**AMERICAN PLANNING ASSOCIATION-MN CHAPTER**
**BOARD MEETING**

**Friday, May 17, 2019**
**1:15 - 3:00 p.m. | Optional MnDOT Tour 3:00 – 3:30 p.m.**
MnDOT Metro District
Water's Edge Building, 1500 County Road B2 W, Roseville, MN 55113, Conference Rooms A and C

| | | | |
|---|---|---|---|
| 1:15 | 1. | Call to Order | Gladhill |
| 1:15 | 2. | Approve Agenda (any additions?) | Gladhill |
| 1:15 | 3. | Approve Minutes<br>- March 18, 2019 Board Meeting | Andrusko, Aro |
| 1:20 | 4. | President's Report<br>- FAICP Nominations<br>- Elections | Gladhill |
| 1:30 | 5. | Secretary | Andrusko |
| 1:35 | 6. | Treasurer's Report | Zimmerman |
| 1:40 | 7. | Executive Director Report | Aro |
| 1:45 | 8. | District Directors' Report | Janish, Boylan, Perdu, McGuire Brigl, Hurley, Otsea, Overhaug, Bersaw |
| 1:50 | 9. | Student Chapter Director and Representative | Hauf, Engstrom |
| 2:00 | 10. | Professional Development Officers | Durbin, Kansier, Poehlman |
| 2:05 | 11. | Committees: | |
| | 11.1 | Awards<br>- Requested Action: Review nominations and select one of each | Falkers |
| | 11.2 | Conference 2019 | Healy, Pflipsen |
| | 11.3 | Equity and Diversity<br>- Requested Action: Support of panel speaker | Imihy, Keller |
| | 11.4 | Events<br>- Requested Action: Approval to lock in Twins game details to present to EDAM for a joint event | Henderson |
| | 11.5 | Legislative and Law<br>- Requested Action: Support allocation of funds for a conference speaker | Bernard, Mogush |
| | 11.6 | Professional Development Committee | Durbin, Kansier, Poehlman |
| | 11.7 | Spring Workshop | Boylan |
| | 11.8 | Women in Planning | Hoffman |
| | 11.9 | Young Planners Group | Bunge, Goellner |
| 2:35 | 12. | Other | |
| | 12.1 | Communications<br>Deadlines for upcoming newsletters:<br>- E-Updates: 1st and 3rd Friday of the month<br>- Planning Minnesota: July 1, 2019 | Maze |
| | 12.2 | FAICP | Slotterback |
| 3:00 | 13. | Adjourn | Gladhill |

Call-in Information

APA MN Board of Directors Meeting
Fri, May 17, 2019 1:15 PM - 3:00 PM CDT

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/864454669

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United States: +1 (646) 749-3122

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**AMERICAN PLANNING ASSOCIATION MINNESOTA CHAPTER**
**BOARD OF DIRECTORS MEETING MINUTES**
Monday, March 18, 2019, Noon – 2:00 p.m.
League of Minnesota Cities, St. Paul

**Attendance**
Tim Gladhill, Raya Esmaeili, Andrew Andrusko, Jason Zimmerman, Patrick Boylan, Chloe McGuire Brigl, Erin Perdu, Austin Hauf, Elise Durbin, Stephanie Falkers, Michael Healy, Paul Mogush, Eric Maass, Kathy Aro. Participating by phone: Justin Otsea, PeggySue Imihy, Alec Henderson.

**Call to Order, Minutes and Agenda Approved**
Tim called the meeting to order at 12:03 p.m. Patrick motioned to approve today's meeting agenda; Raya seconded, and the motion passed. Patrick motioned to approve the minutes from the January 19, 2019 meeting, Erin seconded, and the motion passed.

**President, Tim Gladhill**
Tim introduced EDAM Director Eric Maass as APA Minnesota's proposed board liaison with EDAM. Raya motioned to approve Eric Maass as the APA Minnesota Liaison for EDAM, Erin seconded, and the motion passed.

The Minnesota Chapter will host a gathering at the National Planning Conference on the Saturday following the opening. Proceeds will support the Gunnar C. Isberg Scholarship Fund. Tim hopes to grow this fund.

Tim provided information in today's packet about a recent announcement from the League of Minnesota Cities urging support for a resolution calling for the Legislature to pass and Gov. Tim Walz to sign a permanent increase in dedicated funding for state and local road, bridge, and transit systems in Greater Minnesota and the metropolitan area. Tim asked if the board would like to issue a letter of support. Erin motioned to approve a letter of support for comprehensive transportation funding, Patrick seconded, and the motion passed.

**Secretary, Andrew Andrusko**
Andrew Andrusko shared a proposed schedule for 2019 board meetings. Raya motioned to approve the schedule, Erin seconded, and the motion passed.

Tim shared the Chapters administers its elections using APA's consolidated election process which has mandatory criteria and includes a write-in option.

**Treasurer, Jason Zimmerman**
Jason shared the current P&L with a budget vs. actual comparison. There isn't much activity this time of year, but it will pick up as the conference approaches. Patrick motioned to approve the Treasurer's report, Raya seconded, and the motion passed.

**Spring Workshop, Patrick Boylan**
Patrick shared that he is planning a walking tour of the Bloomington South Loop for the 2019 spring workshop. Combining the tour with a Twins game likely won't work given logistical issues.

**Students, Student Director Austin Hauf; Student Representative Shannon Engstrom**
Austin reported on behalf of Shannon Engstrom that the students are working on an event and exploring ways to better engage with students. The University of Minnesota Professional Student Organization (PSO) is planning a Chinook Book fundraiser.

**Professional Development Committee, Elise Durbin, Jane Kansier, Melissa Poehlman**

Elise Durbin reported that Brown Bag seminars have been revived with the first one being held on April 30. The goal is to hold a Brown Bag once a month except in May and September.

APA is considering changing AICP CM requirements which will be discussed further at the annual meeting.

**Awards Committee Chair, Stephanie Falkers**
Stephanie shared the award categories for 2019. The Awards Committee is considering introducing a regional award whereby a District Director nominates a project from their district, and the board approves the recipient. Andrew motioned to approve the award categories including the new award, Raya seconded, and the motion passed. It was shared that the Executive Committee selects recipients for the Gunnar C. Isberg scholarship; the full Board of Directors selects recipients for the Peg and Otto Schmid Award and the Lifetime Achievement Award.

**2019 Conference Committee, Michael Healy, Marie Pflipsen**
Michael provided an update on the 2019 conference. Several ideas for keynote speakers were discussed.

**Equity and Diversity Committee, PeggySue Imihy, Nate Keller**
PeggySue shared that the Equity and Diversity Committee is considering holding joint socials with related organizations such as EDAM and ASLA-MN.

**Legislative and Law Committee, Paul Mogush, Lance Bernard**
Paul shared that the 2019 Planners Day at the Capitol being held today is going well. About 40 people registered and feedback has been good. Paul extended his appreciation to Legislative and Law Committee Co-Chair Lance Bernard for organizing the event. The committee will be working on developing an updated work plan.

**Women in Planning Committee, Maureen Hoffman**
Chloe reported for Maureen Hoffman that the Women in Planning Committee is working on another event. The committee will submit a session proposal for the 2019 conference.

**Events, Alec Henderson**
Alec is looking into holding a joint event with EDAM. Hosting an outing to a Twins game on the same day as the Spring Workshop might be too much. Alec will need guidance to determine what events to offer. He may consider surveying the membership. Patrick approved hosting joint events, Raya seconded, and the motion passed.

**FAICP, Carissa Schively Slotterback**
Tim reported that Carissa is seeking nominations for FAICP. Preparing nominations is time consuming which may be a reason why some don't pursue it.

**Adjournment**
The meeting adjourned at 1:34 p.m.

# APA MN

## BUDGET VS. ACTUALS: 2019 - FY19 P&L

| | TOTAL | | |
|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET |
| Income | | | |
| 40000 Income | | | |
| 40100 Conference | | 110,000.00 | -110,000.00 |
| 40200 Membership - APA | 8,410.17 | 28,000.00 | -19,589.83 |
| 40300 Membership - State Individual | 100.00 | 250.00 | -150.00 |
| 40400 Chapter Sponsorship | 1,950.00 | 9,000.00 | -7,050.00 |
| 40700 District Events | | 2,000.00 | -2,000.00 |
| 40800 Legislative and Law | 107.34 | 500.00 | -392.66 |
| 41200 Spring Seminar | | 1,500.00 | -1,500.00 |
| 41600 Job Postings | 1,300.00 | 2,000.00 | -700.00 |
| 44000 Chapter Events | 972.70 | 1,000.00 | -27.30 |
| **Total 40000 Income** | **12,840.21** | **154,250.00** | **-141,409.79** |
| **Total Income** | **$12,840.21** | **$154,250.00** | **$ -141,409.79** |
| GROSS PROFIT | **$12,840.21** | **$154,250.00** | **$ -141,409.79** |
| Expenses | | | |
| 70000 Expenses | | | |
| 70100 Conference | 375.00 | 66,000.00 | -65,625.00 |
| 70500 Awards | 815.59 | 750.00 | 65.59 |
| 70600 Community Planner | | 2,000.00 | -2,000.00 |
| 70700 District Events | | 5,000.00 | -5,000.00 |
| 70800 Legislative and Law | 2,500.00 | 8,000.00 | -5,500.00 |
| 70825 Equity and Diversity Cmte | | 500.00 | -500.00 |
| 70850 Women in Planning Cmte | 20.00 | 500.00 | -480.00 |
| 70875 Young Professionals Group | | 500.00 | -500.00 |
| 70900 Newsletter | | 8,000.00 | -8,000.00 |
| 71000 PDO | 1,730.20 | 4,000.00 | -2,269.80 |
| 71100 Chapter Events | 395.67 | 2,000.00 | -1,604.33 |
| 71200 Spring Seminar | | 1,500.00 | -1,500.00 |
| 71300 Students | | 1,000.00 | -1,000.00 |
| 71400 FAICP | | 300.00 | -300.00 |
| 71500 Gunnar Isberg Scholarship | | 4,000.00 | -4,000.00 |
| 75000 Chapter Board Expense | 316.65 | 500.00 | -183.35 |
| 75100 President Leadership | 553.48 | 5,000.00 | -4,446.52 |
| 75125 Policy and Advocacy Conference | | 2,500.00 | -2,500.00 |
| 77100 Bank Fees and Checks | | 600.00 | -600.00 |
| 77300 Insurance | | 2,000.00 | -2,000.00 |
| 77400 Office Supplies / Software | 1,005.73 | 1,200.00 | -194.27 |
| 77410 Phone | 531.59 | 1,200.00 | -668.41 |
| 77420 Website | 40.34 | 200.00 | -159.66 |
| 77500 Federal and State Taxes | | 1,000.00 | -1,000.00 |
| 78000 Executive Director | 15,000.00 | 36,000.00 | -21,000.00 |
| 79050 Payment Processing Fees | 72.09 | | 72.09 |

| | TOTAL | | |
|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET |
| 79100 Void Checks | 0.00 | | 0.00 |
| **Total 70000 Expenses** | **23,356.34** | **154,250.00** | **-130,893.66** |
| **Total Expenses** | **$23,356.34** | **$154,250.00** | **$ -130,893.66** |
| NET OPERATING INCOME | **$ -10,516.13** | **$0.00** | **$ -10,516.13** |
| NET INCOME | **$ -10,516.13** | **$0.00** | **$ -10,516.13** |

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 1/18/2019

**Name:**
Elise Durbin, Jane Kansier, Melissa Poehlman

| **Committee:** | **Action Requested?** |
|---|---|
| Professional Development | Choose an item. |

**Background (attach additional sheets for tables, images, etc.):**

***Past/Upcoming events:***

| Event | Location | Notes/Number Attended |
|---|---|---|
| *3/18 Policy that Matters: Setting the Stage for 2019 (5.5CM)* | *St. Paul* | 13 sign ins – great reviews |
| *4/30 Brown Bag – Comprehensive Planning for Healthier Communities* | *Roseville* | 6 in person; 9 online |
| *5/10 Spring Workshop* | *Bloomington* | |
| *6/11 Brown Bag – Minneapolis 2040: Race, Place, and Equity* | *St. Louis Park* | |

***Professional Development Committee update***

First Brown Bag session by Committee held in April. Program was offered as a webinar and in person, with several people taking advantage of the webinar option. The next Brown Bag session will be June 11.

***AICP update***

National is considering a number of changes to the CM credit structure. The PDOs are supportive of an increased focus on current practices and issues; however, we have some concerns about how the proposed changes would be implemented. Our thoughts are generally in line with the thoughts expressed at the National Conference by other PDOs.

***National Conference***

Discussed the issue of applying for CMs for outside groups; there was no strong consensus by other State Chapters on how to handle this. The PDOs will work to draft a policy, possibly based on the number of credits an organization requests per year, for how to handle these requests in the future.

We received a request from the Alliance for Sustainability to apply for CM credits for their June 20th program. We advised the organizers to let planners know they can self-report the credits. The Alliance has also requested information about partnership opportunities.

**Requested Action:**

Motion to: Click or tap here to enter text.

**Attachments/Enclosures?**

Choose an item.

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/17/2019

**Name:**
Stephanie Falkers

| **Committee:** | **Action Requested?** |
|---|---|
| Awards | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**

The request for nominations closed on June 10th, after an extension from June 3rd. A total of 17 submissions were received across the nine categories. However, no submissions were received for the Success Stories in Implementation award.

| Category | # of Submissions | Review Body |
|---|---|---|
| Excellence in Community Engagement | 4 | Wisconsin APA |
| Innovation in Planning | 2 | Wisconsin APA |
| Partnerships in Planning | 2 | Wisconsin APA |
| Planning in Context | 2 | Wisconsin APA |
| Success Stories in Implementation | 0 | Wisconsin APA |
| District Director Award | 1 | Wayne Hurley/Board |
| Outstanding Student Award | 3 | APA MN Awards Committee |
| Gunnar Isberg Scholarship | 2 | Executive Board |
| Peg & Otto Schmid | 1 | Board of Directors |
| Lifetime Achievement | 1 | Board of Directors |

We are working with the Wisconsin Chapter to serve as our jurors for 2019, and the MN Chapter will serve as the jurors for their awards (July). A request for volunteers will be forthcoming. The jurors will be notified of the Success Stories in Implementation category, and asked to identify a project that may fit its criteria that was submitted for a different category.

The Awards Committee will review the three projects submitted for the Outstanding Student Award over the next month.

The Board of Directors is asked to review and select a recipient for the following awards. Each category had one submission and their submission information is attached, along with the award criteria:

- District Director Award – Fergus Falls Downtown Plan
- Peg & Otto Schmid Planner of the Year – Corrin Wendell
- Lifetime Achievement Award – Bill Weber

Additionally, the Executive Committee is tasked with reviewing the two submissions for the Gunnar Isberg Scholarship. The nomination included:

- Oforiwaa Pee Agyei-Boakye – University of Minnesota PhD (Transportation Geography)
- Elliot Mohler – University of Minnesota MURP

**Requested Action:**

Motion to: Review the submitted nominations and select a recipient for each.

**Attachments/Enclosures?**

Yes, Attachments Included

1. **District Director Award** – Fergus Falls Downtown Plan
2. **Peg & Otto Schmid Planner of the Year** – Corrin Wendell
3. **Lifetime Achievement Award** – Bill Weber
4. **Gunnar Isberg Scholarship Award**
    a. Oforiwaa Pee Agyei-Boakye
    b. Elliot Mohler

# 2019 NW District Director Award

The District Director Award was created in 2019 to honor the great people, places and work in greater Minnesota. Each year the district that is being represented with change with the location of the conference. This year, our conference is located in the NW District; therefore, this year will be the NW District Director Award. The awards committee has worked with NW District Director, Wayne Hurley, to identify a recipient.

## Criteria:

Each year, planners across Minnesota are working hard on various efforts to build a better Minnesota. This award is intended to honor a planner, government unit, planning agency or project within the Northwest District of APA MN. This district award is designed to shift to the District in which the annual conference is being held. The District Director shall select the award recipient each year. The 2019 Northwest District Award may honor:

- A planner that has recently made contributions to the planning profession within a local community or a regional/statewide initiative.
- A governmental unit (township, county, city, watershed district, etc.) that has accomplished an effort that implemented good planning practices.
- A planning or partnering agency that has contributed to positive planning efforts within the region.
- A planning deliverable, study, ordinance or effort that was completed in the District that responds to the needs of the area.

The nominated person, organization or project should be representative of the region, display good planning practice and be applicable to other locations.

## Review Process:

The District Director will nominate a person, organization, or project for receipt of the award. The Board of Directors will review the nomination and approve the recipient.

## 2019 District Director Award

**Nominee:** Fergus Falls Downtown & Riverfront Master Plan and Implementation

**Organization:** City of Fergus Falls

**Consultant Team (Master Plan):** Hoisington Koegler Group, Inc., Bolton & Menk, and Miller Dunwiddie Architecture

Fergus Falls Downtown & Riverfront Master Plan: https://www.ci.fergus-falls.mn.us/vertical/Sites/%7BC83A9759-035D-4EAB-A39F-EA24B2F5336D%7D/uploads/FF_DTRFMP_180104_FINAL_reduced.pdf

**Overview:** The City of Fergus Falls' Downtown & Riverfront Master Plan was approved by the City Council in December of 2017. The plan set out to gather community input to inform a vision and master plan for the downtown and undervalued riverfront. The 14-month process resulted in a plan that is well into implementation.

The following Vision was created from community feedback and informed the recommendations of the plan.

**VISION**

Fergus Falls seeks to transform our downtown and riverfront into a vibrant gathering place that integrates our unique river, downtown, outdoor recreation activities, heritage, and civic pride. We seek to transform our downtown and riverfront into a place that:

- Celebrates the unique character of Fergus Falls' downtown, Otter Tail River, natural landscape, and heritage;
- Provides views and access to the river and its key features, such as the falls, for people of all ages and abilities;
- Creates attractive opportunities for riverfront dining, entertainment, arts, and civic destinations;
- Supports a wide variety of outdoor recreation activities, including walking, biking, boating, fishing, birding, picnicking, etc.;
- Offers desirable housing options for all stages of life;
- Draws visitors to Fergus Falls' downtown and river environment;
- Attracts new investment, redevelopment, and tax base to the community.

The Master Plan concludes with an implementation plan that outlines the ambitious set of initiatives for the future. This chapter has served the City well, as they are well into implementation of the recommendations, **only a year and a half later**.

## Comments from the NW District Director

One of the things that I've been most impressed with now that the plan is done, is that the city has moved directly into implementation, and is actively pursuing projects along the riverfront that were identified in the plan. Specifically, the city received a $600,000 LCCMR grant to rebuild and expand a portion of the Riverwalk downtown, including a new bike/ped bridge across the Otter Tail River. The city is also in the process of fundraising for a new park along the river that will include an amphitheater, interactive water feature, and a new shelter building for the farmers market, which will move downtown from their current site on the west side of town.

The planning process was very inclusive, and they did a lot of great outreach at community events in addition to the open house meetings. I was amazed at the attendance at the open house meetings – haven't seen that too often over the years, so it was really a testament to the efforts by both the city and HKGi to get the word out and make sure folks had the opportunity to provide input into the plan.

# Peg and Otto Schmid Award

The Peg and Otto Schmid Award is awarded to a mid-career individual or group of individuals. The award was originally known as the APA Minnesota Planner of the Year Award and was intended to supplement the Lifetime Achievement Award.

## Eligibility

Open to APA Minnesota members and nonmembers, individuals cannot self-nominate. Existing APA Minnesota Board Members (Executive Committee and District Directors) are not eligible for the award. Individuals may be nominated posthumously.

## Criteria

**Impact on Planning.** Describe the nomination'

redirected planning practice, education, theory, or organization. List any accomplishments, activities, and/or awards that demonstrate the impact of the Nominee's work.

**Nominee's Chapter/State Significance and Influence.** Describe the state impacts or effects of the planning contributions. Detail the nominee'
professional advancement of planning. Examples may include: collaborating among other design disciplines, innovations in practice, or advancing the art and science of planning. How has the

of technology in planning applications. List any leadership roles (elected, appointed, and/or volunteer) that the Nominee holds or has held in the past in an organization that advances the principles of the APA Minnesota Strategic Plan and Policy Platform.

**Non-Traditional Contributions to Planning.** APA Minnesota encourages individuals or a group of individuals to nominate for non-traditional forms of contributions to the planning profession. If the nominee is not an APA Minnesota member, please describe how their contributions have advanced the planning profession.

## Selection Process

The APA Minnesota Board of Directors will appoint a Nominating/Selection Committee to review the criteria and make a recommendation for selection to the Board. The APA Minnesota Board of

# 2019 Planning Awards Program
# Nomination Form
***Minnesota Chapter, American Planning Association***

## Submission Deadline: May 3rd, 2019 by 5:00 P.M.

**Award Category:**

- ☐ Innovation in Planning
- ☐ Excellence in Community Engagement
- ☐ Partnerships in Planning
- ☐ Success Stories in Implementation
- ☐ Planning in Context
- ☐ Outstanding Student Project
- ☐ Gunnar Isberg Student Scholarship
- ☐ Peg and Otto Schmid Award
- ☐ Lifetime Achievement Award

| | |
|---|---|
| **Title of Nomination** | |
| **Nominee Organization/ Name(s)** *(Organization nominated to receive an award)* | |
| **Contact name, telephone & email for Nominee(s)** | |
| **Nominator name and organization** | |
| **Nominator contact information** | |

# **Corrin Wendell:** Peg and Otto Schmid Award Nomination

## Impact on Planning

Corrin is passionate about giving back to the planning community and serves as Chair of the Executive Board for the Women & Planning Division of the American Planning Association (APA), various involvement in the APA Minnesota Chapter including member of the Women in Planning Committee and an ex-officio member as the Youth Engagement Planning Coordinator. She also serves as an AICP (CPE) Certified Planning Exam Contributor, APA National Planning Conference Session Proposal Reviewer, AICP Planning Accreditation Board (PAB) Site Visitor, Peer Reviewer for the Journal of Planning Education and Research, and a mentor to planning students and young professionals from Ohio State University and APA.

Corrin is a Sector Representative and Senior Planner for the Metropolitan Council, which means that the last year has been hectic, tiring, and extremely busy; yet Corrin has excelled in her profession and dedicated numerous hours to advancing the planning profession outside of work. She is a member of APA Minnesota and the Chair of Women in Planning Division of the National APA.

Through the Women in Planning Division, she won:

- Women & Planning Division received the Divisions Council Achievement Award for Overall Performance at the National Planning Conference New Orleans 2018

## Nominee's Chapter/State Significance and Influence

Corrin is a dedicated planner who works tirelessly to not only inform children about planning, but also to advance women in planning at the National APA level. Corrin is the chair of the Women in Planning Division of the National APA, which provides numerous educational opportunities for APA members. Prior to acting as the chair, which she started in January 2019, she was the Director of Programs for the Women in Planning Division. Through the division, she has hosted:

- Webinar: June 2017
  Women in Planning: Leadership & Empowerment
  http://www.ohioplanning.org/aws/APAOH/pt/sp/development_webcast

- Webinar: December 2017
  Women in Planning: Guiding Emerging Professionals
  http://www.ohioplanning.org/aws/APAOH/asset_manager/get_file/174304?ver=192

- Webinar: July 2018
  Women in Planning: Emerging Leaders from Academia to Planning Practice
  http://www.ohioplanning.org/aws/APAOH/asset_manager/get_file/231563?ver=705

- Webinar: March 2019
  Women in Planning: The Road to FAICP
  https://www.youtube.com/watch?v=CPXxHsNABFs

Corrin also hosted the first Women in Planning Breakfast & Walk at the 2018 APA Minnesota Conference in Rochester.

Corrin exemplifies the principals of APA Minnesota. She is AICP certified, she goes out of her ways to engage youth and typically underrepresented communities, and she goes above and beyond to help other planners reach their full potential. Corrin is always available for coffee or a phone call.

## Non-Traditional Contributions to Planning

Corrin is so dedicated to advancing the profession of planning and garnering a more diverse and informed workforce that she created her own non-profit: YEP! Youth Engagement Planning. YEP! Youth Engagement Planning held a successful interactive workshop at the 2018 National APA Conference in New Orleans with the Boys and Girls Clubs of Southeast Louisiana, introducing over 100 children in the area to urban planning. Corrin is inspiring the youth of today and giving back to communities that are typically under-represented in the urban planning profession.

# Lifetime Achievement Award

The Lifetime Achievement Award, as given by the Minnesota Chapter of the American Planning Association, celebrates the contributions across the career of a member of the chapter. As a professional, the nominee will be recognized for invention and creativity. The nominee will exhibit

or community service. As a leader, the nominee will have contributed to the vitality of the chapter or national association through elected or appointed roles. Nominees should be widely recognized as

throughout their careers.

## Criteria

- The Nominee should have been a member in good standing for a minimum of 10 years with APA National or APA Minnesota during his/her employment career. Was the Nominee a member?
- As the Award is a Lifetime Achievement award, the Nominee should be at or near the end of the employment career. Is the Nominee retired or near retirement?
- The Nominee should have demonstrated leadership in the profession through elected, appointed, and/or volunteer positions in the chapter or the national organization. List these leadership roles.
- through planning practice, planning education, and/or community service. List employment and activities and/or body of work that demonstrates this criteria.
- Please list any planning related awards, achievements, and/or innovations associated with this Nominee.

## Selection Process

The APA Minnesota Board of Directors will appoint a Nominating/Selection Committee to review the criteria and make a recommendation for selection to the Board. The APA Minnesota Board of

# 2019 Planning Awards Program
# Nomination Form
***Minnesota Chapter, American Planning Association***

## Submission Deadline: May 3rd, 2019 by 5:00 P.M.

**Award Category:**

- ☐ Innovation in Planning
- ☐ Excellence in Community Engagement
- ☐ Partnerships in Planning
- ☐ Success Stories in Implementation
- ☐ Planning in Context
- ☐ Outstanding Student Project
- ☐ Gunnar Isberg Student Scholarship
- ☐ Peg and Otto Schmid Award
- ■ Lifetime Achievement Award

| | |
|---|---|
| **Title of Nomination** | Lifetime Achievement Award - William C. Weber |
| **Nominee Organization/ Name(s)** *(Organization nominated to receive an award)* | Bill Weber |
| **Contact name, telephone & email for Nominee(s)** | Bill Weber<br>952-920-1749<br>bill@weberplanning.com |
| **Nominator name and organization** | Phil Carlson<br>Stantec |
| **Nominator contact information** | 612-712-2028 office<br>612-202-6474 cell<br>phil.carlson@stantec.com |

Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

April 5, 2019

Attention: Awards Committee, Minnesota Chapter, American Planning Association
P.O. Box 433
Maple Grove, MN 55369

Dear Friends,

**Re: Lifetime Achievement Award - William C. Weber**

I am honored to nominate my friend and colleague Bill Weber for the Lifetime Achievement Award from APA Minnesota. His 46-year career in planning reflects well the criteria for this award. Bill has an unusually broad range of professional experience, including land use, transportation, zoning, comp plans, commercial and industrial redevelopment, downtowns, riverfronts, park and bike systems, urban design guidelines, rail transit-oriented development, environmental impact documents and expert witness testimony.

The largest share of Bill's career was with BRW, later URS, where for twenty-five years he managed numerous land use and community development projects, building his team and bolstering the firm's reputation as one of the planning powerhouses in the region. He continued his work with SRF, McCombs Frank Roos, and for the last ten years his own firm, Weber Community Planning.

Bill has led the preparation of more than two dozen comprehensive plans in eight states. He has written entire zoning codes or significant amendments for 17 cities in eight states and administered the code in Vadnais Heights for 19 years. His work also includes many transportation-related land use and urban design studies. Perhaps his most visible work is the *Minneapolis Upper Mississippi River Corridor Master Plan,* but he also managed a dozen other downtown and district revitalization plans. Innovations in Bill's work include special expertise in urban-rural fringe growth management, helping resolve decades of fighting between Eau Claire and five adjacent townships through a novel application of extra-territorial controls, and inter-governmental agreements. He created an innovative, award-winning method for public involvement and decision-making that combines strategic and comprehensive planning. A list of awards is attached.

Bill has been a member of APA and AICP since 1978. He has served on the Board of APA Minnesota and directed a state planning conference. He has mentored students at the Humphrey Institute and through APAMN and is currently reviving the Chapter's Brown Bag Lunch professional development seminars.

Please honor Bill's outstanding career and contributions to the profession with this award.

Regards,

**Stantec Consulting Services Inc.**

**Phil Carlson**
AICP, Senior Planner

Arden Hills Downtown Master Plan and Urban Design Guidelines

Astra Village Master Plan and Urban Design Guidelines

Awards and Honors

Clive, Iowa, Northwest Neighborhood Plan and Design Guidelines

Eau Claire Comprehensive Plan 2005

Eau Claire Comprehensive Plan 2015

Eau Claire River Corridors Plan

Economic Development Plan for Eau Claire

Economic Impact of Mississippi River Lock Closing

Edina Valley View at Wooddale Plan

Expert Witness Testimony

Loring Park Neighborhood Master Plan

Metropolitan Area Comprehensive Plans

Neighborhoods Strategy

New York East River Bikeway

Northstar Corridor Station Neighborhood Planning

Solar or Wind Farm Permitting

Springfield, Missouri, Comprehensive and Fringe Growth Plans

Taming the Garage in Northfield

Traditional Zoning Ordinance

Urban Photography

Vadnais Heights Municipal Services

## Awards and Recognitions

Bill Weber's work has been recognized and honored by the American Planning Association several times in Minnesota or Wisconsin. In addition to these formal awards, his clients have shown their appreciation with hearty thanks and follow-up engagements.

### Wisconsin Chapter of the American Planning Association

Outstanding Project Implementation Award for the Eau Claire growth management strategy and inter-governmental agreements, 2015.

Outstanding Planning Project Award for the North Riverside District Plan, 2012.

Outstanding Planning Project Award for the Eau Claire Comprehensive Plan, 2006.

Outstanding Planning Project Award for the Eau Claire Comprehensive Plan, 1993.

### Minnesota Chapter of the American Planning Association

Outstanding Planning Project Award for Maple Grove Land Use Plan, 1998

### Metropolitan Council

Commendations for Maple Grove Land Use Plan, 1998, and Minnetonka Comprehensive Plan, 1998.

# Gunnar C. Isberg (1932-2003) Scholarship

**Education:** Roosevelt University, Bachelor degree in Political Science, 1962
University of Illinois School of Law, 1964
University of Illinois, Bachelor degree in Urban Planning, 1966

Gunnar C. Isberg was a mainstay in the Minnesota planning community for most of his career. He spent many years working in the public sector, including the Metropolitan Council, Dakota County, St. Paul, Rochester-Olmsted County, and the Metropolitan Waste Commission. Mr
including SMSQ Consulting, IRC Planners, and Gunnar Isberg and Associates.

Mr
served on the Eagan Planning Commission, Southeastern Rural Initiatives, the energy-land use-transportation committee of the Minnesota League of Cities, the Governor's Committee on Land Use, and the energy and natural resources committee of the National League of Cities. He was a member of the American Planning Association and the Minnesota Planning Association, serving as vice-president of the Minnesota Planning Association, and president of the Minnesota Chapter of the American Planning Association.

Gunnar Isberg authored the book, "Local and Regional Planning in Minnesota" in 1975, with a second edition in 1980. This book was on the syllabus for most college planning courses in Minnesota for two decades. Mr. Isberg also contributed numerous articles to professional publications throughout his career.

The Gunnar Isberg Student Scholarship is awarded to undergraduate or graduate students pursuing an

include Excellence in Reputation, Excellence in Academic Achievement, Involvement in the Planning Field and Dedication to the Professional Organization outside of school. The scholarship was established by the Isberg family to recognize Mr. Isberg's devotion to planning. The scholarship is aptly named, as Mr. Isberg was

advocate for the profession, and to educate the public about planning.

## Review Criteria for the Gunnar Isberg Scholarship Award

- **Excellence in Reputation (40 pts):** How do peers, co-workers, supervisors, and/or professors view the applicant?
  excellence to speak of regarding the student?
- **Excellence in Academic Achievement (30 pts):** How does the student epitomize excellence in their school work?
- **Involvement in the Planning Field (20 pts):** Does the applicant make efforts to gain experience in the

  Are they
  active in community-level planning efforts?
- **Dedication to the Professional Organization outside of school (10 pts):** Is the student a member of the Minnesota Chapter of the American Planning Association? Have they been active in APA-Minnesota Chapter or National APA?

The scholarship is competitive and is reviewed by the APA-MN Executive Board. The following items must be submitted:

- 
- Proof of enrollment (copy of tuition receipt or current registration card).
- Most recent transcript (copy or original accepted).
- Letter of recommendation from a professor or job supervisor.

American Planning Association (APA) Minnesota Chapter May 2, 2019

P.O.Box 433

Maple Grove, MN 55368

Dear APA Minnesota Chapter Executive Board:

I am a first year PhD student focusing on Transportation Geography at the University of Minnesota writing to express strong interest in the 2019 Gunnar Isberg Scholarship. I have a Masters in City Planning with a concentration in Sustainable Transportation and Infrastructure Planning from the University of Pennsylvania as well as a Bachelor of Science in Urban Planning.

APA MN's goals align with my interests to advance planning issues by integrating transportation planning projects with climate change to improve the built environment. This interest makes the Gunnar Isberg scholarship ideal for my pursuits. Having been exposed to the dynamics, differences and commonalities of Planning in different parts of the world through personal, academic and professional experiences, I hope to further advance APA MN's mission. I believe my current education deepens my knowledge in the national APA's Climate change and Hazard Mitigation Adopted Policies, sharpening my understanding of the forces shaping transportation infrastructure resiliency in this age of climate change.

In order to make the impact I want in sustainability and resilient transportation planning process, I enrolled at the University of Minnesota's Geography PhD program after working as a Transportation Planner and MPO coordinator at East Alabama Regional Planning Commission to get more training. This was to enable me identify and make provision for critical transportation infrastructure that is particularly vulnerable to climate change in the transportation planning process. During my professional period as a Transportation Planner and MPO Coordinator, I visualized a future where state and local governments, as well as private infrastructure providers will incorporate climate change into all long-term improvement plans, design, and operations and maintenance activities. My long-term goal is to contribute to a sustainable transportation network by integrating climate change into transportation and land use planning which is necessary for vulnerable communities.

As an AICP pilot program candidate, APA MN mentorship program mentee, and Professional Development member (Brown Bag organizer with Bill Weber), I have been exposed to relevant planning issues in Minnesota. Also, volunteering with the Women's Transportation Seminar MN TransportationYou program and my current internship at South East Como Improvement Association helps me connect the planning and development challenges around me with the physical, social and economic planning aspects of the communities. Prior engagements with American Planning Association PA Chapter led to being awarded the Leslie and Greta Spaulding Education Fund Scholarship, Francis Pitkin and Richard P. Byler Charitable Fund of the Philadelphia Foundation Scholarships, and Richard G. Bickel, FAICP, Planning Education Award. Volunteering positions in my academic journey such as the University of Minnesota Resilient Communities Project for Ramsey County at the Center for Urban and Regional Affairs (CURA) provided a thorough insight into dealing with planning issues at the local level. Also, having been

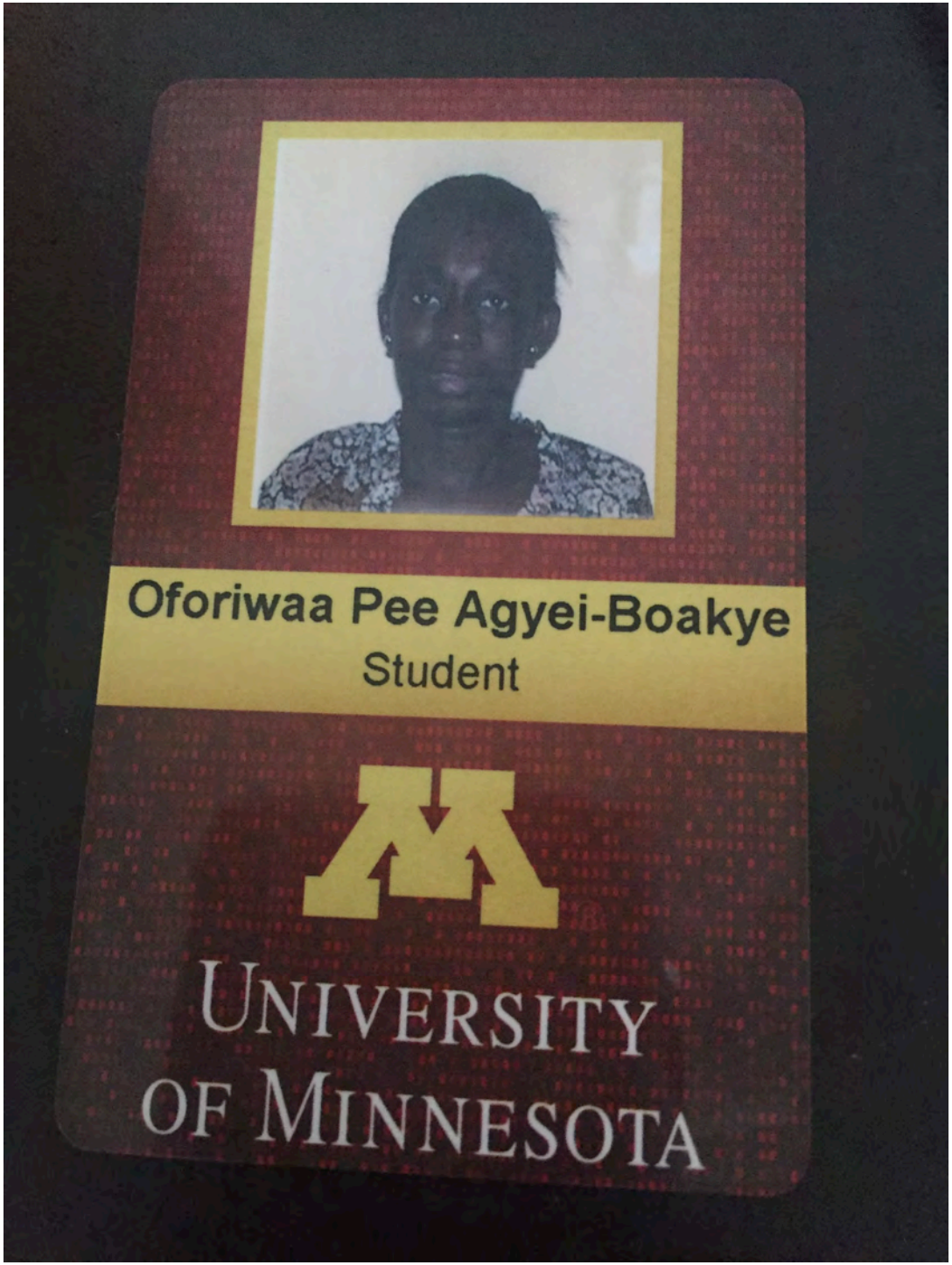
an Environmental Protection Agency (EPA) National Environmental Justice Advisory Council (NEJAC) Climate Justice Work Group Member and Appalachian Trail Next Generation Advisory Council member gave me a critical appreciation of federal level planning approaches while deepening my understanding of the forces shaping the development of major planning projects.

I believe this scholarship will enable me engage in academic research in transportation planning issues while providing me with opportunities to explore areas in transportation planning that I could not hitherto due to inadequate funding. Also, this APA MN scholarship will enable me tap into network opportunities for transportation planning in the real world.

I look forward to hearing from you. Thank you for your consideration.

Sincerely,

Oforiwaa Pee Agyei-Boakye


Oforiwaa Pee Agyei-Boakye
Student
UNIVERSITY
OF MINNESOTA

**University of Minnesota Unofficial Transcript**

Name : Agyei-Boakye,Oforiwaa Pee
Student ID : 5094324
Birthdate : 6 - 18

Print Date: 04/25/2019

MOST RECENT PROGRAMS

Campus : University of Minnesota, Twin Cities
Program : College of Liberal Arts
Plan : Geography Ph D
Degree Sought : Doctor of Philosophy
Advisor : Samatar,Abdi Ismail

* * * * * **Beginning of Graduate Record** * * * * *

**Fall Semester 2018**
University of Minnesota, Twin Cities
College of Liberal Arts
Geography Ph D

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| DSSC | 8111 | Ways of Knowing | 3.00 | 3.00 | S | 0.000 |
| GEOG | 5385 | Globalization and Development | 4.00 | 4.00 | A | 16.000 |
| GEOG | 8001 | Geographic Thought | 3.00 | 3.00 | A- | 11.001 |
| GEOG | 8980 | Topics: Geography | 0.00 | 0.00 | W | 0.000 |
| Course Topic: | | Climate Change Dynamics | | | | |
| TERM GPA : | 3.857 | TERM TOTALS : | 10.00 | 10.00 | 7.00 | 27.001 |

**Spring Semester 2019**
University of Minnesota, Twin Cities
College of Liberal Arts
Geography Ph D

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| DSSC | 8112 | Scholarship and Responsibility | 1.00 | 0.00 | NR | 0.000 |
| DSSC | 8310 | Development Social Change | 1.00 | 0.00 | | 0.000 |
| GEOG | 8405 | Grad Student Prof Development | 1.00 | 0.00 | | 0.000 |
| GEOG | 8970 | Directed Readings | 3.00 | 0.00 | | 0.000 |
| GEOG | 8970 | Directed Readings | 1.00 | 0.00 | | 0.000 |
| GEOG | 8970 | Directed Readings | 3.00 | 0.00 | | 0.000 |
| PA | 5521 | Devlpmt Plan/Policy | 4.00 | 0.00 | | 0.000 |
| TERM GPA : | 0.000 | TERM TOTALS : | 14.00 | 0.00 | 0.00 | 0.000 |

**Summer Semester 2019**
University of Minnesota, Twin Cities
College of Liberal Arts
Geography Ph D

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| GRD | 4999 | Graduate Summer Research | 0.00 | 0.00 | | 0.000 |
| TERM GPA : | 0.000 | TERM TOTALS : | 0.00 | 0.00 | 0.00 | 0.000 |

**Fall Semester 2019**
University of Minnesota, Twin Cities
College of Liberal Arts
Geography Ph D

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| GEOG | 8290 | Seminar in GIS & Cartography | 3.00 | 0.00 | | 0.000 |
| GEOG | 8970 | Directed Readings | 1.00 | 0.00 | | 0.000 |
| TERM GPA : | 0.000 | TERM TOTALS : | 4.00 | 0.00 | 0.00 | 0.000 |

**Graduate Career Totals**

| | | | | | | |
|---|---|---|---|---|---|---|
| CUM GPA: | 3.857 | UM TOTALS: | 28.00 | 10.00 | 7.00 | 27.001 |
| | | UM + TRANSFER TOTALS: | | 10.00 | | |

***** End of Transcript *****

simpco
Siouxland Interstate Metropolitan Planning Council

1122 PIERCE STREET • SIOUX CITY IOWA • 51105 • PHONE 712.279.6286 • FAX 712.279.6920 • EMAIL SIMPCO@SIMPCO.ORG

American Planning Association Minnesota Chapter Gunnar Isberg Scholarship

Dear Sir/Madam,

RECOMMENDATION LETTER FOR MS. OFORIWAA PEE AGYEI-BOAKYE

I am pleased to write this recommendation in support of Oforiwaa Pee Agyei-Boakye's application for the APA MN Gunnar Isberg Scholarship. I have known Oforiwaa Pee in my capacity as a former supervisor.

I found her to be highly motivated, intelligent and hardworking when she worked with me. She took her work seriously, and was one of the best workers in the agency. During my interaction with her, I noticed her originality, reasoning ability and thought-provoking questions on current transportation planning debates, which enriched our discussions. Due to this and the enormous experience she had acquired over the years, she has deservedly progressed in the Planning field.

She was particularly interested in transportation and land use planning. Her contributions to such topic discussions were thought provoking, and her analyses on recommendations were based on deep thinking and extensive research. She always provided concrete examples on how to apply transportation planning models to improve mobility across rural and urban areas. Being one of the few females in the team, she stood out throughout her time she worked with me.

As a professional planner in training, Oforiwaa engaged in various professional associations and volunteering activities while preparing for her AICP candidate Pilot Program exams. She was able to combine these responsibilities with her professional work, which made her a promising young professional to look out for. These activities have enhanced her maturity as a dominant rising black woman in the transportation planning field.

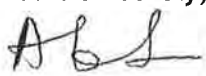
She is one of the best and driven young professionsals I have encountered in my career. Oforiwaa is one of a kind-a rare gem, to put it in laconic terms. She is scholarly and socially entrenched, ambitious but not pretentious, self deprecating yet confident, forthright but unassuming, delightfully irreverent yet appropriately respectful. In addition, she incorporates a high level of transparency and objectivity in her work for transportation planning. She is known to venture into areas that enhance and develop her Planning skills. I am indeed confident about her interests and abilities in improving the built environment through education and her transportation-planning career.

Due to this and the enormous experience she had acquired over the years, she deservedly gained admission into a competitive PhD program. This program would advance her transportation planning academic study and research, providing knowledge and expertise on transportation, land use and climate change. I believe Oforiwaa adequately deserves this financial aid to enable her pursue her academic and career goals. This will enable her complete her graduate education in order to pursue her passionate goals in Planning.

Equal Housing Opportunity

In view of her potential for academic excellence in the transportation planning field, superior work attitude and especially her resourcefulness and her personality, I highly recommend Ms..Agyei-Boakye for this scholarship.

Yours sincerely,



**Gabriel Appiah**
**Transportation Planner**
**Siouxland Interstate Metropolitan Planning Council**

CIC Consulting

No. 217, Ecomog Road, Haatso

P. O. Box GP 13074

Accra - Ghana

**RECOMMENDATION FOR OFORIWAA PEE AGYEI-BOAKYE**

I had the great pleasure of working with Oforiwaa at CIC where I was her supervisor from September 2015 to July 2016. I have known her for more than three years and she has made a lasting impression on me. It is easy to write a recommendation for Pee as her level of professionalism, insightful and expert knowledge on urban planning, experiences and civic commitments stood out clearly.

Oforiwaa is a young woman with a well-defined vision for Urban Planning coupled with a high sense of determination, which is striking thus; I am least surprised she is pursuing a PhD in Transport Geography after her Masters in City and Regional Planning at University of Pennsylvania. Her global experience across various sectors of the Planning field impacts on her desire to work in transportation planning. Her enthusiasm and independence towards work makes it appealing to work with her. As a Planner, Oforiwaa's analytical pedigree is a well sought after competence in the dynamic and challenging urban planning environment. I saw her transform data she had gained from fieldwork into strategic recommendations for government officials.

Oforiwaa handled a complex research project for a client spanning five sub-Saharan African countries and delivered excellent results. This was a high stress position that required full steam and resilience to satisfy the demanding client needs and internal deadlines. She was responsible for crystallising key insights and analyses of research that helped the team with strategic thinking and unusual perspectives helped the firm develop some really engaging results that addressed the client's brief for a regional transportation project. Oforiwaa showed knowledge of development and transportation theories, demonstrated a unique capacity to link data and dynamic models to real world events. The impressive results empowered women in the office as the position was typically for men; she dispelled myths regarding women's competencies in Ghanaian professional circles.

Also, she compliments her natural gifts and talents with a strong determination and work ethic. She comes highly recommended by me as a self-driven, thorough and knowledgeable individual who does not compromise on the quality or standards of her work and is very result oriented. She is making an impact in the transportation sector and whatever she takes an interest in. Her successes academically and

professionally are a testament to her focus and diligence. She is also emotionally balanced, very friendly and respectful and I am indeed confident about her interests and abilities.

Despite the family problems she faced in her first year in graduate school that made her defer her education and move to Ghana, her tenacity enabled her to complete her schooling. During the year in Ghana, she immersed herself in transportation and community development projects which were impressive. Because of Pee's high level of intelligence, rigorous analytical skills, savvy research methodologies, superior work attitude as well as her personality and her proven high level of interest in research and teaching, this PhD would further hone Pee's skills and open her up to opportunities in Planning field. She is undoubtedly the type of student that has the potential for great research. Her indefatigable efforts, tenacity, combined with her work ethic and ability to self-improve, are recipes for success in the years to come.

On the whole and as her former supervisor at work, I strongly recommend her for this scholarship to enable her pursue her research interests as she understands the importance of academia, community service and a transportation planning career.

Yours Sincerely,

**E. Hiamey**

Director | Planning & Community Development

# 2019 Planning Awards Program
# Nomination Form
*Minnesota Chapter, American Planning Association*

## Submission Deadline: May 3rd, 2019 by 5:00 P.M.

**Award Category:**

- ☐ Innovation in Planning
- ☐ Excellence in Community Engagement
- ☐ Partnerships in Planning
- ☐ Success Stories in Implementation
- ☐ Planning in Context
- ☐ Outstanding Student Project
- ■ Gunnar Isberg Student Scholarship
- ☐ Peg and Otto Schmid Award
- ☐ Lifetime Achievement Award

| | |
|---|---|
| **Title of Nomination** | Elliot Mohler |
| **Nominee Organization/ Name(s)** *(Organization nominated to receive an award)* | Elliot Mohler |
| **Contact name, telephone & email for Nominee(s)** | Elliot Mohler, 651-329-6149, mohle032@umn.edu |
| **Nominator name and organization** | Elliot Mohler |
| **Nominator contact information** | Elliot Mohler, 651-329-6149, mohle032@umn.edu |

# ELLIOT MOHLER

1021 Ashland Ave, St. Paul Park, MN
651-329-6149 | mohle032@umn.edu
www.linkedin.com/in/elliotmohler

**APA MN Planning Awards**
**Gunnar C. Isberg Scholarship**

To whom it may concern,

*Cities for whom?* is the question I continue to ask myself and work to answer throughout my academic and budding professional career. Every time I visit a city, I find myself analyzing for whom it is designed. These analyses have revealed my underlying passion for working towards more just, inclusive, and resilient urban, suburban, and rural environments. This central question, *cities for whom?*, has guided me to pursue professional opportunities and further my education at the Humphrey School of Public Affairs. Opportunities such as an internship with the Minnesota Department of Employment and Economic Development (DEED) and a GIS specialist position with the nonprofit, Growth & Justice, have prepared me for future advancement in the field of urban and regional planning.

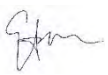
During my time as a Business and Community Development Intern for DEED, I worked closely with the Office of Broadband Development. I played an integral role creating maps and analyzing spatial data using ArcGIS to aid in internal decision making for the Border to Border Broadband grant. This grant assists local communities and broadband providers to provide improved broadband infrastructure to those who otherwise would go unserved. This internship allowed me to see how businesses, state government, and local government work collaboratively to better the lives of residents.

After my internship at DEED, I was recruited as a GIS Specialist by the nonprofit Growth & Justice. As a member of their team, I helped carry out their mission which focuses on rural equity projects and is currently in the midst of finalizing their One Minnesota Rural Equity Blueprint. This blueprint outlines a policy agenda that focuses on achieving an inclusive economy, just society, and a vibrant democracy throughout the state of Minnesota. As a GIS Specialist, I assist their Research Director in data analysis to create powerful maps that tell a story of how Greater Minnesota is changing economically, demographically, and culturally. This position has allowed me to critically analyze the similarities and differences in opportunities and challenges between urban, suburban, and rural communities. I have loved the opportunity to continue to learn and grow in this position while balancing it with my academic career at the Humphrey School of Public Affairs this past year.

As a student at Humphrey, a group of my peers and I worked on a land use project that focused on the advent of connected and autonomous vehicles and their impacts on pedestrian safety and streetscape design. As a member of the team, I was tasked with researching current literature on the topic and recommending policy changes to assist urban, suburban, and rural municipalities in preparation for the future integration of autonomous vehicles. I was proud to both utilize and strengthen my skills in teamwork, research and problem solving to play a vital role on this project that encompassed a contemporary and relevant issue. Additionally, this year I was elected to the position of treasurer for the Planning Student Organization (PSO). As a member of PSO, I assist in planning and fundraising for various events in which fellow students may partake. Furthermore, I view my position in PSO as a stepping stone to becoming more active in the Minnesota Chapter of the American Planning Association, of which I am a student member. I value the opportunities the organization provides to attend educational events and build a strong network of individuals working in the field. In the near future, I plan to enroll in the AICP candidate pilot program to jump start my professional career.

The sum of my experiences and accomplishments have directed me to pursue additional professional experiences in urban and regional planning. I have recently accepted a planning internship position with the city of Ramsey for the summer of 2019. During this internship and in my future professional experiences, it is my goal to employ the knowledge and skills gained through my education and professional experiences to contribute to building more inclusive, equitable, and resilient urban, suburban, or rural environments. I strive to build a career that allows me to directly witness the impacts of my work and foster equitable opportunities that enable people to live productive and rewarding lives. I am confident that the Gunnar C. Isberg Scholarship will greatly help me achieve my career goals and position me to work towards addressing the question *cities for whom?* and to develop more just, equitable, and resilient communities.

Sincerely,



Elliot Jon Mohler

Twin Cities
One Stop Student Services
Phone: 612/624-1111
Email: onestop@umn.edu
Web: onestop.umn.edu

Student ID: 4939305
Statement Date: 01/18/2019

| | |
|---|---|
| Account Balance | **$394.56** |
| Amount Due | **$394.56** |
| Payment Due Date | **02/01/2019** |

Mohler,Elliot Jon
1021 Ashland Ave
Saint Paul Park MN 55071-1409

| Term | Last Activity Date | Description | | Net Amount |
|---|---|---|---|---|
| **Balance From Previous Bill** | | | | **0.00** |
| **Tuition, Fees, & Other Charges** | | | | |
| Spr 2019 | 12/14/2018 | HIPA Graduate Tuition - R | | 9,720.00 |
| Spr 2019 | 12/14/2018 | Student Services Fee | | 443.00 |
| Spr 2019 | 12/14/2018 | Stadium Fee | | 6.00 |
| Spr 2019 | 12/14/2018 | Capital Enhancement Fee | | 75.00 |
| Spr 2019 | 12/14/2018 | Professional Student Governmt | | 16.56 |
| Spr 2019 | 12/14/2018 | Transportation Fee | | 25.00 |
| Spr 2019 | 12/14/2018 | HHH Collegiate Fee | | 250.00 |
| | | | **Subtotal:** | **10,535.56** |
| **Payment, Financial Aid, & Other Credits** | | | | |
| Spr 2019 | 01/15/2019 | Fed Direct Unsubsidized Loan | | -10,141.00 |
| | | | **Subtotal:** | **-10,141.00** |
| | | | Account Balance: | **$394.56** |

**Cut Lower Portion and Return with Payment**

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UNIVERSITY OF MINNESOTA

Twin Cities
One Stop Student Services
Student ID: 4939305

| Account Balance | Amount Due | Payment Due Date |
|---|---|---|
| **$394.56** | **$394.56** | **02/01/2019** |

**Amount Enclosed:** $ ___,___.__

Please make check or money order payable to University of Minnesota. The University of Minnesota may convert check payments to ACH debit.

Mohler,Elliot Jon
1021 Ashland Ave
Saint Paul Park MN 55071-1409

**Remit To:**
University of Minnesota Twin Cities
NW 6443
PO Box 1450
Minneapolis MN 55485-6443

1 4939305 4 0039456 0039456 0

**University of Minnesota Unofficial Transcript**

Name : Mohler,Elliot Jon
Student ID : 4939305
Birthdate : 1 - 23

Print Date: 03/10/2019

MOST RECENT PROGRAMS

Campus : University of Minnesota, Twin Cities
Program : Humphrey Schl of Publ Affairs
Plan : Urban and Regional Planning M U R P
Degree Sought : Master of Urban and Regional Planning
Advisor : Allen,Ryan Patrick

*** * * * * Beginning of Graduate Record * * * * ***

**Fall Semester 2018**
University of Minnesota, Twin Cities
Humphrey Schl of Publ Affairs
Urban and Regional Planning M U R P

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| PA | 5004 | Introduction to Planning | 3.00 | 3.00 | A | 12.000 |
| PA | 5013 | Law and Urban Land Use | 1.50 | 1.50 | A | 6.000 |
| PA | 5205 | Statistics for Planning | 4.00 | 4.00 | B+ | 13.332 |
| PA | 5211 | Land Use Planning | 3.00 | 3.00 | A | 12.000 |
| PA | 5216 | Graphics for Planning & PubPol | 1.00 | 1.00 | A | 4.000 |
| TERM GPA : | 3.787 | TERM TOTALS : | 12.50 | 12.50 | 12.50 | 47.332 |

**Spring Semester 2019**
University of Minnesota, Twin Cities
Humphrey Schl of Publ Affairs
Urban and Regional Planning M U R P

| Course | | Description | Attempted | Earned | Grade | Points |
|---|---|---|---|---|---|---|
| PA | 5042 | Urban and Regional Economics | 2.00 | 0.00 | | 0.000 |
| PA | 5043 | Econ & Demographic Analysis | 2.00 | 0.00 | | 0.000 |
| PA | 5204 | Urban Spatial&Social Dynamics | 3.00 | 0.00 | | 0.000 |
| PA | 5213 | Introduction to Site Planning | 3.00 | 0.00 | | 0.000 |
| PA | 5221 | Priv Sect Developmt | 3.00 | 0.00 | | 0.000 |
| PA | 5290 | Topics in Planning | 1.50 | 0.00 | | 0.000 |
| Course Topic: | | Financing Affordable Hsg in US | | | | |
| TERM GPA : | 0.000 | TERM TOTALS : | 14.50 | 0.00 | 0.00 | 0.000 |

**Graduate Career Totals**

| | | | | | | |
|---|---|---|---|---|---|---|
| CUM GPA: | 3.787 | UM TOTALS: | 27.00 | 12.50 | 12.50 | 47.332 |
| | | UM + TRANSFER TOTALS: | | 12.50 | | |

***** End of Transcript *****

970 Raymond Avenue
Suite 201
Saint Paul, MN 55114
growthandjustice.org

April 29, 2019

**To**: The Review Committee for the Gunnar C. Isberg Scholarship
**From**: Kate Searls, Director of Policy Research, Growth & Justice

This letter is in support of Elliot Mohler's application for the Gunnar C. Isberg Scholarship. I first met Elliot on the recommendation of Growth & Justice's President, Jane Leonard. Jane had worked with Elliot at the State of Minnesota's Office of Broadband Development before coming to lead Growth & Justice. Jane was impressed with Elliot's skills and his commitment to increased prosperity in Greater Minnesota. After working with Elliot for about a year, I heartily agree with her assessment.

Elliot is the type of researcher/planner that I want to work with. He is internally driven to increase his understanding and his abilities to serve communities across our state. He has helped us use data to better communicate rural/urban interdependencies and to challenge common stereotypes regarding the demographics of regions outside the 7-county Twin Cities urban core. Elliot understands that equity, diversity and inclusion, economic development, and strengthening communities are statewide objectives. Elliot sees where theory meets practice in terms of increasing housing stability, improving educational outcomes, ensuring access to living wage jobs and health care, and advancing strong community networks.

Elliot is a skilled policy analyst and he knows how to present data in various formats for increased comprehension among non-analyst audiences. We have particularly valued his skills at mapping publicly available data (often from the U.S. Census Bureau). We have used his maps when working with state legislators and partnering organizations. For instance, Minnesotans for the American Community Survey and 2020 Census have used Elliot's maps to communicate with members of Congress.

Elliot is a pleasure to work with. He has been a reliable and harmonious contributor to our team. He listens well and asks insightful questions.

I heartily recommend him.

Sincerely,

Kate Searls
Director of Policy Research
Growth & Justice
970 Raymond Ave Suite 201
St. Paul, MN 55114
kate@growthandjustice.org
612.239.1079

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/17/2019

**Name:**
Michael Healy, Marie Pflipsen

| **Committee:** | **Action Requested?** |
|---|---|
| Fall Conference | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**
Review:
Registration fees (same as last year?)
Myers-Briggs event on Wednesday morning
Minnesota Department of Health special event

**Requested Action:**
Motion to: Approve Registration Fees, Myers-Briggs event, Minnesota Department of Health special event

**Attachments/Enclosures?**
Yes, Attachments Included

Minnesota Chapter of the American Planning Association
**2019 Planning Conference**
September 25 - 27, 2019 • Breezy Point, Minnesota

# 2019 Registration Fees (same as 2018)

| FULL | By 9/6/19 | After 9/6/19 |
|---|---|---|
| Full Conference | | |
| APA Member | ☐ $300 | ☐ $330 |
| MN Chapter Only Member | ☐ $300 | ☐ $330 |
| Sponsor | ☐ $300 | ☐ $330 |
| Full Conference - Non-Member | ☐ $330 | ☐ $375 |
| Full Conference - APA Student Member | ☐ $160 | ☐ $160 |
| Full Conference - APA Public Official Member | ☐ $245 | ☐ $265 |
| Full Conference - APA Public Official Non-Member | ☐ $275 | ☐ $295 |
| Full Conference - Presenter | ☐ $270 | ☐ $270 |

| SINGLE DAY | By 9/6/19 | fter 9/6/19 |
|---|---|---|
| Wednesday Registration - Member or Non-Member | ☐ $90 | ☐ $100 |
| Wednesday Registration - APA Student Member | ☐ $80 | ☐ $80 |
| Thursday Registration - Member or Non-Member | ☐ $150 | ☐ $160 |
| Thursday Registration - APA Student Member | ☐ $80 | ☐ $80 |
| Friday Registration - Member or Non-Member | ☐ $90 | ☐ $100 |
| Friday Registration - APA Student Member | ☐ $80 | ☐ $80 |

| Name of Session | Myers Briggs Type Indicator - Understanding yourself and others in decision-making | #256 |
|---|---|---|
| Submitter Info | **Beth Bartz AICP**<br>Vice President<br>SRF Consulting Group<br>7632263064<br>bbartz@srfconsulting.com | |
| Categories | Career Development<br>Partnerships & Agreements<br>Public Participation | |
| Session Description | The Myers-Briggs Type Indicator is an assessment tool based on more than 70 years of scientific research and global development that helps individuals understand their inborn preferences around information gathering, processing and decision-making. By understanding your own preferences - as well as having an awareness of others preferences - you have a tool for making your presentations, recommendations and decision-making processes much more effective. In this session, Beth Bartz, a trained and certified MBTI facilitator, will guide you through an assessment of your preferences, lead several group activities designed to help you understand other types of preferences, and talk about how this understanding applies to community engagement, engaging the work of others, and guiding decision-makers through effective decisions. | |
| CM Submittal Description | The knowledge and perspectives gained in this workshop clearly fall under the Communication and Interaction competency, particularly Comprehension and Listening, Interpersonal Relations, Mediation and Facilitation. Through understanding the MBTI preferences, attendees will have a better understanding of types of information desired (concrete/factual vs opportunity/future based), the criteria individuals use to process this information to make decisions (logical vs values based), how they prefer to process information (with a group of people vs. quiet reflection) and how they prefer to organize their work (structured vs. adaptable). Understanding these dynamics can lead to much greater competencies organizing materials, processes, timelines and formats to avoid maximize effectiveness in public decision-making. | |
| Presentation Format | General Session | |
| Additional Time | I would recommend this as a two-hour session. The first hour would be to provide the theory behind MBTI and explain each individuals report. The second hour would focus on activities that explain variation in preferences across individuals and discuss applications of this understanding in the planning context. Could be done as a workshop the day/morning before the conference officially opens. I could also expand to a half day workshop if desired. | |
| Special Accommodations | The session will require a $30 fee to cover the cost of the assessment, and completing the online assessment 1 week before the session. Due to this advance registration would be required. | |
| Scheduling Conflicts | | |

| | |
|---|---|
| Willingness to Collaborate | No |
| Speakers | **Beth Bartz AICP**<br>Vice President<br>SRF Consulting Group<br>7632263064<br>bbartz@srfconsulting.com<br>Beth Bartz, AICP, has worked as a planner in both the public and private sectors for over 30 (!) years. In her work, she has earned a reputation for her public engagement and facilitation/mediation expertise, assisting public agencies resolve contentious issues. In addition to graduate work in educational psychology, Beth obtained certification as an MBTI facilitator to further her understanding of individual preferences regarding decision making and share that expertise with others. |
| Law | |
| Ethics | |

## Kathy Aro

**Subject:** FW: MDH Social Gathering during APAMN

**From:** Engwer-Moylan, Kim (MDH) <kim.engwer-moylan@state.mn.us>
**Sent:** Friday, May 3, 2019 10:43 AM
**To:** Pillsbury, Ellen (MDH) <ellen.pillsbury@state.mn.us>
**Cc:** Engwer-Moylan, Kim (MDH) <kim.engwer-moylan@state.mn.us>
**Subject:** RE: MDH social gathering during APAMN

Hi Kathy thank you for reaching out. . .

A bit of background on the event: MDH typically has held annually the SHIP Statewide Meeting which brings together all Statewide Health Improvement Partnership (SHIP) grantees, Minnesota Department of Health (MDH) staff and other partners to reflect on accomplishments; build skills; learn about statewide and local initiatives; advance the health equity narrative; and continue to strengthen our state – local public health partnership. This year we have decided there will be no Statewide SHIP Meeting. To capitalize on the many statewide resources and gatherings related to our work, and in lieu of hosting a statewide meeting, OSHII is encouraging grantees to attend one of the many statewide conferences that will be held in Minnesota throughout 2019.

OSHII staff realize the value of the statewide gathering and know grantees rely on this meeting to be an excellent networking opportunity with their peers and MDH staff. In an attempt to provide a similar networking opportunity, OSHII would like to host a gathering for SHIP grantees at the *American Planning Association – Minnesota Chapter Conference*

- How many people do you expect – we would like to see if we could possibly join with any other happy hour, social event that may be planned on the 2nd day of the conference Thursday . . . would that be at all possible? We would hope that local SHIP staff and planners at the conference would come to an area that could be MDH – OSHII . . . possibly on an outside deck or some inside/outside bar area?
- Are you looking at an evening event? Yes preferably a happy hour social event
- Will the event need food and beverage? Yes we would like to plan on having hors d'oeuvres – and a cash bar
- Will the event need audio visual? Yes a microphone would be helpful
- Is there a specific room set-up that you are hoping for? Hi-top tables and a few hi-top chairs want people to be able to move around and mingle
- Did you want to charge a fee to cover costs? If so, is there a budget you have in mind? No we would not charge a fee – we have $3,000 budget and would really like the opportunity to combine with anyone else who may be entertaining a happy hour / social event
- Can all conference attendees attend? If we hold at the same time as another happy / social hour with another organization – yes I think it could be open for all . . . but we would like to have an area were it would be MDH staff and where local SHIP staff would know to go to mingle. . . otherwise if we are not able to join with one of the others putting together a happy/social hour than we would try to limit to only 100 folks

We would also like to know if we could add this happy / social hour onto the registration that you are putting out for this event, would that be possible?

Look forward to working with you.

We want to finalize the program the end of June so we have a bit of time on our end, but it would be nice to get this up and running, I think.

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/9/2019

**Name:**
Nate Keller + PeggySue Imihy

| **Committee:** | **Action Requested?** |
|---|---|
| Diversity and Equity | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**

Committee had a conference call on Friday, May 3rd, 2019 to discuss updates for the following:

- Newsletter: *PeggySue and Nate to work on article introducing the Committee for the July Newsletter edition.*
- Conference event: *Committee members have selected to have a panel of speakers to discuss how to engage diverse populations.*
- Networking events: *events being planned include: a professional's event in early June and La Dona Cerveceria, showing of a documentary during Rondo days, and a greater MN event in the fall at St. Cloud State (before the APA conference)*
- Educational event: *partnering with YEP! in October during National Planning Month. .*

Overall our events will target three main demographics: young-mid-level professionals, college age (18-25), and K-12 populations.

For our conference event we would like to invite a speaker who is not an APA MN member and is not a planner in the traditional sense. Currently, we have asked a speaker to join us from a small non-profit neighborhood organization which specifically targets underserved populations.

Our committee believes that the cross pollination of many disciplines and partnerships is essential to exceptional planning and that doing so, especially when lifting up the voices of those often not represented means not just making room at the table but helping them get to the table.

It is our goal that in the future, our committee is more financially independent and able to offer stipends for travel and speaking when need it however, as a gesture of the support this board has for equity and diversity work, we ask that you consider reimbursing our panelist for their mileage and meals so they can attend the conference.

Everyone benefits when we offer diverse perspectives at the APA MN conference and hope that you can support our committee with this request.

**Requested Action:**
Motion to: Consideration of support for panel speaker.

**Attachments/Enclosures?**

No, No Attachments Included

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 1/18/2019

**Name:**
Alec Henderson

| **Committee:** | **Action Requested?** |
|---|---|
| Events | No, Informational Only |

**Background (attach additional sheets for tables, images, etc.):**

A few months back interest was expressed for drafting a survey to send out to chapter members to get more information regarding improvements/thoughts about our social/networking events (Twins, Holiday Party, etc.).

Initial thoughts were that the Planning Conference may be the best forum to release the survey as we would have everyone the same place.

Please see the attached draft which has had a cursory review and improvements by Kathy.

Action is not necessary at this time, however, we would request feedback so we can bring a "final draft" back to the board for its blessing. From there we can find the best way to get it out the Chapter during the Conference (possibly through paper copies and also push notification through the app/website), with help from Kathy.

**Requested Action:**

Motion to: Click or tap here to enter text.

**Attachments/Enclosures?**

Yes, Attachments Included

**APA MN Networking Events Survey Draft**

APA Minnesota's Events Committee is charged with organizing social and networking opportunities for our members other than Planning Conference socials.

To help us understand member needs and interests, we are hoping you will take a brief survey.

1. **What City or County do you work in?**

2. **How long have you been a planning professional?**
   N/A I am a student; retire, etc
   0-4 years
   5-9 years
   10+ years
3. **Do you have a specific area of expertise that impacts the type of events you'd like to see offered?**
   Transportation; health; community engagement; parks; natural resources; other

4. **Have you ever been to an APA MN Chapter Social Event outside of a state planning conference?**

   Yes; No

   > **[Branch if answered no] Check the reasons you have not attended an APA MN Social Event?**
   >
   > Schedule Conflicts;
   >
   > The Event did not interest me;
   >
   > Too expensive;
   >
   > Location
   >
   > Other [Describe]
   >
   > *[Move to question 7]*

5. **Which event did you attend? (select all that apply)**

   Twins Game; Holiday Party; Minnesota Chapter Member Gathering at the National Conference; Other [text]

6. **About how long ago did you last attend a Chapter Social Event?**

   6 months to 1 year ago

   Over 1 year ago

   Over 2 years ago

   More than 3 year ago

7. **What types of events would you consider attending that are currently not offered?**

   [Text Box]

8. **Which time of the year is easier for you to attend networking or social events?**

   Sumer; Spring; Fall; Winter

9. **With which other professional groups should APAMN partner for networking events?**

   [Text Box]

10. **What other input do you have which could help improve our networking and social events?**

    [Text Box]

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 1/18/2019

**Name:**
Alec Henderson and Lew Overhaug

| **Committee:** | **Action Requested?** |
|---|---|
| Events | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**
A few months back there was discussion regarding the Twins Game event and partnering with EDAM to drive up participation. After some discussion between EDAM President, Matt Brown; and Eric Maass. We feel landing on a Date in either Mid-Late July or August would be optimal.

**General information**
Group events for Twins games can be done by either reserving blocks in the stadium, or reserving suite space. Lew and I believe the best route may be to book seat blocks and at the event explore the possibility of reserving a suite in the future (if there is any interest). Reserving a block, we need a minimum of 20 seats and a deposit of $100. Based on what we know from the last Twins events, Our Chapter may represent 15 -25 tickets while EDAM may have a larger turn out (currently no estimate). We could be able to accommodate both groups with reserving a block of 50 seats in stadium.

**Prospective Dates**

**JULY** – Games (skipping over July 4th week)
Tue. July 16 vs. Mets @ 7:10 PM
Wed. July 17 vs. Mets @ 12:10 PM
~~Thu. July 18 vs. Athletics @ 7:10 PM~~
Fri. July 19 vs. Athletics @ 7:10 PM

Mon. July 22 vs. Yankees @ 7:10 PM
Tue. July 23 vs. Yankees @ 7:10 PM
Wed. July 24 vs. Yankees @ 7:10 PM

**AUGUST** – Games
Mon. Aug. 5 vs. Braves @ 7:10 PM
Tue. Aug. 6 vs. Braves @ 7:10 PM
Wed. Aug. 7 vs. Braves @ 12:10 PM
Thu. Aug. 8 vs. Indians @ 7:10 PM
Fri. Aug. 9 vs. Indians @ 7:10 PM

Mon. Aug. 19 vs. White Sox @ 7:10 PM
Tue. Aug 20 vs. White Sox @ 7:10 PM
Wed. Aug 21 vs. White Sox @ 12:10 PM
Fri. Aug. 23 vs. Tigers @ 7:10 PM

**EDAM's only conflict is July 18th. All other dates are up for grabs.**

**Requested Action:**

Motion to: suggest 3ish dates (from above) for the EDAM to review at their May 29th Board Meeting; and

Recommend a seating area in the stadium, or max ticket price, for the EDAM to review; and

Recommend an event price to cover costs; and

Unleash the Events Committee/EDAM rep to steal third (Choose game date based on EDAM/APA Board Feedback; Get authorization from Prez Gladhill to reserve block of seats; set up an event bright ticketing or similar with Kathy; any other steps the Board thinks should be done)

**Attachments/Enclosures?**

Choose an item.

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/17/2019

**Name:**
Lance Bernard
Paul Mogush

| **Committee:** | **Action Requested?** |
|---|---|
| Legislative and Law | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**

**Legislative & Law Meeting**

The Legislative and Law Committee met on Friday May 3, 2019. The committee brainstormed ideas on how to streamline our work plan for 2019 & 2020. The following ideas emerged as top priorities for the committee to work towards:

- Schedule regular meetings on a bi-monthly basis.
- Meet with similar organization (e.g., LMNC and AMC) prior to the legislative session to discuss their priorities. At that time, determine if any of their priorities align with APA MN's policy platforms. This may provide opportunities to partner on legislative initiatives and create a stronger voice at the legislator that results in meaningful change. This is also an opportunity to be more proactive prior to the legislative session.
- Develop a resource guide/professional contact list for legislators if they have questions on particular planning topic (e.g., land use, housing, transportation and natural resources).
- Develop a membership survey to better understand what they want from the committee. This survey should coincide with a larger membership survey.
- Continue to provide educational resources and more robust law sessions.
- Finds better ways to disseminate legislative updates to members (e.g., blog or discussion forum).

**Requested Action:**

Motion to: The Legislative and Law Committee was able to obtain a speaker to discuss the Minnesota Supreme Court's 2019 Decision in *In re Annexation of Certain Real Property to the City of Proctor from Midway Township* (see attachments). This session is pending for law credits. It is difficult to secure speakers that have the credentials to speak on planning law. We tend to find more speakers outside of our membership pool by contacting local law firms. Attorneys are generally willing to speak; however, their time is constrained and require some form of reimbursement to cover their expenses and time. It also difficult to secure speakers who are asked to travel long distances to the conference location for an hour session. In that respect, the Legislative and Law Committee is requesting board action to use portions of our funds to accommodate our speaker in the amount of $250.

**Attachments/Enclosures?**

| |
|---|
| Yes, Attachments Included |

**Certificate Maintenance Credit Application**
**MN APA Chapter**

***In order for MN APA to apply for CM credits, the following conditions must be met:***

1. Program must be marketed under the MN APA brand;
2. MN APA must contribute significantly to the development of the program (e.g. topic and speaker identification); and
3. MN APA must participate in the marketing of the program.

(Contact your PDO with eligibility questions.)

*** Information must be completed.**

| | |
|---|---|
| ***Event Name** | The Battle for Midway |

**Event Dates:**

| | | | |
|---|---|---|---|
| *Begin Date | September 27, 2019 | *Start Time | TBD |
| *End Date | September 27, 2019 | * End Time | TBD |

**Location**

| | | | |
|---|---|---|---|
| *City | Breezy Point | *State | Minnesota |

External Web Site Link

*(It is recommended you provide a link directly to the event details, making it easier for AICP members to find and register for training. If there is no specific link, we will use the MN APA website.)*

| | |
|---|---|
| URL: | |

***Topics (One topic required; select up to three)**

| | | | | | |
|---|---|---|---|---|---|
| | American Planning Assoc. | | Hazards | | Planning History & Theory |
| | Career Development | | Health | X | Planning Methods & Tools |
| | Commercial Land Use | | Historic Preservation | | Plans |
| | Community Revitalization | | Housing Policy | | Public Participation |
| | Demographics | | Industrial Land Use | | Public Service Delivery |
| | Economic Development | X | Law** | X | Residential Land Use |
| | Energy | | Mixed Land Uses | | Social Justice & Equity |
| | Ethics** | | Natural Resources/Environ. | | Sustainability |
| | Finance | | Parks & Recreation | | Transportation |
| | Food Systems | X | Partnerships & Agreements | | Urban Design |
| X | Government | | | X | Zoning & Ordinances |

**** Additional requirement apply. See page 2.**

***Description**

*Please clearly describe the planning-related educational objectives this training achieves (e.g., what AICP members will learn). The content must be designed to teach subject matter in appropriate depth and scope for the level of a typical AICP member (e.g. a planner with at least 4 years of experience after earning a 2-year master's). Content intended for planning commissioners or elected officials, or that are basic in nature (e.g. subject matter taught in planning schools) are not eligible. The description provided will be displayed to all members on [www.planning.org/cm/search](www.planning.org/cm/search).)*

The session will include a review of the Minnesota Supreme Court's 2019 Decision in *In re Annexation of Certain Real Property to the City of Proctor from Midway Township*. Attendees will learn what this court case means for the future of orderly annexation agreements (OAA) in Minnesota.

In January 2013, the City of Duluth and Midway Township entered into an OAA and designated certain land in Midway as an OAA. Midway abuts both Duluth and the City of Proctor. In May 2014, owners (three parcels) in the OAA extend a petition requesting annexation by ordinance to Proctor. Proctor adopted an ordinance to annex the property in August 2014. Duluth objected to the proposed annexation ordinance on the grounds that the property were under the OAA. In October 2014, the chief administrative law judge (ALJ) issued an order annexing a parcel into Duluth. In October 2016, the chief (ALJ) issued her findings of fact, conclusions of law, and order approving Project's annexation by ordinance. Duluth and Midway appealed to the district court, which vacated the chief ALJ's order and determined that once real property is subject to an OAA, that property cannot by annexed by ordinance.

The Supreme Court affirmed the judgment of the court of appeals reversing the order of the district court vacating the order of the chief administrative law judge that approved an annexation of certain property by the City of Proctor, holding that an orderly annexation agreement does not limit the authority of non-parties to the agreement to annex by ordinance property subject to the agreement.

Did the district court err by concluding that once parties execute an OAA with respect to a designated area, nonparties cannot subsequently seek to annex real property within the designated area by ordinance? You decide as we discuss this court case with fellow colleagues and our guest speaker, Nathan N. LaCourseier (former Assistance City Attorney for the City of Duluth).

***Instructors -** *Please provide a brief biography for each presenter.*

**Nathan N. LaCoursier, Senior Lecturer, J.D., Legal Studies & Criminal Justice Program, University of Wisconsin-Superior:** As former Assistant City Attorney for the City of Duluth, Nate had the privilege of handling all forms of affirmative and defensive civil litigation for the city, specializing in Section 1983 and related constitutional litigation. For five years, Nate served as lead counsel for the City of Duluth's planning staff and Planning Commission, building official and construction services office, fire marshal and life safety (rental licensing) office, along with the city's Energy Coordinator. Nate is a frequent state and national speaker on emerging issues of municipal law ranging from police body-worn cameras and synthetic drugs to cloud-based contracts and "sharing economy" regulation (Uber, Airbnb). Nate was recognized as one of Minnesota Lawyer's 2014 "Up and Coming Attorneys" for his role in prosecuting public nuisance actions. Prior to joining the city, Nate clerked for the Hon. David R. Minge at the Minnesota Court of Appeals and practiced at the Duluth law firm of Hanft Fride, P.A. Nate is currently a Senior Lecture at the University of Wisconsin-Superior, teaching courses ranging

from civic engagement to jurisprudence and constitutional law for students majoring in legal studies and criminal justice.

Nathan N. LaCoursiere
1429 Belmont Road
Duluth, MN 55805
218-341-0671
nate.lacoursiere@gmail.com

****Providers seeking ethics or law credit must justify that the event meets the following:**

1. Ethics: The course relates to the AICP Code of Ethics and Professional Conduct
2. Law: Providers must demonstrate the content of the activity is related to planning law, such as environmental law, land use law, redevelopment law, administrative law, housing law, etc. Activities seeking law-credit CM approval must be closely related to **recently-enacted** planning laws or **recent** case decisions or trends in existing planning laws or case decisions. Please note activities related to local-level regulations, policies and ordinances (including zoning), political movements, policy recommendations, and policy initiatives are not eligible for law credit. Training on law must constitute a majority of the content of the activity.

**Events must also meet standards of delivery and administration. Events qualifying for CM credit:**

1. Are led by one or more subject matter experts. An expert is defined by APA as a professional who has made a contribution to the profession through practice, teaching, research, or publications; completed works that proclaim individuality and mastery of the principles of planning taught; and whose work demonstrates outstanding quality and professionalism.
2. Use learning methodologies and formats that are appropriate to the event's educational purpose or objectives.
3. Do not include any proprietary information. Materials used during the CM credit portion of the event must be solely for educational purposes.
4. Are at least 30 minutes in duration.
5. Are timed in a manner that is consistent with the time for which the event was registered (i.e. an event lasting 75 minutes = 1.25 CM credits, an event lasting 90 minutes = 1.5 CM credits).
6. Include an announcement in which AICP members are notified that their attendance is required for the duration of the event in order to receive CM credit.
7. Remain unbiased and non-promotional in nature. Note: An organization's services or products may be discussed prior to or after the completion of the CM credit portion of the event.
8. Include an attendance log and event evaluation.

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/8/2019

**Name:**
Patrick Boylan, AICPB

| **Committee:** | **Action Requested?** |
|---|---|
| Spring Seminar | No, Informational Only |

**Background (attach additional sheets for tables, images, etc.):**

As of time of writing (May 8, 2019, the Spring Workshop is full). So to draft an agenda item in future tense:

The Chapter will hold a mobile workshop on Friday, May 10th. Featuring the evolved art of bi-pedal ambulation, planners and their pals will take a tour Bloomington's South loop – a land of wonder where recent and upcoming redevelopment projects reign supreme. One new component for this year's Spring Workshop is a chance for attendees to learn about creative placemaking in Bloomington! Efforts include working to transform the South Loop physically, socially, and culturally, while preserving the adjacent national wildlife refuge. No small feat indeed.

Anyway, the tour will feature, for those who are paying attention, the ins and outs of Bloomington's efforts to transform a traditional, large block suburban environment to a mixed use, walkable, and transit-supportive neighborhood. APA MN Members will meet Leila, Patrick, Julie, Schane, Ale, and Mark and find out all about the planning, design, and engagement decisions that helped make these projects come to life.

One change to note: the promotion for the event cited riding the Blue Line LRT between sites . . . this probably won't happen. Most likely, any riding will be from American Boulevard and 46th Street Station for libations only.

**Requested Action:**

none

**Attachments/Enclosures?**
No, No Attachments Included

# AGENDA ITEM

APA Minnesota Board of Directors Meeting
DATE: 5/17/2019

**Name:**
Emily Goellner and Leila Bunge, Young Planners Group (YPG) Co-Chairs

| **Committee:** | **Action Requested?** |
|---|---|
| Young Planners Group | Yes, Action Requested |

**Background (attach additional sheets for tables, images, etc.):**

**Request**

We would like approval to move forward with the third year of the Mentor Program and get feedback on other ideas for the next year. The Mentor Program was very successful for the last two years. The model worked very well and we would like to try it again for a third year, except this time we would like to utilize more volunteer help. As YPG gains momentum and new members can volunteer their time, the format of the Mentor Program can evolve each year.

**YPG Background**

The Young Planners Group was re-launched in January 2017 by co-chairs Breanne Rothstein and Emily Goellner. In August 2018, Leila Bunge was elected as YPG Co-Chair.

YPG supports entry level, mid-level planners, and students by providing opportunities for career exploration, professional development, and networking.

The first initiative of the YPG was to launch the Chapter's first-ever Mentorship Program, which is based in the Twin Cities region.

**Statistics**

**Year 1: July 2017-April 2018**
Program Organizers: Breanne Rothstein and Emily Goellner
Pairs: 21
Total Participants: 42
Participants attended 4 events:
1. Speed networking happy hour (hosted and sponsored by WSB)
2. Fall APA-MN Conference in Mankato – YPG Happy Hour
3. Lunch presentation with 1 AICP credit (hosted and sponsored by Stantec) (presentation given by Mark Nolan and Emily Goellner)
4. Networking event with breakfast (hosted by City of Golden Valley and sponsored by HkGi)

Participants also met 4 times individually. Only 1 pair discontinued because a mentor was not able to fulfill their commitment. YPG offered a new mentor to that mentee. In 2 other cases, the mentee moved out of state halfway through the program.

**Year 2: November 2018-April 2019**
Program Organizers: Leila Bunge and Emily Goellner
Pairs: 17
Total Participants: 34
Repeat Participants from Year 1: 7 mentors

Participants attended 3 events:
1. Speed networking happy hour (hosted and sponsored by WSB)
2. Lunch presentation with 1 AICP credit (hosted and sponsored by Kimley Horn) (presentation given by Leila Bunge, Anna Potter, and Jennifer Swenson)
3. Small Group Discussion with breakfast (hosted by Stantec at new downtown office)

**Feedback from Participant Survey for Year 2:**

***Was your pairing compatible with what you were looking for in a mentor/mentee? Why or why not?***

- Yes. Similar interest in renewable energy
- Yes. My mentee is taking a nontraditional path for her career, and we were able to have good conversations about that.
- Yes - in a mentee, I was simply looking for someone to whom I could be of assistance.
- Yes - we had mutual professional interests and my mentee was very proactive in setting up meetings!
- Yes -- was able to provide resume and interview recommendations.
- Yes, my mentee was a beginning planner who had questions about his career path
- Yes because of personality and when there is a willing mentee, it's easy for mentors.
- Yes. I enjoyed learning about a different side of planning than the one I experience every day.
- Yes, we both had similar interests and I felt that my mentor was very helpful in offering advice as a professional having a wide range of experiences in planning
- yes, I got professional and friendly insight into the private sector

***Do you have any feedback on the 3 Mentor Program events?***

- They were great! At the right level, amount of time, and I appreciate simply having discussions vs. trying to consume a lot of information.
- Well done! We weren't able to make all of them, but they were all well put together.
- I could only attend one but thought it was well organized
- I thought it was great how you could speak to other mentors during the events and your specific mentor outside of the event. I got to learn a LOT of great people in the field that I, hopefully, will stay connected with after the program!
- Well run.
- I missed the first one. The second (lunch) meeting was interesting but there was not a lot of interaction between participants. The breakfast at Stantec was great for that reason.
- All three events were very well organized, great mixers, and a lot of fun.
- It's a great program to connect new and experienced planners, who sometimes do not interact with each other at conferences or other MnAPA events
- I liked that the events were at different times during the day. I had a higher chance of being able to attend instead of having the events all in the evenings when I often have City meetings to attend.
- Yes, I attended the last two events and thought they were very helpful in talking both about professional projects and career advice. I liked that we were able to talk to both other mentors and mentees during the events.
- We couldn't attend any of them because of time constraints - we only met outside of the events.
- They were great! People are always shy (myself included) and it was great to have ice breaker questions at the ready.

**Other Ideas for 2018-2019 if more volunteers are brought on board:**
1. Host events throughout the next year that may include AICP credits
Potential Topics:
Making a Career Move, Career Options, Public and Private Sector Differences
Utilizing the APA Salary Survey, Negotiating Salary, Discovering Career Potential

2. Host small group peer exchanges for young planners
Provides a place of trust for meaningful discussion on career development and various topics within the Planning field
Brown bag lunch or happy hour – no cost to APA or registration fee needed
Topic ideas:
i. Moving from entry-level position to mid-level position
ii. Life after College – reflections on what we learned in school and what we are learning on the job

3. Provide updates in the APA newsletter

4. Update the APA-MN webpage

5. Publicize our events/mentorship program at the Fall Conference in Breezy Point in order to get members interested.

6. Plan other career development activities for the Fall Conference in Breezy Point

**Requested Action:**
Motion to: Approve YPG's Work Plan to Launch Year 3 of the APA-MN Mentorship Program in August 2019

**Attachments/Enclosures?**
Yes, Attachments Included

American Planning Association
Minnesota Chapter

# 2017-2018 Mentor Program Participant List

## Program organized by the APA-MN Young Professionals Group (YPG)

**Overview**

The program offers young professionals the opportunity to engage, interact, and learn from the Chapter's senior leadership through three planned events and at least four individual meetings. Participants gain industry knowledge, improve their skill set, and build professional relationships over an eight-month period from August, 2017 to March, 2018.

## Mentors

| Name | Title | Employer |
|---|---|---|
| Andrew Mack | Community Development Director | City of Pine City |
| Barbara Dacy | Executive Director | Washington County Community Development Agency |
| Bill Neuendorf | Economic Development Manager | City of Edina |
| Bill Weber | Owner and Principal | Weber Community Planning |
| Dan Edgerton | Senior Associate | Zan Associates |
| Dan Olson | City Planner | City of Crystal |
| Elise Durbin | TOD Program Manager | Hennepin County |
| Eric Wojchik | Senior Planner | Metropolitan Council |
| Eric Zweber | Senior Planner | WSB & Associates, Inc. |
| Erin Perdu | Senior Planner | WSB & Associates, Inc. |
| Haila Maze | Senior Urban Planner | Bolton & Menk, Inc. |
| Karen Nikolai | Community Health Improvement Partnership Coordinator | Hennepin County |
| Lucy Galbraith | Director, Transit Oriented Development | Metro Transit |
| Mark Nolan | Transportation Planner | City of Edina |
| Matt Goldstein | Vice President of Development | The Schuett Companies, Inc. |
| Patrick Boylan | Planning Analyst | Metropolitan Council |
| Paul Moretto | Community Development Coordinator | City of Falcon Heights |
| Phil Carlson | Associate | Stantec |
| Richard Krier | President | Midwest Planning and Design, LLC |
| Rita Trapp | Associate | Hoisington Koegler Group, Inc. |
| Suzanne Rhees | Conservation Projects Coordinator | Minnesota Board of Water and Soil Resources |

***See mentee list on following page***

## Mentees

**Please Note:** several participants are also full-time graduate students

| Name | Title | Employer |
|---|---|---|
| Alec Henderson | Planning Intern | City of Ramsey |
| Alex Kohlhaas | Intern | City of St. Paul |
| Andrew Tran | Director of Community Based Research | University of Minnesota Center for Urban and Regional Affairs |
| Chelsea Moore | Recent graduate | Rutgers University |
| Chloe McGuire-Brigl | Planner, Designer, GIS Technician | Northwest Associated Consultants, Inc. |
| Emily Jorgensen | Planner | Washington County |
| Eric Van Oss | Intern | Minnesota Chamber of Commerce |
| Erik Olson-Williams | Zoning Administrator/Assistant Planner | City of Stillwater |
| Erin Smith | Senior Planner | City of Victoria |
| Jennifer Monson | Planner | City of St. Louis Park |
| Jesse Thornsen | Planner | HkGi |
| Katrina Nygaard | Planner | Stantec |
| Liz Scherber | Real Estate Development Associate | Element |
| Maryam Moeinian | Intern | City of Waseca |
| Maxwell Dickson | Current student, MURP and MLA programs | University of Minnesota |
| Melissa Peck | Researcher | University of Minnesota |
| Myles Campbell | Planning Intern | City of St. Paul |
| Nancy Abts | City Planner | City of Osseo |
| Natalie Loots | Program Coordinator | Southside Community Health Services |
| Sara Emmel | Portfolio Manager | Neighborhood Development Center |
| Wes Durham | City Planner | City of Minneapolis |

American Planning Association
Minnesota Chapter

# 2018-2019 Mentor Program Participant List

### Program organized by the APA-MN Young Planners Group (YPG)

**Overview**

The program offers young professionals the opportunity to engage, interact, and learn from the Chapter's senior leadership through three planned events and at least three individual meetings. Participants gain industry knowledge, improve their skill set, and build professional relationships over a six-month period from November, 2018 to April, 2019.

## Mentors

| Name | Title | Employer |
|---|---|---|
| Peter Brown | Development Consultant/Adjunct Instructor | University of Minnesota |
| Phil Carlson | Senior Planner | Stantec |
| Shawn Drill | Senior Planner | City of Plymouth |
| Dan Edgerton | Senior Associate | Zan Associates |
| Steve Elmer | Planning Analyst | Metropolitan Council |
| Julie Farnham | Senior Planner | City of Bloomington |
| Zackq Lockrem | Principal/Planning Director | Asakura Robinson |
| Glen Markegard | Planning Manager | City of Bloomington |
| Haila Maze | Senior Planner | Bolton & Menk, Inc. |
| Meg McMonigal | Principal Planner | City of St. Louis Park |
| Lee Nicols | Senior Transportation Planner | WSB |
| Mark Nolan | Project Lead | Landform |
| Dan Olson | City Planner | City of Crystal |
| Luis Pereira | Planning Director | City of St. Paul |
| Tim Sexton | Chief Sustainability Officer | MnDOT |
| Eric Wojchik | Senior Planner | Metropolitan Council |
| Eric Zweber | Senior Planner/Project Manager for Renewable Energies | WSB |

## Mentees

**Please Note:** several participants are full-time graduate students, which may or may not be listed here

| Name | Title | Employer |
|---|---|---|
| Britt Berner | Transportation Planner | SRF Consulting |
| Alicia Cosgrove | Seeking employment | |
| Erika Dani | Real Estate Asset Manager | Artspace Projects, Inc. |

| Name | Title | Employer |
|---|---|---|
| Daniel Elder | Intern | City of Champlin |
| Emily Goellner | Senior Planner/Grant Writer | City of Golden Valley |
| Tom Holmes | Urban Planner | Zan Associates |
| Nellie Jerome | Economic Development and Housing Intern | City of Brooklyn Park |
| Rebecca Lieser | Engagement + Communications Specialist | Zan Associates |
| Matthew Lupini | Student | Humphrey School of Public Affairs |
| Kowsar Mohamed | Student and Intern | Humphrey School, City of St. Paul |
| Menaka Mohan | Principal Planner | City of St. Paul |
| Oforiwaa Pee Agyei-Boaky | PhD student - Geography | University of Minnesota |
| Ben Picone | Student | Humphrey School of Public Affairs |
| Beth Richmond | Planner | HKGi |
| Mark Riegel | Planner I | Washington County |
| Kathleen Russell | Associate Planner, Student | City of Oakdale, Humphrey School |
| Lauren Walburg | Student and Intern | Humphrey School, City of Jordan |