrator and InDesign for the first time, and appreciated the experience. "It's a skill that is lacking in emerging planners. Because a lot of the time we forget that design can be very important in communicating information, and an image can communicate a thousand words."

PeggySue Imihy, another first-year MURP, tackled development fees with her project, and echoed Hoang's thoughts. "It's something that as planners we'll have to do in our careers, make text-heavy info that can be really boring in report form look visually engaging. It makes you think critically about how to take this topic and make it relatable."

"How do you make planning legible? And fun?" Burga asks. With each team creating nine or so posters to tell their policy narrative, Burga imagined a museum-like experience where the viewer has time to reflect and connect with information that is educational and deliberative. With more than 130 posters exhibited by the class, it was an intense, immersive experience.



Making Planning Legible (cont.)

And officials from Ramsey took notice.

“The visual approach to communicating research, data collection, and recommendations was exactly what we were looking for,” said Tim Gladhill, the community development director for the City of Ramsey. “We too often default to professional jargon that doesn’t translate well to our residents and business owners. We believe [this approach] will set a new standard for how we develop policy and communication documents.”

He continued, “We were blown away by the presentation. The projects far exceeded our original expectations and the students knocked it out of the park.”

“I wanted us to create an overwhelming experience where the

audience is surrounded by policy narratives that they can engage with,” says Burga. “My goal is for [planning staff] to run away with the posters. They want to have them in their offices, thinking, ‘This is what we’ve been asking for, and now it’s here.’ A graph, a pie chart, a rendering... woven together in a cohesive narrative.”

Reprinted with permission from Humphrey School News, December 15, 2017.



Students from Fernando Burga's Land Use Planning course presented their policy recommendations to the City of Ramsey via posters at an event on December 8, 2017. **Photo:** Bruce Silcox.



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Planning, Ethics and Social Values



By David Schultz

Planning is really about ethics and comp plans are ethical codes. We normally do not think of the work we do as being about ethics or values, but it really is, and we should not forget that.

We like to think of the world of planning as fact or evidence-based. It is about looking at Census data, or a zoning map, or economic growth patterns and based on the facts we know, we develop

plans for the future, whether they be comp plans, new housing, or designing roads.

Our's is an objective field where we strive to act in ways that are rational and make the most sense. Like you, when I was a director of code enforcement and planning, I got frustrated when politics entered the picture. Political choices ruined plans. They disregarded facts or ignored critical data, compromising the integrity of the plan or project I was working on.

The field of planning should be evidence-based and factual. Too much that counts for planning is political, or it endorses policy options that lack evidence to support their efficacy. Or they allow for the creation of plans or projects that one knows are simply going to fail. All of us should want to encourage better use of facts and evidence in planning. I once said to my mayor who envisioned the city as a major financial hub, the demographics and industries do not support such a vision. To craft a plan with that vision of the city in mind simply was not realistic.

Yes in saying that planning needs to be evidence-based, we also forget that there are major normative considerations or values at stake. Planning is about normative choices, specifically in reconciling them. On one level, planning is a set of normative choices about the ideal neighborhood—single family or mixed use. This is why land use and other planning decisions are often so contentious.

Normative choices are being made about land and the future of communities. People differ in the often rival or contrasting views of what their vision of a good community looks like. It is about a normative vision of a community in terms of what type of jobs or businesses one wants. At one time planning made ugly normative or ethical choices endorsing racial segregation through red lining. Planning at its worst panders to NIMBYs, uses exclusionary zoning to keep certain people or businesses out, or engages in practices where communities seek to export undesirable uses to another jurisdiction.

Philosopher David Hume once said that one cannot derive an ought from an is. By that he meant that facts alone do not determine what we ought to do. What is the case and what

out to be are separate questions, but facts can help us decide what ought to be the case. Facts, as interpreted, or combined with the normative choices we as a society, state, or community have prescribed, define the elements of good planning.

Why is all this important? Think about how the nature of comp planning has changed. When I started in the field back on the 1980s do a comp plan was simply about land use, bricks, and mortar.

By that, we thought about issues such as zoning for development and land use issues, but not much more. But now think about how the field has evolved. It was a decade or so ago that comp plans started to take into consideration health issues. We as a society are fat and out of shape. We do not walk enough.

Maybe comp plans need to make communities more walkable. Maybe we need to think about how to incorporate healthy living choices into land use considerations. All this was novel at the time, now as planners we are getting comfortable in considering variables that incorporate public health data into our work. No doubt some communities are thinking whether there is a role for planners in addressing the opioid epidemic.

Now think about the comp plans that many of you are now finishing within the Twin Cities metro region. The newest issue is addressing hunger and food access issues. We all know about food deserts, communities where there is simply no or little access to good food or a range of food choices. Some communities may lack a real grocery store, or need a farmers market, or space for community gardens. Comp plans soon set for review by the Met Council will look at how well communities address food access issues.

For some this is turning planning into social engineering. In some ways planning always was this. But viewed in a different light it is about recognizing how the architecture and structure of our communities helps define the quality of life for our cities. It is about recognizing that planning is about linking facts to values.

It is about recognizing that as planners we play an important role in facilitating and reconciling facts with values. Viewed in this light, it is no wonder planning is a complex field. We are asking planning and planners to use their craft to help address complex social issues. Exploring how we do this will be the theme of this column and future articles by me.

David Schultz is a Hamline University Professor of Political Science and a University of Minnesota Professor of Law. He is also a former city director of code enforcement, zoning and planning and a housing and economic planner.

Slotterback Accepted into College of Fellows

We are pleased to announce that Dr. Carissa Schively Slotterback has been accepted into the American Institute of Certified Planners' Class of 2018 College of Fellows.

According to APA: "Election to Fellow is one of the highest honors that the American Institute of Certified Planners bestows upon a member. Fellows of AICP are honored in recognition of the achievements of the planner as an individual, elevating the Fellow before the public and the profession as a model planner who has made significant contributions to planning and society. Fellowship is granted to planners who have been members of AICP and have achieved excellence in professional practice, teaching and mentoring, research, public and community service, and leadership. Those chosen become members of the College of Fellows."

The following summary of her accomplishments and contributions to the chapter, as presented in the nomination letter sent to APA from APA MN:

Dr. Slotterback has a distinguished career and represents the pinnacle of achievement and impact in the planning profession as a professional and academic planner, professor, published researcher, dedicated volunteer and meaningful contributor to APA and the Association of Collegiate Schools of Planning (ACSP), and a mentor to a generation of planning students through her teaching, advising, and mentoring.

Dr. Slotterback initiated and has sustained a critical connection between the planning profession and academia, both through her professional work and in a volunteer capacity. This connection started early in her tenure at the University of Minnesota's Humphrey School of Public Affairs when she joined the APA Minnesota Board as faculty liaison in 2006. Dr. Slotterback's engagement, which followed on only occasional involvement by other academic colleagues in the state, has directly led to a number of meaningful and long-term outcomes for the Chapter.

A dramatic increase in student participation in APA and attendance at state conferences;

A direct tie between students and planners through the active University of Minnesota Planning Student Organization, which won a 2017 APA award for its engagement with the state chapter

and which Dr. Slotterback coached students in starting in 2005;

A consistent and strong voice for planning students and young professionals on the board of the Minnesota Chapter, which has led to the creation of many student-oriented activities, a Young Professionals Group in the Chapter, and most recently, a mentorship program; and

Enhanced connections to other planning programs in MN, through Dr. Slotterback's ongoing outreach to planning-focused faculty and students in other universities in the state.

Having Dr. Slotterback serve as a member of the APA Minnesota board as faculty liaison for over 10 years has provided a direct link between planning students and planning professionals, unveiling countless opportunities for connections and networking, leading to internships, jobs, and careers. Informed by her engagement with APA national and the Association of Collegiate Schools of Planning (ACSP), Dr. Slotterback has also elevated the APA Minnesota board's awareness and engagement on issues such as planning program accreditation, student and school membership opportunities, and AICP certification.

Also significant is Dr. Slotterback's leadership in creating the FAICP Nominating Committee in 2009 and her role in leading four, and co-leading a fifth, successful nominations of Minnesota planners to the College of Fellows. These nominations to FAICP were the first from Minnesota in recent memory. These efforts have made the AICP credential more visible and even more celebrated in Minnesota. The University of Minnesota's consistent presence at the top of the AICP pass rate list is surely influenced by Dr. Slotterback's efforts to connect her students and young professional to the APA organization and personally model the value of AICP certification for planners in all types of organizations.

Beyond her engagement with APA and APA Minnesota, Dr. Slotterback has linked hundreds of students with real-world planning projects and community clients through her founding and leadership of the Resilient Communities Project (RCP). Many current professional planners in Minnesota are alums of this project and had the opportunity through RCP to contribute their expertise and passion to planning and sustainability



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projects in communities around the Twin Cities. With RCP's emergence as a national model of engaged-education, the program has also drawn attention to the innovative sustainability efforts of the community partners in Minnesota.

Through her research on a variety of planning topics, Dr. Slotterback has provided leading edge research on planning practice-relevant topics, most notably in public engagement, healthy communities, technology, and environmental planning. She has worked with planning practitioners on many of her research efforts, engaging them on advisory committees, studying and reporting on their innovative planning practices, producing reports and other research products targeted to planners, and sharing her findings to practitioner-oriented groups in well over 100 practitioner-oriented presentations. She has been a frequent presenter at the APA and APA Minnesota conference.

As Director of the Urban and Regional Planning program, and now as Associate Dean at the Humphrey School of Public Affairs, Dr. Slotterback serves in impactful leadership positions and utilizes her influence to make student's work more valuable, engaging, and applicable. She led a major Master of Urban and Regional Planning program curriculum update in 2010, incorporating content related to land use planning, urban economics, and spatial/social dynamics; retooling concentrations based on student interest; and adding new elective courses taught by practicing planners. As an invited member of APA's Student and New Planner Task Force, she advocated for student engagement in APA and offered critical insights on supporting them as they transition to practice. On the task force, she shared insights from her experience at the University of Minnesota, but was also informed by her engagement with non-PAB accredited and planning-related academic programs in Minnesota. Throughout the recent membership update process, Dr. Slotterback maintained contact with APA Minnesota and highlighted opportunities for expanded student membership and discussed financial implications for the chapter.

While maintaining ongoing and extensive engagement with planning practice, Dr. Slotterback also stands out among her peers in publishing 24 peer-reviewed articles and book chapters, as well as 16 major professional reports, and 20 articles in professional-oriented publications. Her research is widely cited and has led to invited presentations at conferences and universities, and service as a reviewer for multiple research centers and programs in the U.S. and around the world. Dr. Slotterback's academic resume is formidable. Of particular note are her collaborations with universities, faculty from multiple disciplines, and research centers from across the country, and more



recently around the world through her work on energy and urban planning with the International Energy Agency.

Her involvement with ACSP, including holding national office as elected secretary of the ACSP Governing Board has allowed Dr. Slotterback to influence and lead a group of national peers in our planning community. Her ability to bring together members of the ACSP and the APA, which is challenging work, has proven effective at making strides toward bridging the divide. Through her work with ACSP, she has been highly engaged on issues of diversity, communication, innovative planning curricula, and visibility of the planning profession.

Dr. Slotterback also shows her leadership in planning by contributing in significant and visible ways to policy and advisory committees, striving to address important public issues including health, sustainability, and climate change. She is frequently invited to serve on statewide advisory committees in Minnesota, where she offers wisdom gleaned from her research, as well as thought leadership to contribute to the development of policy at state and local levels. She is currently serving or has previously served on the Minnesota Environmental Quality Board's Advisory Committee, the Minnesota Health Impact Assessment Coalition, the Minnesota Pollution Control Agency's Green Step City Advisory Council, the Board of Water and Soil Resources Working Lands Partnership, and the Urban Land Institute's Minnesota Chapter Advisory Committee.

A person's contributions to the profession should not only be evaluated solely on their contributions, but also on the legacy they leave in the form of their students, mentees, and collaborators' successes. Dr. Slotterback has a legacy of talented, passionate, and engaged planners she has taught, advised, employed, and trained throughout her career. She is a role model. Everyone who meets, works with, and interacts with her has the utmost admiration and respect for her tireless work, which cuts across multiple sectors. She is generous with her time and her talents and consistently sets a standard for her colleagues and students in giving back to the profession. Her students consistently win APA Minnesota student awards and the list of accomplishments and distinguished roles held by her former students is extensive and include the state's top public and private planning professionals.

Dr. Slotterback will be inducted into the FAICP during the National Planning Conference in New Orleans on Sunday, April 22. All present are welcome to attend. Please join APA MN in congratulating Dr. Slotterback on this well-deserved honor!

Legislative and Law Update

As the first committee deadline of March 22nd approached, committees in the Minnesota House of Representatives heard several bills, including bills that were introduced during the week of March 19th.

The Legislative Water Commission will meet on Monday, March 26th. The Commission will cover:



- Presentation: "Water-Level Changes in Lakes in the Northeast Metro: Why do they differ?" Perry Jones, U. S. Geological Survey (15 minutes)
- Clean Water Fund- proposed funding- discussion
- 2018 LWC Legislative Recommendations: Feedback and Next Steps (time as needed)

There are several bills pertaining to transportation, metropolitan government, environment, economic development (study), real estate, agriculture, and a change in PACE. Some of these bills on the agendas were introduced on Monday. Some have not yet been introduced.

The airport zoning bill is being heard again. HF3044 (BATC Bill) is scheduled. HF 30776 (Metropolitan congestion management component of the corridors of commerce program created, metropolitan fiscal disparities program reformed, and payments to the trunk highway fund provided.) is an interesting bill.

Bills of interest include:

[HF2940](#) Pollution Control Agency prohibited from raising certain fees, and report on expenditures of fee proceeds required.

[HF3484](#) Rural economic development study funding provided, and money appropriated. (This is for the Center for Rural Policy and Development)

[HF2887](#) Nitrogen fertilizer rules prohibited unless approved by law.

[HF2829](#) Real estate appraisals regulated, advisory board created, and duties prescribed. (This bill creates the Real Estate Appraisal Advisory Board (the "board"), which will provide input and recommendations to the commissioner of commerce regarding real estate appraisers, including relating to the issues of licensing, public disciplinary matters, continuing education, and industry-related trends.)

[HF1933](#) Airport Zoning

[HF3044](#) BATC Bill: Agencies required to determine the impact of a proposed rule on the cost of residential construction or remodeling, notice to the applicable legislative committees

required, and legislative committee permitted to require approval of a rule by law.

[HF3917](#) Metropolitan Council Staggered Terms

HF3369 DE1 amendment - Transportation and Regional Governance Policy Omnibus bill.

HFXXXX (Hertaus) - Pending Introduction Colocation of freight rail and passenger light rail prohibited.

HF3369 Metropolitan Council transportation finance, budgeting, appropriations, accounting, fiscal planning, and reporting provisions established and modified.

HF4028 Storm water rule application restricted.

HF3836 Agricultural best management practice loan conditions modified to include environmental service providers, and drainage law modified to accelerate ditch buffer strip implementation.

HF3688 Energy improvements program modified, consumer protections for residential property assessed clean energy loans, and remedies provided.

HF3688 Energy improvements program modified, consumer protections for residential property assessed clean energy loans, and remedies provided.

[HF3771](#) Fiscal note provisions effective date modified, and provisions governing the Legislative Budget Office modified.

[HF3666](#) Electronic device recycling requirements modified, loan program terms modified, and disposal facility certificate rulemaking required.

[HF3776](#) Metropolitan congestion management component of the corridors of commerce program created, metropolitan fiscal disparities program reformed, and payments to the trunk highway fund provided.

Legislative Water Commission

III. Science Issue Presentation: Water-Level Changes in Lakes in the Northeast Metro: Why do they differ? Perry Jones, U. S. Geological Survey (15 minutes)

IV. Clean Water Fund- proposed funding- discussion

V. 2018 LWC Legislative Recommendations: Feedback and Next Steps (time as needed)

VI. 2019 Legislative Recommendations Process

VII. Summary of feedback with LWC Members, agencies and organizations—issues and priorities (as time allows)

VIII. Summary of "water" legislation in process (as time allows)

IX. Next meetings Monday, April 23, 2018

Events and Information

2018 GTS Land Use Workshops

Discover new classes and opportunities for learning this year. Registration is open for 2018 GTS Land Use workshops.

From basic to advanced core content, to special and emerging topics, the Land Use Training and Education Program is designed to provide an opportunity for anyone who works in or is impacted by land use planning and zoning to engage in conversations and collaborative learning that will drive toward equitable and sustainable land use outcomes. 2018 topics include:

- Basics of Planning & Zoning
- Beyond the Basics of Planning & Zoning
- Your Role as Planning Commissioner
- Public Participation Techniques
- Managing Risk
- Economic Development
- Collaborative Governance

Land Use workshops take place in various regions across the state, and this year, several include a virtual option, so you can take the training from the comfort of your office or home. Workshops include practical content, opportunities for in-depth study, and hands-on application as well as handouts and reference materials. Presenters have extensive backgrounds in their discipline areas.

The [GTS website](#) has more information about individual sessions, and information on how to register.

Now Accepting 2018 Great Places in America Suggestions

Does your chapter have a Great Places program? Beginning this week, chapters can submit their nominations for 2018 [Great Places in America](#). Submit past chapter-level designees for consideration nationally in [four, easy steps](#). Great Places designees will be celebrated at APA's Policy and Advocacy Conference in September and announced during National Community Planning Month in October. The suggestion deadline is Wednesday, April 25.

Chapter leaders are also encouraged to spread the word to their vast member and non-member networks. Anyone – including elected officials and the public – can submit a Great Place. Remember, a Great Place in your community demonstrates the importance of planning, provides an opportunity for promotion and tourism, and illustrates how local policies and projects strengthen our communities. Help APA tell the nation's best planning stories to decision makers and the media this October. [Get started](#) on your suggestions today!

Call for Presentations

The Canadian Institute of Planners, in partnership with the Manitoba Professional Planners Institute, is hosting its 2018 National Conference in Winnipeg (July 19 -22, 2018). Recognizing that city and community building crosses many disciplines, the 2018 Conference is inviting participation from all its allied

2018 Land Use Training & Education Program



professions (architecture, landscape architecture, engineering,



Events and Information (cont.)



join planners from across Canada in dialogue about the core issues that shape our communities.

The theme of the 2018 Conference is *SOUL* – focusing on how culture, the environment, social dynamics and history shape the SOUL of our communities. The Conference will challenge participants to reflect on what SOUL means to planning and how it informs the work of planners and city-building professionals alike.

Please encourage your members to submit their abstracts and attend the Conference. For more information or to register, please visit: www.cip-icu.ca/soul_2018

Disaster Recovery Webinar

The Virginia Chapter of APA is sponsoring a free webinar entitled [Hurricane Matthew - Finding the Silver Lining through Mitigation and Disaster Recovery](#) on Friday, April 13, 2018 12:00 PM - 1:30 PM CDT.

Disasters in the United States result in billions of dollars in damage and disrupt millions of lives each year. While different areas are susceptible to different types of disasters, all communities can take steps to be more resilient and prepared to begin a comprehensive, whole-community recovery effort immediately after a disaster strikes. The Federal Emergency Management Agency (FEMA) works to ensure that communities have the tools needed to make informed decisions to reduce risks and vulnerabilities and to effectively respond and recover. While the Hampton Roads area did not receive a direct hit from Hurricane Matthew, a month of rain prior to the tropical storm's landfall led to devastating damage across the region from tidal, riverine, and stormwater flooding. With an unusually high number of flooded structures well outside of the mapped floodplain, Hurricane Matthew provides a fascinating case study of the diversity of communities impacted, the varying capacity of local officials, and the complexities of navigating federal programs after a disaster.

This training highlights the case study of Hurricane Matthew and its impacts on the Hampton Roads area and the Commonwealth at large. It is designed to provide planners with a better understanding of how to address flood risk through a variety of tools and resources, and how to engage stakeholders and

transportation planning, archaeology, environmental science, real estate development, legal, governance, etc.) to

utilize best practices to address both pre-and post-disaster recovery challenges.

Measuring Multimodal Connectivity

The Federal Highway Administration has released a new guidebook, [Measuring Multimodal Network Connectivity](#). This resource primarily focuses on pedestrian and bicycle network connectivity and provides information on how to incorporate connectivity measures into state, metropolitan, and local transportation planning processes. The guide outlines a five-step analysis process, as well as providing case studies of communities where it has been applied.

Planning for Broadband Webinar

The Technology Division of the APA is hosting a free webinar entitled [Planning for Broadband](#) on Friday, April 6, 2018 12:00 PM - 1:30 PM CDT.

Broadband is an essential infrastructure for residents, businesses, institutions, and communities to participate in a global digital economy. Broadband isn't a new topic of discussion, and while much of the densely populated areas of the country enjoy quality wired and wireless connectivity, the United States still lags behind much of the developed world in broadband penetration, speed, and adoption in rural areas. While those without access to broadband infrastructure are unable to enjoy its many benefits, current research suggests the United States also has a broadband adoption and use problem. To benefit from broadband and related technologies, a community must take a comprehensive planning approach and address access, adoption, and use simultaneously. Communities across the country are taking part in local broadband and technology planning efforts, and technology planning closely follows the format of traditional planning. Stakeholders are gathering to assess the local technology landscape, gathering input from the public, identifying gaps, creating action plans, and implementing projects to increase technology access, adoption, and use with great success.

This session will make the case for local broadband planning and provide a model for engaging local stakeholders, and deliver information and examples for how to begin broadband and technology planning in your community.

Urban Forestry Webinar

Smart Growth Information Clearinghouse is sponsoring a webinar entitled [Teaming Up for Urban Forestry: New Tools to Build and Energize Local Sustainability Efforts](#).

Events and Information (cont.)

Urban forestry requires many team players. And one of the biggest challenges to growing any community's urban forest is building that team: not just foresters but professionals from many disciplines, policymakers, planners and the public.

The Vibrant Cities Lab, a new website launched by the U.S. Forest Service, American Forests, and the National Association of Regional Councils, is an innovative, multi-faceted resource that can help build, inform and energize that team.

Whatever your job, or whether you just care about your town, trees can help clean water and air, address climate change, improve public health and safety, promote energy conservation, even improve student performance. And that's just part of the list. Healthy urban forests help grow sustainable communities in many ways, wherever you live. This webinar will explore the resources available to help policymakers and municipal executives make decisions about the future of their community's forests, and to learn how urban forestry can help drive progress toward Smart Growth and sustainability goals.

The webinar features Laurence D. Wiseman of CenterLine Strategy and the founding president and CEO of American Forest Foundation, Ian Leahy of American Forests and Lauren Marshall of the U.S. Forest Service. Participants of the webinar are eligible for 1.5 AICP CM credits for live view only. Tuesday, March 27 at 1:00pm.

Power Pairing Breakfast

Fresh Energy has invited the American Planning Association-Minnesota Chapter to attend their upcoming Power Pairing Breakfast event on May 17: Good Energy: How solar can be a win for water, soil, farms, and pollinators.

When: Thursday, May 17, 2018, 7:00-8:30 AM CST

Where: Town and Country Club, 300 North Mississippi River Boulevard, Saint Paul, MN 55104

Cost: \$30 Fresh Energy members/Government employees/Students, \$45 General admission

Early bird discount tickets available through Thursday, April 26

Solar is booming in Minnesota and across the country, creating a vital opportunity to plant deep-rooted native grasses around and under ground-mounted solar installations that help birds and butterflies as well as improve our water quality, soil, and crop yields.

Join Fresh Energy for a conversation with Jordan Macknick, a national energy-water-land expert at the National Renewable Energy Laboratory, and Clare Lindahl, the CEO of the Soil and Water Conservation Society as we explore how we can make pollinator-friendly solar 'business as usual' in Minnesota and accelerate the practice elsewhere. Register: <https://fresh-energy.org/goodenergy18/>



VIBRANT CITIES LAB IMPACTS, RESEARCH, CASE STUDIES URBAN FORESTRY TOOLKIT RESOURCES LOGIN

Vibrant cities cultivate thriving urban forests that boost public health, safety, sustainability, and economic growth.

MAKE THE CASE
Evidence keeps growing — see research data and real examples of trees' impact.

MAKE IT HAPPEN
Get started in your own community with the Urban Forestry Toolkit.



Events and Information (cont.)

Save the Date: MN APA Redevelopment Tour in North Loop on May 4

Please join us on **Friday, May 4th** for a walking tour of recent urban core redevelopment sites in Minneapolis' North Loop neighborhood. On this exclusive tour, you will learn about the origins and vision of these sites, the key players involved, and the planning and design decisions that led to implementation. The redevelopment mobile tour will be led by City of Minneapolis Planners and other development professionals who helped make these projects come to life.

The event will start in the early afternoon on May 4th with a happy hour at one of the many local breweries that call the North Loop home to recap the day.

AICP credits have been applied for. Stay tuned for APA MN email announcements that will include more info on registration and final schedule.

APA MN 2018 Upper Midwest Regional Planning Conference

Call for Presentations and Mobile Tour
Submit by March 28!



RFPs are open for the 2018 Upper Midwest Regional Planning Conference in Rochester, MN! We are seeking innovative, interactive, and informative sessions for the upcoming conference, from September 26-28, 2018.

[Learn more and submit.](#)

APA MN Elections

Become a chapter leader, and run for an elected position

APA chapters and divisions that will elect new leaders this year are inviting candidate nominations.

The Minnesota Chapter is seeking nominations for the following positions:

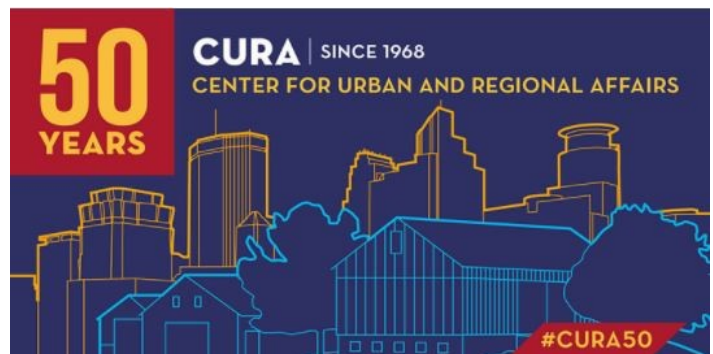
- President

- Vice-President
- Secretary
- Treasurer

If you are interested in running for a leadership position, you may sign up at the [APA nominations web-site](#). Candidates' position statements are due by May 15. Online voting will begin in August. If you have never used the nominations website, choose "Sign Up Here!" to register. You will be asked to confirm your email address before you can log in.

CURA 50th Anniversary Seminar Series

The One-Way Street of Integration: Fair Housing and the Pursuit of Racial Justice in American Cities



Friday, March 30, 2018

3:30 pm - 5:00 pm

Cowles Auditorium

Humphrey Building, West Bank Campus

Reception to follow.

How can we use housing policy to achieve greater racial and regional equity in American cities? Professor Ed Goetz discusses his new book, "The One-Way Street of Integration" and contrasts two housing policy approaches, integration initiatives and community development, and their prospects for achieving racial justice. He maintains that fair housing advocates have adopted a spatial strategy of advocacy that has increasingly brought fair housing concerns into conflict with community development efforts. Goetz argues that integration efforts focus on the spatial arrangement of people and ignore underlying racism and issues of economic and political power. Community building initiatives have the greater potential for connecting to social change and social justice efforts.

Following Dr. Goetz's presentation there will be a panel discussion.

Events and Information (cont).

sion including leaders in community organizing, community development, and education. The panelists include DeAnna Dodds Cummings, Nelima Sitati Munene, and Chris Stewart.

[Register now](#) for the first seminar series event.

Now Accepting 2018 Great Places in America Suggestions

Help APA tell the nation's best planning stories to decision makers and the media this October.

APA is accepting suggestions for its 2018 [Great Places in America](#). Great Places designees will be celebrated at APA's Policy and Advocacy Conference in September and announced during National Community Planning Month in October. The suggestion deadline is Wednesday, April 25.

Submit past chapter-level designees for consideration nationally in [four, easy steps](#).

Anyone – including elected officials and the public – can submit a Great Place. A Great Place in your community demonstrates the importance of planning, provides an opportunity for promotion and tourism, and illustrates how local policies and projects strengthen our communities. [Get started](#) on your suggestions today!

Metropolitan Council PlanIt Update

Check out some of the new [PlanIt](#) resources and Local Planning Handbook updates for this month!

- PlanIt Podcast: Episode 12: [Placemaking and Community Engagement](#) - Space and place define our cities. According to Max Musicant, the Founder and Principal at [The Musicant Group](#), place and space can be used for creative activities, or to foster community engagement with groups who may not normally be at the table. In this episode, we talk about placemaking and community engagement with underrepresented populations. We recorded this episode at the [Capella Tower](#) in downtown Minneapolis, where the Musicant Group helped change the [use of common spac-](#)

[es](#) in the building. We apologize for the audio quality of this podcast.

- The Council's regional [Climate Vulnerability Assessment](#) (CVA) project webpage is now live! The CVA project includes analysis of Council systems and assets as well as tools and resources for local communities. The webpage features the following:

A [Localized Flood Risk Story Map](#).

An interactive [Localized Flood Screening Map Tool](#) for community use in screening for potential risk of localized flooding from short-term, extreme rain events.

An interactive [Extreme Heat Map Tool](#) for community use in assessing the natural or built environment features that affect extreme heat.

An analysis of [Localized Flood Risk](#) vulnerability of Council assets.

Other CVA analysis and content is still in development.

- Clean Energy Resource Teams (CERTs) have been connecting Minnesota communities with the resources they need to identify and implement energy efficiency and renewable energy projects. Join other MN communities in exploring clean energy options at the March 28-29 [2018 CERTs Conference!](#)
- LEARN: Find new ideas, tools & models
- CONNECT: Bring people together across regions & sectors
- ACT: Accelerate adoption of clean energy projects

Sanitary Sewer Data: Communities served by the Regional Wastewater System are [required](#) to submit sanitary data as part of their 2040 Comprehensive Plan Update. GIS Feature Classes (GIS Shapefiles) are preferred, however AutoCAD files will also be accepted. We have developed an FTP site for communities to upload this data, when submitting their 2040 Comprehensive Plan Update. Please consult [How to Upload Sanitary Data](#) for instructions on submitting this information. This information is also available on the Comprehensive Plan Update Submittal form, both online and on the PDF version.

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Events and Information (cont).



Affordable purchase price at 80% of AMI

Each year, the Council updates the cost of a home affordable to a household earning 80% of Area Median Income. For 2017, this value is \$243,500. ([What is this number and how is it calculated?](#)) Maps of owner-occupied housing units have been updated based on this change. We have also updated the [Local Planning Handbook](#) to reflect this value, however, the Checklists of Minimum Requirements are not individually updated at this point. Please always refer to the Handbook for the most up-to-date data.

- The [Governor's Housing Task Force](#) wants to hear about your best ideas! The members of the Task Force want to benefit from the wealth of expertise and knowledge in communities across Minnesota (including our own Twin Cities region) as they consider and identify recommendations to secure Minnesota's housing future. Please share your best ideas on housing related to Homeownership; Rental Housing; and/or Housing Stability and Opportunity (the three subgroups of the Task Force). Click here for directions on [how to submit your idea\(s\) for review](#) by the Task Force. Submissions will be accepted through March 15th and are encouraged sooner to provide ample time for Task Force consideration.
- [We are celebrating 50 years!](#) (1967 – 2017) Chair Tchourumoff, Governor Mark Dayton, and nearly 200 local officials and former Council members gathered on Jan. 25, 2018, to celebrate the 50th Anniversary of the Metropolitan Council at MacNamara Hall on the University of Minnesota. A panel discussion between former Council Chairs Sue Haigh, Ted Mondale, and Curt Johnson, with moderator Brian McDaniel (former Council member), reflected on their service and discussed how to tackle the regional challenges of the future.

[Comp Plan Amendment Review through 2018:](#)

- Beginning July 1, 2018, amendments to 2030 comprehensive plans will no longer be accepted.
- For an amendment to be reviewed, it must be complete before July 1, 2018.
- If the amendment is found to be incomplete, additional time is not available for supplemental information submissions.
- We encourage you to work with your Sector Rep. to put

together complete amendment applications ahead of your submittal.

- If you have an amendment to your 2030 plan that needs approval prior to consideration of your 2040 plan, consider these timeframes.

Accessory Dwelling Unit Webinar

The Northern New England Chapter of the APA is sponsoring a free webinar entitled [Big House, Little House, Back House...ADU?](#)

The webinar will be held Friday, March 30, 2018, from 12:00 PM - 1:30 PM CDT. Note that this is a redo of the presentation on March 2. A system problem prevented video of the slides from being recorded for the first half of the webcast.

Accessory Dwelling Units are in the news! Though hardly a new idea to planners and builders alike, ADUs are developing a new following as their popularity increases and a new market for them has formed. Baby boomers are trying to find a place for their own aging parents to live (before they themselves need such a place too) and millennials are seeking a place they can afford that's close to where they work.

What are the practical implications for planners as they seek to adjust their local zoning ordinances to accommodate this demand? Learn from the experience of New Hampshire, which recently adopted legislation requiring municipalities to allow ADUs. Ben Frost, AICP was one of the principal authors of this legislation. As legal counsel at New Hampshire Housing, Ben is an advocate for practical, flexible housing policy.

Job opportunities and RFPs

Job Title: Landscape Architect / Urban Designer

Hiring Agency: Landform Professional Services, LLC

Salary Range: DOQ

Web Site for Hiring Organization: www.landform.net

Job Description:

Landform is a multi-disciplinary consulting firm based in Minneapolis. We offer a full range of site design, planning and civil engineering services backed with over 20 years as an organization. Our professional resources include landscape architects, planners, civil engineers, land surveyors and development managers. We are committed to client service, design quality, principles of sustainability and an innovative approach to site design.

Our culture is based on our vision to grow and diversify while emphasizing quality design, strong client partnerships, and an energetic employee environment. We value quality, relationships, mentorship, leadership, and enthusiasm in our work. We achieve our mission by helping our public and private sector clients create successful memorable, SensiblyGreen® places.

We are looking for someone who can lead project design and management on a variety of public and private sector projects. You will work collaboratively with a team and will frequently spearhead community engagement and entitlement efforts. If you are looking for an energetic work environment and the opportunity to grow professionally, we want to see your resume!

Responsibilities:

Advocate for design and design processes within a multidisciplinary studio. Demonstrate strong technical skills - detailing, stormwater management, planting. Incorporate a variety of compelling graphic communication. Methods in a streamlined manner. Perform large commercial site layout from sketch. Complete entire set of plans for review by Studio/Project Lead. Perform complete grading design. Perform detailed quantity takeoff and cost estimating. Complete landscape plans, details and specifications. Perform full site investigation without direction. Assist Studio/Project Lead in public meetings. Perform technical construction administration. Issue revisions and bulletins. Coordinate Agency permitting efforts.

Requirements:

Landscape Architecture registration in the State of Minnesota. At least 5 years of landscape architecture experience, including specific experience in the commercial and retail development market. Thorough understanding of AutoCAD, Adobe Creative Suite, Sketchup. Attends client meetings, days or evenings, some travel may be required. Advanced understanding of specifications within field and familiarity with specifications outside of field. Good verbal and written communication skills, in order to lead and direct the work of others and coordinate with clients.

Measures of Success:

Brings a passion for design and level of technical expertise that reinforces Landform's mission to help our client's succeed and to create memorable places. Efficiently delivers assignments on schedule and budget. Proficiency in the design and drafting of grading, site and landscape plans and associated details. Motivated to stay on top of industry trends and learn new graphic communication methods that will suit our clients' needs. Interest in growing professionally within the team and within Landform's structure.

Full-Time/Part-Time/Hours: Full-Time 40-50 hours per week

Salary: DOQ

Benefits:

Health, dental, life, disability, PTO, 401K employer contribution, transportation allowance, fun and relaxing atmosphere. Number of Openings: 1-2. Advancement Potential: Promotions are based on your proven ability to master tasks.

Application Instructions:

Please send resume to:

Michelle Chapman, 105 South 5th Avenue, Ste. 513, Minneapolis, MN 55401 ; Tel: 612-252-9070

E-mail: careers@landform.net ; Website: www.landform.net

Job Title: Business & Workforce Development Specialist

Hiring Agency: City of Brooklyn Center

Deadline for Application: March 26, 2018

Salary Range: \$70,512 - \$85,800 annually

Web Site for Hiring Organization: www.cityofbrooklyncenter.org

Job Description:

Under the general supervision and direction of the Community Development Director this position is responsible for providing a proactive approach to grow, retain, and attract retail, commercial, and industrial business in the City of Brooklyn Center. Duties include coordination of workforce development programs to accomplish Resident Economic Stability Goals, a priority of the Brooklyn Center City Council 2018-2020 Strategic Plan. Acts as the first point of contact for businesses seeking to locate or expand in Brooklyn Center and provide guidance through the approval process. Develops and maintains positive relationships with businesses, local chambers, and area agencies.

Application Instructions:

Apply online at: <https://www.governmentjobs.com/careers/brooklyncenter>

Job Title: Executive Director

Hiring Agency: Fargo-Moorhead Metropolitan Council of Governments

Deadline for Application: Open

Job opportunities and RFPs (cont.)

Salary Range: \$110,594 to \$123,906

Web Site for Hiring Organization: <http://www.fmmetrocog.org>

Job Description:

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is seeking an Executive Director to fulfill the overall program, administrative, and management objectives of Metro COG. This individual will oversee the development of required federal plans and programs to ensure eligibility of the FM Metropolitan area for federal aid. This position will also provide leadership and development of a positive, engaging culture within the organization.

A Bachelor's degree in public administration, community planning, business administration, or related degree, and at least 10 years of experience is required. Two years of progressive leadership is also required.

Salary range is \$110,594 to \$123,906.

More information on this position and the organization can be found at www.fmmetrocog.org. For consideration, please email a cover letter and resume to Jenna Wilm, at Jenna.Wilm@westfargond.gov. Position is open until filled.

EOE Application Instructions: More information on this position and the organization can be found at www.fmmetrocog.org.

For consideration, please email a cover letter and resume to Jenna Wilm, at Jenna.Wilm@westfargond.gov.

Job Title: Economic/Planning Intern

Hiring Agency: City of Cottage Grove

Deadline for Application: April 2, 2018

Salary Range: \$11.00 - \$13.00 per hour

Web Site for Hiring Organization: www.cottage-grove.org

Job Description:

The Economic/Planning Intern position will perform a range of entry level planning, zoning, economic development and related duties and assisting Community Development staff with collecting and preparing data for various development scenarios, assisting with updating the comprehensive plan, updating business survey data and real-estate information, assist with the preparation of various communications and marketing materials, participation in the comprehensive plan public involvement process, preparing GIS-based maps and planning staff reports, presentations to various advisory commissions, City Council and/or public meetings, scanning office documents and conducting basic office functions as needed. Work is performed under direct supervision.

Application Instructions:

Applicants must complete a City of Cottage Grove Application Packet. Complete application packets are available at City Hall, 12800 Ravine Parkway S., by emailing jfischbach@cottage-grove.org or on our website, www.cottage-grove.org.

Job Title: Senior Planner

Hiring Agency: Minneapolis Housing Authority

Deadline for Application: Open until filled

Salary Range: \$61,980 to \$90,852 annually

Department/Location: Planning and Development/ 1001 Washington Ave N

Grade level: 11 (A)

General Statement of Duties / Responsibilities:

Under the direction of the Director of Planning & Development, performs a variety of planning duties including conducting research, tracking project requirements and budgets, and maintaining relationships with stakeholders; providing oversight and monitoring financial and operational performance of real estate assets including mixed-finance developments, vacant land and other non-residential properties; and managing special development projects.

Examples of Work (Illustrative Only):

The listed examples may not include all duties performed by all positions in this class:

1. Oversees development planning activities for MPHA including pre-development activities and financial analysis. Maintains development project files.
2. Identifies and tracks all development project requirements, budgets, obligations, and expenditures.
3. Coordinates and monitors all required approvals from HUD, local/county and state agencies, including acquisitions and dispositions regulations, zoning and building codes, leasing and property management requirements
4. Assists the Director in formulating MPHA's asset development and long-term investment strategies and drafts guidelines for MPHA development activity.
5. Maintains asset management library/database.
6. Coordinates resident engagement plan for development projects and participates in resident advisory groups, as needed.
7. Establishes and maintains relationships with appropriate local and HUD officials, developers and neighborhood organizations to promote MPHA development activities. Represents MPHA on internal and external committees, as needed.
8. Drafts intergovernmental agreements and contracts.

Job opportunities and RFPs (cont.)

9. Identifies real estate-related grant opportunities and coordinates preparation of MPHA grant applications. Manages loan closing process.

10. Prepares "Requests for Proposals" (RFP's) or "Requests for Qualifications" (RFQ's) to solicit development related services.

11. Prepares board reports and presentations for projects.

12. Monitors financial and operational performance and compliance of mixed-finance developments, vacant land and other non-residential properties with leases, operating agreements, regulations and/or covenants.

13. Oversees and monitors performance of special housing programs, as needed.

Performs other related duties as assigned.

Minimum Requirements:

Bachelor's degree in urban planning, business or public administration, development project management, real estate management, or related field and 5-7 years planning experience. Must possess a valid driver's license in state of residence and have access to a personal vehicle during the workday. Must pass a criminal history and driver's license background check. Previous experience in public sector, urban planning, and/or affordable housing development strongly desired.

Required Knowledge, Skills and Abilities:

1. Knowledge of residential and/or commercial development, particularly affordable housing development.
2. Knowledge of real estate finance and financing tools including loans, tax credits, bonds, creation of TIF districts, etc. Familiarity with land acquisition, disposition, and related areas.
3. Familiarity with federal, state, and local laws related to the development process;
4. Knowledge of and experience with public/government contract administration and procurement.
5. Excellent problem-solving and analytical skills;
6. Strong oral and written abilities.
7. Detail-oriented, efficient, and highly organized. Ability to manage multiple priorities and projects to meet deadlines.

Proficient with MS Office Suite (including Project and Visio) and project management software programs.

Desirable Qualifications:

Master's in planning, business administration, real estate management preferred. AICP, ULI or other planning certification a plus. Knowledge of and experience with HUD policies, procedures, and requirements for development projects.

Working Conditions:

Office approximately 80% and local travel approximately 20%.

Physical Requirements:

Position involves sitting, standing and/or movement.

Link to the job: <http://atsod.com/j/s.cfm/HXW>

Job Title: Assistant Director of Real Estate Development

Hiring Agency: Minneapolis Housing Authority

Deadline for Application: Open until filled

Salary: \$89,916 to \$130,200 annually

Department/Location: Planning and Development/ 1001 Washington Ave N

Grade level: 9 (S)

General Statement of Duties / Responsibilities:

Under the general supervision of the Director of Planning & Development, this position performs a variety of managerial and operational functions in researching, planning, administering, and monitoring work activities in the Planning & Development (P & D) Department with an emphasis on real estate development planning and implementation. Manages interdepartmental activities within MPHA and external relations with HUD, other governmental entities, vendors, and partners related to real estate development and asset management. Assists the Director in developing and implementing real estate and creative financing strategies (e.g. expanding the portfolio, new construction, rehabilitation, etc.) to ensure the long-term viability of the agency's physical assets. Supervises planning staff.

Examples of Work (Illustrative Only):

The listed examples may not include all duties performed by all positions in this class:

1. Oversees development planning activities for MPHA including pre-development activities and financial analysis. Oversees work of department planning staff.
2. Identifies, coordinates, and tracks all real estate development project requirements; develops and analyzes project pro-formas; manages budgets and monitors obligations and expenditures.
3. Coordinates and monitors all required approvals from HUD, local/county and state agencies including acquisition and disposition regulations, zoning and building codes, leasing and property management requirements. Communicates with local and headquarter HUD offices and other governmental entities related to development activities.
4. Identifies real estate-related loan and grant opportunities and coordinates preparation of MPHA loan and grant applications. Manages grant requirements, coordinates loan closing process, monitors compliance with regulations, and manages renewals and reporting.
5. Monitors local, state and federal regulatory notices, laws and guidance and coordinates implementation of

Job opportunities and RFPs (cont.)

MPHA activities to ensure compliance.

6. Ensures clear and consistent communication with internal/external project stakeholders. Manages resident engagement plan for development projects and participates in resident advisory groups, as needed.

7. Establishes and maintains relationships with appropriate local government and HUD officials, developers, and neighborhood organizations to promote MPHA development activities. Represents MPHA on internal and external committees, as needed.

8. Prepares "Requests For Proposals" (RFP's), "Requests For Qualifications" (RFQ's), or other solicitations to procure for development related services; drafts agreements and contracts.

9. Develops and plans special pilot projects, as needed.

10. Assists the Director in formulating MPHA's asset development and long-term sustainability strategies for MPHA's real estate portfolio. Conducts feasibility analyses of specific projects.

11. Prepares and/or presents reports to MPHA management, Board of Commissioners, and external audiences.

Performs other related duties as assigned.

Minimum Requirements:

Bachelor's degree in urban planning, real estate management, business or public administration, development project management, or related field and 7-10 years real estate planning and development experience. Must possess a valid driver's license in state of residence and have access to a personal vehicle during the workday. Must pass a criminal history and driver's license background check. Previous experience in public sector, urban planning, real estate, and/or affordable housing development strongly desired.

Required Knowledge, Skills, and Abilities:

1. Knowledge of residential and/or commercial development, particularly affordable housing development.

2. Knowledge of real estate finance and financing tools including loans, tax credits, bonds, and other creative financing solutions. Familiarity with land acquisition, disposition, and related areas.

3. Familiarity with federal, state, and local laws related to the development process. Experience with HUD development policies and procedures, a plus.

4. Knowledge of and experience with public/government contract administration and procurement.

5. Excellent problem-solving and analytical skills.

6. Strong oral and written abilities.

7. Detail-oriented, efficient, and highly organized. Ability to manage multiple priorities and projects to meet deadlines.

Proficient with MS Office Suite (including Project and Visio) and project management software programs.

Desirable Qualifications:

Master's degree in planning, business administration, or real estate management preferred. AICP, ULI, or other planning certification a plus. Knowledge of and experience with affordable housing and HUD policies, procedures, and special housing programs, a plus.

Working Conditions:

Office approximately 70% and local travel to field sites and partner meetings approximately 30%.

Physical Requirements:

Position involves sitting, standing and/or movement.

Link to the job: <http://atsod.com/j/s.cfm/HXX>

Job Title: Code Enforcement Officer

Hiring Agency: City of Shoreview

Deadline for Application: April 09, 2018 at 12 noon

Salary Range: \$25.09 - \$26.09 plus excellent benefits

Web Site for Hiring Organization: www.shoreviewmn.gov

Code Enforcement Officer City of Shoreview has an immediate opening for a full-time Code Enforcement Officer in our active Community Development Department.

Primary duties include:

field inspections of properties for municipal and zoning code compliance; enforcing the City's property and housing maintenance standards; investigate/resolve complaints; provide customer service at front counter; recommend housing strategies and policies.

Minimum qualifications include

Associate or Bachelor's degree in inspections, planning, land use, housing, or closely related field; 2 yrs inspection experience; 1 yr customer service experience; and valid driver's license.

For more info and to apply, go to our website at shoreviewmn.gov. Deadline: 12 noon, Monday, April 9, 2018. EOE

Job Title: City Planner

Hiring Agency: City of Marshfield, WI

Deadline for Application: April 11, 2018

Salary Range: \$31.23 - \$33.77

Web Site for Hiring Organization: <http://>

Job opportunities and RFPs (cont.)

www.ci.marshfield.wi.us

Job Description:

The City Planner coordinates planning-related duties with short and long-range planning and economic development projects related to the Comprehensive Plan, boundary agreements, business and industrial park development and various special projects. The Position works closely with the Zoning Administrator to assure ordinances are in line with long-range planning initiatives. The position shall review requests for zoning changes, variances, conditional use permits, and assist with ordinance enforcement and interpretations when necessary. Position duties also include overseeing the activities of the Zoning Board of Appeals and Historic Preservation Committee. Requires strong interpersonal skills, customer service mentality, and problem solving ability utilized for both internal and external customers.

Bachelor's degree in Urban or Regional Planning with emphasis in land use planning or related field; three years' experience in zoning and planning preferred; experience with GIS desirable; a combination or equivalent experience and/or education may be considered. Requires a self-motivated individual with excellent written and oral communication skills; good knowledge of the principles and practices of planning and zoning; strong analytical ability; strong interpersonal skills; customer service mentality; problem solving ability utilized for both internal and external customers; experience in technical report preparation, data collection, public presentations and software applications. Must be able to perform in an active work environment and handle multiple tasks in an organized and effective manner.

Application Instructions: Please submit cover letter, resume and application to:

City of Marshfield, Human Resources
630 S. Central Ave., Suite 721
Marshfield, WI 54449
Phone: 715-387-6597
hr@ci.marshfield.wi.us

Job Title: Community Development/Planning Intern

Hiring Agency: City of Burnsville

Deadline for Application: April 15, 2018

Salary Range: 11.00-12.50

Web Site for Hiring Organization: www.burnsville.org

DESCRIPTION:

Burnsville is a redeveloping suburban community (population 61,262) that is seeking a full or part-time, temporary Community Development Intern to assist the Community Development Department with special projects, research, ordinance amendments, and general department support.

ESSENTIAL JOB FUNCTIONS:

Research planning-related policies, ordinances, and data to develop alternative solutions, create recommendations and prepare reports.

Assist Planning staff with day to day activities including responding to inquiries from the public and other City staff. Assist Economic Development staff with various projects as needed. Review and address legislative items as directed. Conduct project research, analysis, recommendations, as directed. Assist in the preparation and update of GIS Maps and research. Attend various meetings and perform other duties as assigned. Conduct special studies & research regarding topics such as: available inventory in commercial/industrial spaces, redevelopment of suburban retail sites, best practices for coordination with policies from other government agencies.

KNOWLEDGE/SKILLS/ABILITIES:

Knowledge of the principles, practices, methods, and techniques used in land use planning. Ability to read, comprehend and apply statutes and ordinances. Self-motivated with the ability to work independently and as a member of a team. Able to attend evening meetings when necessary. Ability to communicate effectively, in written and oral form. Ability to write professional letters and background reports to the Planning Commission and City Council. Ability to conduct research and analysis and problem solve.

Ability to perform all essential position functions under the working conditions described.

WORKING CONDITIONS:

Work is performed primarily in a standard office environment that includes exposure to computer screens. Primary functions require: Occasionally lift bend, stoop and retrieve files and boxes weighing up to 25 - 30 pounds. Operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard. Work with employees and/or the public that may be irritated or upset. Frequent work is performed out of the office including outside or inside for site inspections or community events, and off-site meetings.

MINIMUM QUALIFICATIONS:

Possess a minimum of three years coursework toward a degree in urban planning, urban and regional studies, public administration or related field. Experience in Microsoft Office- MS Word and Outlook and ArcMap. Valid Class D driver's license required.

EXAMINATION:

Training and Experience Rating; Oral Interview; Other testing as appropriate; Must pass a drug test and background check

Application Instructions:

APPLICATIONS MAY BE FILED ONLINE AT:

www.burnsville.org/jobs



Leadership Directory

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President

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Ramsey MN 55303-5137
Phone: **763-238-7946**
E-mail: tgladhill@planningmn.org

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Tina Goodroad, AICP

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Jason Zimmerman

Treasurer
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Metro District Director,
Senior Planner
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Stephanie Rouse, AICP

Metro District Director
Conference Co-Chair, 2018
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Wayne Hurley, AICP

Northwest District Director
Planning Director
West Central Initiative
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Low Overhaug

Southeast District Director
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Winona MN 55987

Phone: **507-457-6336**

E-mail: loverhaug@co.winona.mn.us

Joe Janish

Central District Director
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Email: janish-joe@hotmail.com

Angie Bersaw, AICP

Southwest District Director
Bolton & Menk
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E-mail: angiebe@bolton-menk.com

Jenn Reed Moses, AICP

Northeast District Director
City of Duluth
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E-mail: jmoses@duluthmn.gov

Myles Campbell

Student Director
2104 22nd Ave S., #1
Minneapolis MN 55404
Phone: **603-831-2118**
E-mail: camp0924@umn.edu

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