

PLANNING MINNESOTA



American Planning Association
Minnesota Chapter

Making Great Communities Happen

A Publication of the Minnesota Chapter of the American Planning Association

January-February 2018



PLANNING MINNESOTA



American Planning Association
Minnesota Chapter

Making Great Communities Happen

A Publication of the Minnesota Chapter of the American Planning Association

January-February 2018

Volume 37, Number 1

Inside this issue

From the president	Page 3
Peggy and Otto	Page 4
A new Duluth	Page 6
Professional Development Officers	Page 8
Legislative and law update	Page 9
Events and info.	Page 14
Job Openings and RFPs	Page 16



About Peggy and Otto

[Page 4](#)

Imagine Duluth

[Page 6](#)



Published by: The Minnesota chapter of the American Planning Association (APA MN) publishes this newsletter on a bimonthly basis. Submissions: We welcome articles, letters to the editor, photos, calendar items, project profiles, planners on the move items, and other news. Send all submissions via e-mail to: apamnnewsletter@gmail.com. Kathy Aro is the Chapter administrator. She can be reached at: kathy.aro@planningmn.org
PO Box 433, Osseo, MN 55369

APA MN DISCLAIMER: The views expressed in articles published on the website (www.planningmn.org) or in this newsletter are those of the authors. They do not necessarily represent the views or opinions on APA MN or its staff and contractors, or any entity of, or affiliated with, the APA MN. Any questions or comments may be directed to the newsletter editors or the president of APA MN.



Follow us on Twitter at [@apa_mn](https://twitter.com/apa_mn)



[Facebook.com/planningmn](https://www.facebook.com/planningmn)

Cheers to a new year



January marks the start of a new era for APA Minnesota with Kathy Aro officially taking the helm as Executive Director. The APA Minnesota Board of Directors is excited to bring Kathy's experience in association management, fundraising, and partnerships with peer organizations such as the American Society of Landscape Architects, Minnesota Chapter (ASLA Minnesota). Kathy has already hit the ground running to ensure a smooth transition to new leadership and sustainable financial management.

APA Minnesota also welcomes new leadership to the Annual Fall Conference. Stephanie Rouse and Chloe McGuire Brigl have graciously volunteered their time to serve as Co-Chairs. This year, APA Minnesota will be host to the Upper Midwest Regional Planning Conference and will be hosting in Rochester. Please join us for a Conference Kick Off Meeting on Friday, January 11 at WSB Offices in Golden Valley. For more information, contact the Co-Chairs at conference@planningmn.org or Kathy Aro at kathy.aro@planningmn.org.

From the President

Help us celebrate the new year at the Annual APA Minnesota Holiday Party on Thursday, January 18. More details to follow in a formal invite.

The Board of Directors will hold their annual retreat on Friday, January 19 at 9:00 a.m. at SRF offices in Minnetonka. All members are welcome to join and participate. If you plan on attending, please notify Kathy Aro at kathy.aro@planningmn.org.

We are also excited to roll out new formats for our Spring Seminar and Planners Day at the Capitol. Keep an eye out for dates and registration in the near future. If you are interested in helping plan either of these events, please reach out.

Finally, elections will be held later this year for the Board of Director's Executive Committee. The Executive Committee consists of the President, Vice-President, Secretary, and Treasurer. Terms are for two (2) years. If you would like more information, please contact me at tgladhill@planningmn.org.

On behalf of the Board of Directors, we wish you a Happy New Year and look forward to an exciting 2018!

A handwritten signature in blue ink that reads "Tim Gladhill".

Tim Gladhill
President, APA Minnesota

Peggy and Otto Schmid: End of an era

Peggy and Otto Schmid figured the job they took as co-administrators of the Minnesota chapter of the American Planning Association in 2004 would be a temporary gig, and then they'd head into retirement.

"We were thinking more like six months," Otto said.

The six months ultimately became 13 years. Yet, over that time, "Peggy and Otto," as they'd become known among chapter members, proved to be the perfect team. Their complementary skill sets would help the chapter and its annual conference grow and evolve.

The Schmidts stepped down as co-administrators last year, earning a standing ovation at the annual conference in October.

"It's an interesting position because it's more than just attending a meeting and taking notes," Peggy said. "We really liked the people. We've been very fortunate."

Otto was the planner. He'd worked with consulting firms, then served as executive director for three different regional development commissions before he spent a decade as planning director with the Minnesota Department of Transportation.

Dan Meyers, who was president of the chapter, asked Otto over burgers at lunch one day if he could help the chapter by serving as an administrator temporarily. They met when Otto worked at MnDOT, and Dan was on a team at BRW working on a transportation plan.

Meyers knew about Otto's capabilities as an administrator.

Originally, Otto said, "I wasn't interested." But they ultimately decided to do it, on a temporary basis.

"They were in a pickle," Otto said.

Peggy, meanwhile, had been an educator, having spent 35 years teaching English or working as a librarian. She'd also been an advisor for students in the Knowledge Bowl, National



Peggy and Otto Schmid with Wayne Hurley, left, who was co-chair of the conference when the pair became co-administrators.

Honor Society, Student Council, Senior Class, Yearbook and student newspaper.

The two met in college, while both worked for the StarTribune. They worked together in the circulation department there, performing numerous tasks. So, they knew what it was like to work with one another.

Ultimately, the two remained administrators, helping keep the chapter organized for well over a decade from their home office in Breezy Point.

"It was just one of those things," Peggy said. "As long as we could keep doing it from home. We just stayed with them."

The two were still able to do the volunteer work they had planned to do while enjoying their retirement. But they realized that they enjoyed working with the APA.



Peggy and Otto (cont).

"Somebody handed us a gift," Peggy said.

Peggy attended meetings, in part because the two decided she was the best person to do so. Otto, it seemed, had some of his own viewpoints that made it more difficult for him to take minutes without giving his own opinion.

"It became readily apparent after we realized that this was going to be more than a six-month thing that the chapter would be best served if I didn't go to meetings," Otto said.

"Peggy became the visible part of the partnership. She was doing 85% to 90% of the work. I was just the designated driver." Peggy handled email and spreadsheets and the business parts of the partnership.

But, as the career planner Otto had networked all over the state and knew a lot of people and could answer questions, a key part of the job as administrator.

"Somebody would call and ask for help with animal husbandry in small towns, and Otto would know where to go and how to reach them," Peggy said. "He had the planning resources and people. I didn't know anybody in the organization but a few people."

The chapter more active than it was when the Schmidts were tapped to lead the organization. In addition, there were not any maintenance credits for members back in 2004.

Yet Peggy and Otto take no credit for that. "What accomplishments?" Peggy asked. "The accomplishments have not been ours. We were not hired to make policy. We supported and advised the board members on all of those."

The Schmidts were honored at the conference last year, with the Planner of the Year award named after them. The pair received a standing ovation. "We were surprised, humbled and honored," Peggy said.

The Schmidts now plan to travel more often, and plan to see their four grandchildren, two of whom live in Washington D.C. They also plan to continue their volunteer work.

And they're not completely out of the planning business, either. Peggy is on the Breezy Point planning commission now.



Peggy and Otto Schmid received a standing ovation during the chapter conference last year.



106GROUP
CULTURAL PLANNING

St Paul MN | Washington DC | 651.290.0977 | 106group.com

Connecting People + Place + Time



future*iq* | Create **Future Intelligence**[™]
www.future-iq.com



PLAN FOR THE FUTURE

People-focused engagement backed by transparent data and analysis are the cornerstones of Future IQ's visioning and planning processes. We bring global realities to local concerns to help people plan for the future.

Imagining a new Duluth

It seems most of Minnesota is working on comprehensive plans these days. Unlike metro area cities, Duluth does not fall under governance of the Metropolitan Council, so it's a coincidence that Imagine Duluth 2035 is happening at the same time. This comprehensive plan update began in the summer of 2016 with an engagement effort previously unrivaled in the city; staff attended dozens of community events to engage with citizens and visitors.

Duluthians could see city staff wearing black polo shirts, with the Imagine Duluth 2035 logo, wandering through the crowds at concerts in the park, at tables at local farmers markets, taking a picture with local neighborhood mascot "Rhubarbara" at HillFest, and riding the bus across the city. Mayor Emily Larson led this community conversation; while the plan would carry forward the 12 Governing Principles from the 2006 Comprehensive Land Use Plan, it became clear that two new governing principles were needed to truly carry the entire community forward. After nine months of this discussion, the city council adopted these two principles: Develop a Healthy Community, and Integrate Fairness Into the Fabric of the Community.

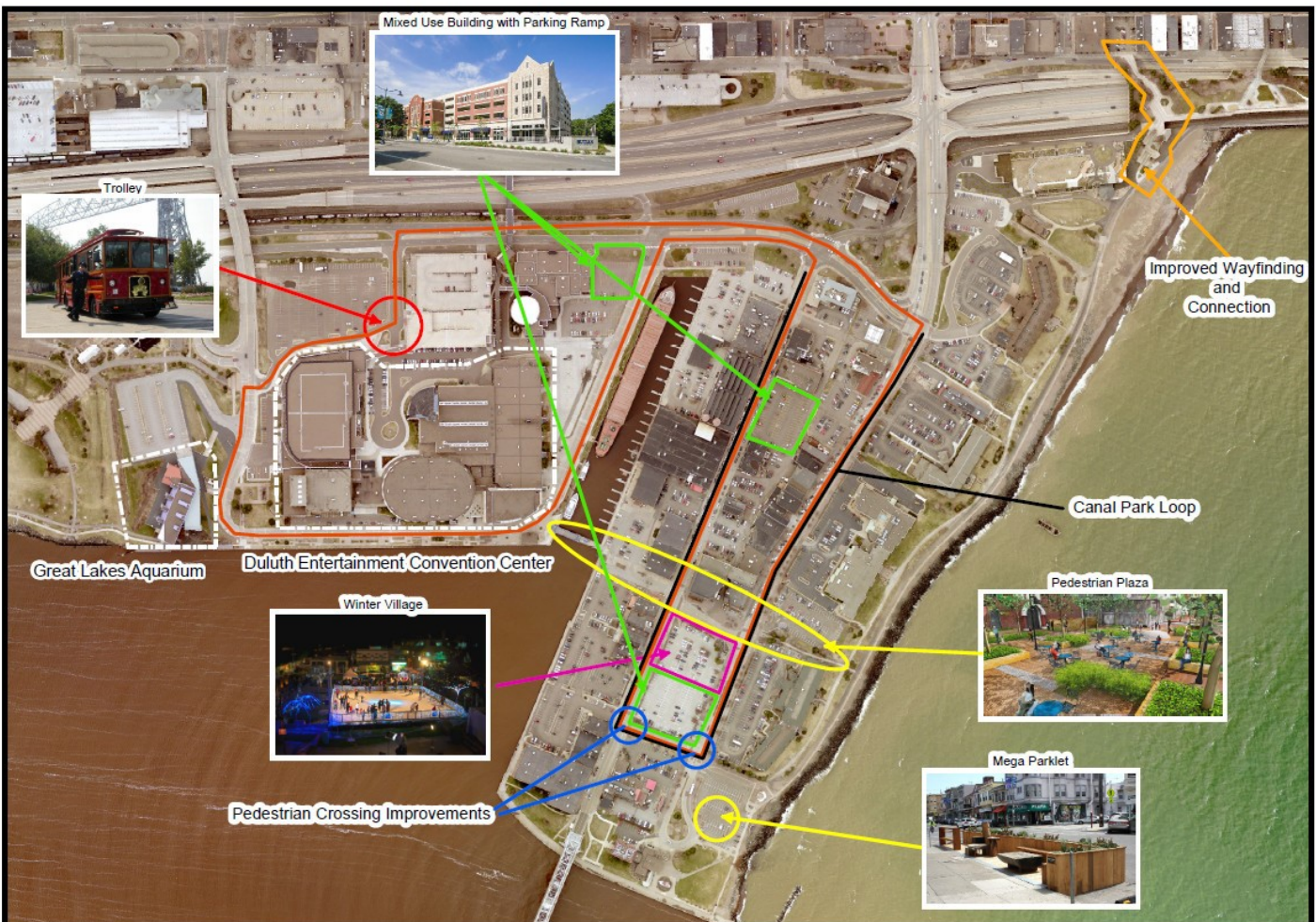
A large kick-off event was held in September 2016 – after the City had three months of community engagement, and over



4,000 survey responses, to build on. From there, multiple focus groups were held in those areas not thoroughly developed in the previous comprehensive plan (which focused mainly on land use): transportation, housing, open space, economic development, and energy and conservation.

For planner types, a couple interesting insider notes. First, an intentional decision was made that the entire comprehensive plan would be managed, researched, facilitated, and written by existing city staff. While all cities struggle with budgets, the

Making Canal Park Pop



New Duluth (cont).

reason behind this decision was not primarily financial. With staff being the face at events and focus groups, they could better build relationships with the community. City planners who have researched issues, heard directly from the community, and facilitated decision-making processes will also have a fuller understanding of details in the comprehensive plan, enabling them to understand and implement the plan more thoroughly.

Secondly, Imagine Duluth 2035 is an effort that every staff planner, and every intern, has worked on. To create the capacity for the entire process to be conducted in-house, every staff person was expected to take on the additional work. Cross-disciplinary teams, including other city departments, were created to manage each focus group. Internal “planning salons,” held once a month, allowed the team of 14 to efficiently tackle large topics such as updating the future land use map and making sure recommendations from each focus group were consistent with each other.

Through the entire process, a Vision Committee of 46 people from a broad spectrum of the community has provided guidance. The city has appreciated support, input, and information from a broad range of community partners – including the Metropolitan Interstate Council, Port Authority, a grassroots Health in All Policies campaign, Ecolibrium3, Minnesota Sea Grant, and Duluth Transit Authority, to name a few. As 2018 begins, Duluth is planning for upcoming public meetings on the final document, with adoption expected in February. If you'd like to learn more, visit the Imagine Duluth web page at <http://www.imagineduluth.com/>.

IMAGINE.. CANALPARK Engagement Results At A Glance

Who We Talked To

1,200+
people engaged

Of all online survey respondents:
82% Duluth residents
18% Visiting or working in Duluth

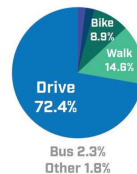
706 online survey responses
400 launch event participants

Gender of online survey respondents
Female **60.8%** Male **39.6%** Other **0.6%**

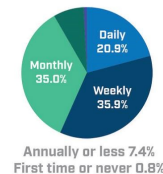
Age of online survey respondents
20-30 **20.2%** 31-40 **27.5%** 41-64 **39.6%** 65+ **12.3%**
15-19 **0.3%**

Current State of Affairs

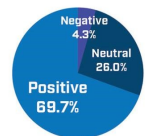
How do people get to Canal Park?



How often do people visit?



How do people feel about Canal Park?



Professional Development Officer update

Jane Kansier, AICP
Melissa Poehlman, AICP
Elise Durbin, AICP

The APA Minnesota chapter is dedicated to ongoing professional development by its chapter members. This effort is overseen by three Professional Development Officers (PDOs) whose responsibility it is to promote professional development and continuing education. Not only do the PDOs oversee workshops/seminars, but are responsible for submission of CM credits, assisting those interested in AICP membership and helping members with training opportunities and questions they may have about the CM program.

2017 accomplishments

2017 was another busy year! The APA Minnesota chapter offered over 96 CM credits throughout the year. More than 400 APA Minnesota members took advantage of these continuing education opportunities at the Spring Seminar, annual fall conference and other events.

2018 conferences, seminars and continuing education

The PDOs and district directors are in the process of arranging continuing education opportunities in 2018. Some of these opportunities include:

- APA MN Book Club, "Evicted", February 22
- Annual Spring Education Event, Spring, 2018 (date to be determined)
- Planner's Day at the Capitol, Spring 2018 (date to be determined)
- Fall Conference in Rochester, September 26-28, 2018

Additionally, Brown Bag sessions and webinars are also being planned for. Watch your email and website for announcements of when and where these will occur.

Calling all planners

Do you have an exciting new project or development you would like to share with other planners in your area or in the state?

We know you do! Why not volunteer to be a speaker at a Brown Bag session or to be part of a webinar? This is a great way to present your ideas, projects and successes to others. Please contact any of the PDOs with your ideas.

Do you have an idea for an interesting ethics discussion or topic? We are always searching for new ways to talk about ethics at the Fall Conference. Send your ideas to the PDOs!

Congratulations!

Congratulations to the following APA Minnesota members on their successful completion of the AICP exam in November. They join over 300 other APA Minnesota members who have achieved the AICP designation.

- Andrew Andrusko
- Dean Porter-Nelson
- Anna Potter
- Erin Smith
- Peter Vickerman

2018 AICP exam review panel

Now is the time to think about earning your AICP designation! We will be offering an AICP Exam Review Panel early in 2018 for those interested in learning more about the exam. If you have already applied for the exam, you will hear helpful tips for studying and taking the exam from planners who successfully completed the exam in 2017. Even if you haven't applied to take the exam, but are interested in getting a head start in preparing and what to expect, you are welcome to attend. Watch for an announcement about the date and time soon.

AICP candidate pilot program

The AICP Candidate Pilot Program was recently launched. The pilot program was developed to accelerate the AICP exam process for students and graduates of PAB-accredited programs who have not yet reached the standard threshold for taking the test based on obtaining a minimum number of years of qualified professional experience after graduation. You can take the test first, then earn your AICP later, after you have gained the required experience. For more information go [here](#).



GREAT PLAINS INSTITUTE

Better Energy.
Better World.

Sustainability & Resiliency in
Community Plans, Regulations
and Programs

Contact: Brian Ross
bross@gpsid.net
612.767.7296

www.betterenergy.org



Collaborative learning, planning,
and implementation.

wsbeng.com

WSB

Legislative and law update

Tom Jensen, AICP Education Coordinator
Andrew Mack, AICP Co-Chair
Paul Mogush, AICP Co-Chair

Happy 2018!

The Minnesota Legislature is scheduled to reconvene at 12:00 Noon on Tuesday February 20, 2018.

In the meantime, there will be a special election to fill the seats of one House and Senate member, and resolve the succession of the Lieutenant Governor, Tina Smith, selected to serve as interim U. S. Senator until the 2018 general election. At issue is whether the President of the Senate can serve simultaneously in the Senate and as lieutenant governor. One suggestion proposes to call a special session to elect a new senate president.

Several issues remain from 2017, including financing the legislature and determining what changes to state law may be needed as a result of the enactment of federal tax cuts.

Upcoming Events

APA MN 2018 "Day at the Capitol" Scheduled

The 2018 **APA MN 2018 Day at the Capitol** will be held Wednesday, March 14 at the State Office Building in St. Paul. This year's program will feature training on how to meet with your legislators, including scheduled appointments arranged for program attendees who wish to have the committee make these arrangements. Minnesota Chapter of the APA will begin an effort this year to model our day at the capitol after the same format used by APA in Washington during the national policy conference. Look for a program announcement and registration information soon.

Fall Planning Conference and Annual Chapter Legislative Action Planning

During the 2018 State Planning Conference in Mankato the committee held a 90 minute conference session on Friday

morning attended by about 75 people. A key component of the session involved an intro by the Tim Gladhill, Chapter President regarding work being done by the committee and plans for a more proactive advocacy role by the chapter at the annual capitol planner's day program in 2018. In order to further develop positions in support of this advocacy role, the session featured three sub-work groups to address specific action steps to be advanced by our organization in support of the APA MN Legislative Policy Platform. The three topic areas included:

- Needed elements of a new economic development policy platform
- Further measures to support housing initiatives statewide
- A focus on metropolitan governance issues for the 7 county metro area

The work product from these three groups will support committee efforts to assemble the 2018 Chapter Action Plan which will be presented for discussion and approval by the Chapter Board during its annual retreat in January of this year. The approved committee work plan for 2018 includes a focus on forging alliances with other organizations that share common goals with the chapter policy platform and identified 2018 Action Plan measures.

GMCC 2018 "Legislative Action Day" Set

The 2018 CGMC Legislative Action Day will be held Wednesday, March 14 at the Best Western Capitol Ridge in St. Paul.

League of Minnesota Announces "2018 Legislative Conference for Cities"

The 2018 League of Minnesota Cities Legislative Conference for Cities will be held Wednesday, March 21 through Thursday, March 22 at the League of Minnesota Cities and at Christ on Capitol Hill Church in St. Paul.

Governor Mark Dayton Establishes New Task Force on Affordable Housing

On December 21, 2017, Governor Mark Dayton [announced](#) he has issued [Executive Order 17-14](#), creating the Governor's Task



Legislative and law update (cont).

Force on Housing.

The Task Force will consist of 15 members appointed by the Governor "with relevant experience in housing, business, finance, development, real estate, education, advocacy, or local government." Another 13 members have been designated to serve as ex-officio members Bremer Financial Corporation CEO Jeanne Crain and Catholic Charities Director of Social Justice Advocacy Acooa Ellis will serve as Co-Chairs of the Task Force. The Task Force is directed to submit its Final Housing recommendations.

The Task Force will have the following duties:

- Review existing housing strategies that serve Minnesotans well and identify gaps in the system;
- Consider new practices that will better serve all Minnesotans and provide greater housing stability;
- Develop innovative solutions to ensure that families, individuals, and communities have safe and stable housing as the foundation for success;
- Engage with individuals and organizations to affirm that recommendations align with community experiences, needs, and priorities; and e. Recommend specific policy proposals and actions that can be taken by the executive and legislative branches of state government, local governments, and the private sector to improve housing stability in the state.

Recommendations will be submitted to the Governor, the Legislature, and the public by July 31, 2018.

Workforce Housing Development Program Applications Due By January 25, 2018

The [Workforce Housing Development Program](#) is a competitive funding program targets small to mid-size cities in Greater Minnesota with rental workforce housing needs. This program was previously administered by the Department of Employment and Economic Development (DEED) and is now administered by [Minnesota Housing](#).

Minnesota Housing Adopts 2018 Affordable Housing Plan (AHP)

Minnesota Housing has adopted its 2018 Affordable Housing Plan ([AHP](#)). The plan "is Minnesota Housing's annual business plan for carrying out the Agency's core work for the upcoming year and implementing the Strategic Plan. The AHP outlines key programmatic and policy initiatives for the year, specifies program-by-program funding, and establishes production targets."

BWSR Board Awards \$15.2 Million in Clean Water Fund Grants

On December 21, 2017, The Minnesota Board of Water and Soil Resources ([BWSR](#)) [announced Clean Water Fund](#) grant awards totaling \$15.2 Million to improve water quality across the state. Of this total, \$6.5 million supports "voluntary conservation projects benefiting streams, rivers, lakes, and groundwater." Another \$8.7 million will "support watershed-based conservation work on a watershed scale."

News Report: MnDOT Receives Over 200 Comments on "Corridors of Commerce" Scoring System

According to a December 26, 2017 Rochester [Post-Bulletin article](#), the Minnesota Department of Transportation ([MnDOT](#)) received over 200 comments about the proposed Corridors of Commerce project selection scoring system.

MnDOT noted in its mandated [2017 report](#) to the Minnesota Legislature:

"In response to the 2016 Office of the Legislature Auditor [program evaluation](#) on MnDOT highway project selection and the passage of 2017 Laws of Minnesota, 1st Special Session, Chapter 3, Article 3, Sections 20-22, MnDOT is currently in the process of [updating the project selection scoring system](#) for Corridors of Commerce. The new law limits MnDOT to use only the original seven criteria established in law (listed above), plus an eighth criterion, "Regional balance," to rank projects for Corridors of Commerce funding. The revised scoring system will be used to select new projects for funding provided by the 2017

**We live, work and play
where you live, work and play.**





**BOLTON
& MENK**
Real People. Real Solutions.
[Bolton-Menk.com](#)

LANDFORM
Your Partners in Planning
From Site to Finish®



612.252.9070 [www.landform.net](#)

Legislative and law update (cont).

Legislature. A detailed explanation of the revised scoring system will included in the 2018 legislative report."

As a result of the legislative changes to the process used for project selection, MnDOT is [updating the project selection process](#) for Corridors of Commerce to comply with the 2017 Omnibus transportation finance bill. Public comments ended on December 20, 2017.

MACPZA Adopts 2018 Legislative Platform

On October 12, 2017, Minnesota Association of County Planning & Zoning Administrators ([MACPZA](#)) adopted its [2018 legislative platform](#). The platform includes positions affecting county administration, land use, wastewater treatment, water management and protection, wetland management and protection, and non-metallic mineral resources. MACPZA "was formed in 1973 to offer a platform for county planning and zoning administrators to share ideas and promote land use planning."

GMCC Identifies 2018 "Top Issues" and Policy Positions

The Coalition of Greater Minnesota Cities ([GMCC](#)) has developed its 2018 [top issues](#) facing Greater Minnesota and policy positions for its six programs. These programs are: [Annexation & Land Use](#); [Economic Development](#); [Environment and Energy](#); [Labor and Employee Relations](#); [LGA and Property Tax Relief](#); and [Transportation](#).

AMC Approves 2018 Legislative Policy Positions

On December 5, 2017, the Association of Minnesota Counties ([AMC](#)) approved its "[Legislative Policy Positions](#)" for 2018 covering 19 subject areas, including: Broadband Development; Community Health; County Administration and Management; Economic Self-Sufficiency; Energy; Land Use Planning and Regulation; Mandates; Solid Waste Management; Tax and Finance; Transportation; Vulnerable People; and Water.

MHP Publishes 2018 Legislative Priorities

The Minnesota Housing Partnership ([MHP](#)) has posted its [priorities](#) for the Minnesota Legislature for 2018. The priorities include:

- *"In coordinated effort with the [Homes for All Coalition](#), pass a significant, effective bonding bill that creates and preserves affordable homes in Minnesota." (The Homes for All Coalition has published its [2018 Homes for All Legislative Request](#).)*
- *"Pass legislation that establishes a dedicated revenue source for LHTFs, encourages local jurisdictions to create a LHTF through a state match, and provides technical assistance dollars to communities as they set up their LHTF."*

Monitoring the 90th Minnesota Legislature Session: Bills That Did Not Become Law in 2017

Airport Zoning

([HF1933](#) / [SF2314](#))

The purposes of the bill are to: simplify the process for establishing and amending airport zoning; align airport zoning more closely to Chapter 394; encourage compatible uses in safety zones; and require that local comprehensive plans must take into account the location of airport safety zones. If passed, the law would also require airport safety zones to be included on maps depicting official controls.

By incorporating the proposed changes to state law, the Minnesota Department of Transportation (MnDOT) seeks to increase flexibility for local communities to enact airport zoning that works for them, although there will still be a standard. A proposed "custom airport zoning process" is an alternative to established standards. The bill allows MnDOT to reject zoning for safety reasons.

No hearings were held in 2017.

Orderly Annexation Agreement Effect; Parcel Annexation By Ordinance Limit

[HF1995](#) / [SF1749](#)

The bill proposes changing state law in cases where a township has an orderly annexation agreement with a city, no other city is permitted to file a petition to annex any parcel included in that agreement.

Zoning requirements modified for DHS licensed residential programs

[HF1074](#) / [SF782](#)

The bill amends the statutory authority of the Department of Human Services for licensing group homes with six or fewer residents in cities of the first class to apply to all cities.

Public agency limited in amount it may pay to acquire real property or an interest in real property

[HF247](#) / [SF343](#)

The bill limits the price paid for a land purchase to the county-assessed value of the real property.

Reports

Metropolitan Agricultural Preserves Program Status Report: Twin Cities Metropolitan Area.

This is the annual report to the Minnesota Department of Agriculture and other agencies regarding the agricultural preserve maps as required by section [473H.06 Subd. 5](#). The next report is due on January 1, 2018.

Legislative and law update (cont).

Rulemaking

Federal Government

Agency:

Office of the General Counsel, U.S. Department of Housing and Urban Development (HUD).

The following proposed rules are withdrawn as of December 22, 2017.

Summary:

HUD "has determined not to pursue five proposed rules published in the **Federal Register** and, as a result, is withdrawing the rules from HUD's Unified Agenda of Regulatory and Deregulatory Actions. HUD is taking this action consistent with [Executive Order 13771](#) entitled "Reducing Regulation and Controlling Regulatory Costs", and [Executive Order 13777](#), entitled, "Enforcing the Regulatory Reform Agenda" which, among other things, require that the cost of planned regulations be prudently managed and controlled."

"HUD withdraws the following five proposed rules from its Unified Agenda of Regulatory and Deregulatory Actions:

1. Floodplain Management Protection of Wetlands; Minimum Property Standards for Flood Hazard Exposure; Building to the Federal Flood Risk Management Standard ([81 FR 74967](#), October 28, 2016);
2. Demolition or Disposition of Public Housing Projects and Conversion of Public Housing to Tenant-Based Assistance ([79 FR 62249](#), October 16, 2014);
3. Streamlining Requirements Applicable to Formation of Consortia of Public Housing Agencies ([79 FR 40019](#), July 11, 2014);
4. Homeless Emergency Assistance and Rapid Transition to Housing Rural Housing Stability Program ([78 FR 18725](#), March 27, 2013); and
5. Public Housing: Physical Needs Assessments ([76 FR 43219](#), July 20, 2011).

HUD's Unified Agenda of Regulatory and Deregulatory Actions is available on [Reginfo.gov](#) and can be accessed at <https://www.reginfo.gov/public/do/eAgendaMain>."

Resources

Climate Change

The Sabin Center for Climate Change Law at Columbia Law School provides its "[Climate Deregulation Tracker](#)" which "identifies steps taken by the Trump administration and Congress to scale back or wholly eliminate federal climate mitigation and adaptation measures."

U.S. Courts

Supreme Court

[No. 16-739](#): *Scenic America, Inc. v. Department of Transportation*. Docketed: December 7, 2016

([December 7, 2016 Scenic America Petition for Writ of Certiorari](#) in the Supreme Court.)

Status: October 16, 2017: The Supreme Court denied the petition for a writ of certiorari.

Chronology

Lower Court: United States Court of Appeals for the District of Columbia Circuit - Lower Court Case Number: (14-5195). Decision Date: September 6, 2016 ([September 6, 2016 ruling](#) by the U.S. Court of Appeals dismissing Scenic America's appeal)

May 2017: reply briefs by [U.S. DOT](#) and [OAAA](#) in the Supreme Court of the United States.¹ May 30, 2017: Reply Requested -- NMG. (Due June 13, 2017)

June 9, 2017: Reply of petitioner Scenic America, Inc. filed. ([June 2017 reply brief by Scenic America](#) in the Supreme Court of the United States.) and on June 14, 2017: Distributed for Conference of September 25, 2017.

October 16, 2017: Court denied review after rare step of requesting reply. Justice Gorsuch filed a [statement](#) relating to the denial, which was joined by the Chief Justice Roberts and Justice Alito. Gorsuch suggests Court might take a future case "burdened w/fewer antecedent and factbound questions."

[No. 16-299](#): *National Association of Manufacturers v. Department of Defense, et al.*. Docketed: September 7, 2016

Status: On Appeal (petition for a writ of certiorari granted on Jan 13, 2017). Argued on October 11, 2017.

Chronology

Lower Court: United States Court of Appeals for the Sixth Circuit. Number: (15-3751). Decision Date: [February 22, 2016](#)

January 13, 2017: Petition granted. The petitioner asks if federal district courts have broader jurisdiction under 33 U.S.C. 1369(b)(1) over challenges to rules promulgated under the Clean Water Act than the statute expressly enumerates?

October 11, 2017: [Argued](#). For petitioner: Timothy S. Bishop, Chicago, Ill. For respondents Ohio, et al. in support of petitioner: Eric E. Murphy, State Solicitor for Ohio, Columbus, Ohio. For respondents: Rachel P. Kovner, Assistant to the Solicitor General, Department of Justice, Washington, D. C. ([Transcript](#))

The justices inquired about the case's potential mootness. The Trump administration has already proposed rescinding the Clean Water Rule. Solicitor General Rachel P. Kovner indicated that this case would become moot if a rescission occurred before the court reached a decision.¹

Legislative and law update (cont).

Minnesota Judicial Branch Supreme Court

Case Number: [A16-1937](#): *Martin M. Harstad, et al., Respondents, vs. City of Woodbury, Appellant*

Status: On appeal. October 16, 2017: The City of Woodbury appealed the decision to the Minnesota Supreme Court. November 28, 2017: Petition for further review was granted.

The Court of Appeals upheld the district court's decision that a statutory city lacks express or implied authority under Minn. Stat. § 462.358, subd. 2a (2016), to impose a road assessment as a condition for its approval of a developer's subdivision application. **LMC was granted permission by the court to submit an Amicus Curiae on behalf of the City. APA MN did not file to submit an Amicus brief in this case due to the nature of city's action and the lack of Minnesota statutory authority for impact fees under current law.**

Affirmed. Judge Diane B. Bratvold.

October 16, 2017: The City of Woodbury appealed the decision to the Minnesota Supreme Court asking:

1. Minn. Stat. § 462.358, subd. 2a authorizes cities to condition approval for a subdivision on either (a) the construction and installation of streets and other infrastructure made necessary by the development, or (b) provision of financial security to assure the completion of those improvements. Does the statute authorize cities to impose a requirement for financial security in the form of a negoti-

ated infrastructure fee?

2. Does the statute distinguish between infrastructure improvements depending on whether they are located inside or outside of the parcel to be subdivided?
3. Does the authority to execute and enforce development contracts provided by the statute include the right to negotiate terms for the provision and use of financial security to assure construction of necessary infrastructure improvements?

<http://www.woodburybulletin.com/news/government-and-politics/4367301-supreme-court-agrees-hear-woodbury-road-fee-case>

Briefly: Around the Country

The Farm at Los Olivos: Phoenix project 'like the Desert Botanical Garden of agriculture'

"The project would turn part of Los Olivos Park into a farm, education center and park concession designed to enhance the community and reconnect residents with Phoenix's agrarian roots."

Published on December 26, 2017 on [azcentral.com](#). ([azcentral.com](#) is the digital home of The Arizona Republic newspaper.)



Events and Information

APA MN Annual Retreat

The APA MN board annual retreat will be held Friday, January 19, 2018, 9:00 a.m. - 2:00 p.m., at SRF Consulting, Lake of Superior Room, 1 Carlson Pkwy, #150, Minneapolis, MN 55447. APA MN Members are invited to participate in APA MN's annual retreat. This year's retreat will include a discussion about the organization's strategic plan.

APA MN Metro District Book Club Event

APA MN's next book club event will discuss *Evicted: Poverty and Profit in the American City*, on Thursday, February 22, 2018, 4:30 – 6:30 p.m., at Grumpy's Bar, 1111 S Washington Ave., Minneapolis, MN 55415.

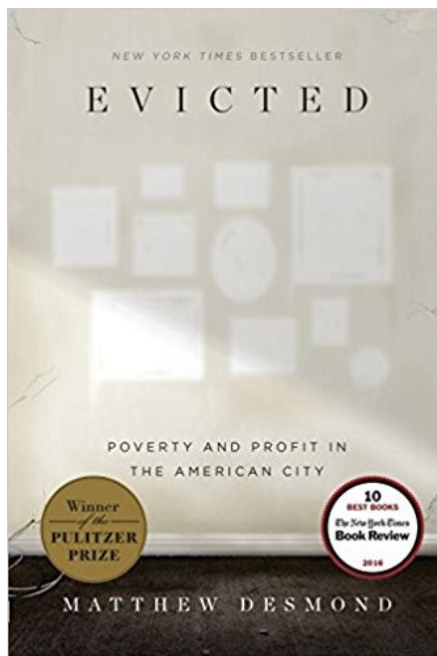
"*Evicted: Poverty and Profit in the American City*" was written by Matthew Desmond. It was published in 2017 and is the recipient of the 2017 Pulitzer Prize for General Nonfiction.

Even in the most desolate areas of American cities, evictions used to be rare. But today, most poor renting families are spending more than half of their income on housing, and eviction has become ordinary. In vivid, intimate prose, Desmond provides a ground level view of one of the most urgent issues facing America today. As we see families forced into shelters, squalid apartments, or more dangerous

neighborhoods, we bear witness to the human cost of America's vast inequality—and to people's determination and intelligence in the face of hardship.

Based on years of embedded fieldwork and painstakingly gathered data, this masterful book transforms our understanding of extreme poverty and economic exploitation while providing fresh ideas for solving a devastating, uniquely American problem.

Join us for a lively discussion while earning CM credits (1.5) and networking and socializing! Food and beverages (adult and otherwise) are available for purchase!



If you have questions, contact Erin Perdu at EPerdu@wsbeng.com

APA MN 2018 Conference - Planning Kick-off Meeting

APA Minnesota is pleased to announce that its 2018 Conference will held in Rochester from September 26-28th.

To those of you who are interested in serving on the Conference Committee, join us for our first planning meeting which will be held on Friday, January 12th, from 2:30-4:30 PM at the WSB offices in Golden Valley, 701 Xenia Avenue South, Suite 300, Golden Valley, MN 55416.

2018 Conference Co-chairs Stephanie Rouse and Chloe McGuire Brigl, will be hosting this meeting, and they hope many of you will attend! Snacks will be provided. Please RSVP to Stephanie at conference@planningmn.org. Come prepared with great ideas for a theme, tracks, sessions, and mobile tours. An agenda will follow at a later date for those who indicate an interest.

APA National Conference

APA members can [register](#) now for the [2018 National Planning Conference](#) in New Orleans. General registration opens to everyone on **January 19**. Sign up now for conference registration and tickets for mobile workshops, orientation tours, and other activities. Check out the [program](#), get acquainted with [New Orleans](#), and sign up for [NPC18](#).

Also open now through **January 10** is a [proposal submission](#) period for posters and timely sessions that respond to recent events or breaking planning issues.



Events and Information (cont.)



APA MN Holiday Party

Join us for our holiday social!

Thursday, January 18
5:30 - 9:00 p.m.

Cooper Pub & Restaurant
1607 Park Place Blvd.
St. Louis Park, MN 55416
cooperpub.com | [map](#)

Fee: \$10

[Click here](#) to register

If you have questions, contact Kathy Aro at 763.270.0270 or kathy.aro@planningmn.org.

Looking for Planning Projects for Undergraduate Students

I am David Schultz, Professor of Political Science at Hamline University. I am teaching undergraduate urban politics this spring 2018, with a class enrollment of approximately 30 students. I am looking for some interesting projects for my students to work on that will help introduce them to the field of planning and what planners do.

The projects can take place any time during the term and would require each student to put in six to ten hours. The projects can include one or more students, with more as opposed to fewer being better. This is a great opportunity to get up to 30 students to help you with some project you are working on.

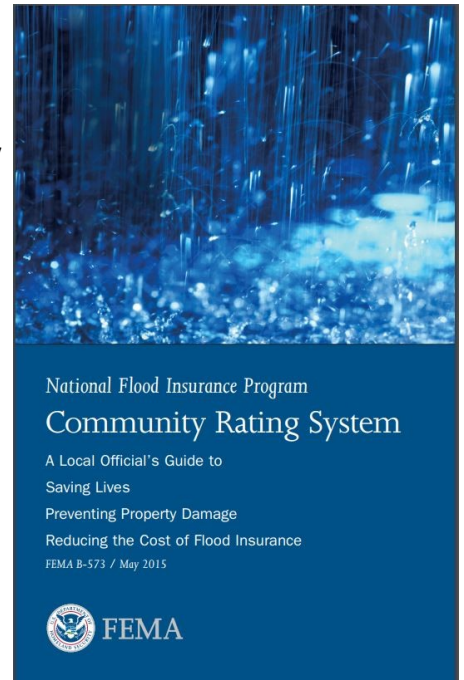
Please contact David Schultz at dschultz@hamline.edu or [651.523.2858](tel:651.523.2858). For your information, Professor Schultz is a former city director of code enforcement, planning, and zoning, and has also worked as a housing and economic planner.

He is an APA member and has given several talks at APA MN events.

Community Rating System Webinar

The County Planning Division of the APA is sponsoring a free webinar entitled [Getting Credit for Open Space: Community Rating System \(CRS\) Open Space Preservation Tools, Guidance and Success Stories](#) on Friday, January 26, 2018, 12:00-1:30 PM CST.

Preserving floodplains as open space helps keep residents, businesses, and infrastructure out of harm's way and allows communities to return quickly to normal after flooding occurs. Under National Flood Insurance Program's (NFIP) Community Rating System (CRS), it can also help a community earn discounts on flood insurance premiums. FEMA's CRS is a federal incentive program that provides flood insurance policyholders with discounts on their premiums in exchange for their community taking actions to reduce flood risk.



This free webinar will highlight how communities may achieve success in the green elements of the program. This is your opportunity to learn more about nature-based solutions for community resilience, hear success stories from around the country, ask questions, and share input. Three agencies, who are members along with APA in the Digital Coast Partnership, will share their experience and knowledge about tools, regulations and the process for building community resilience through the CRS.

Sharing Economy Webinar

Planners are increasingly preparing for an uncertain future. The widespread adoption of smart phones and other technologies has disrupted traditional markets (e.g., hotels, taxis, etc.) with peer-to-peer transactions. What do these changes mean for our communities? How should planning as a profession and individual planners respond?

Events and Information (cont.)

Members of the Divisions Council and the Student Representatives Council will be hosting a second informational webinar on [APA's 2nd Student Design Competition – The Sharing Economy](#). The webinar will be held on Friday, January 12, 2018 (2:30 – 3:30 p.m. EST) and will overview questions received throughout the competition and provide an opportunity for additional questions

Interested participants should review the [competition webpage](#) to ensure understanding of the competition and eligibility and submittal criteria.

Completed entries are due Monday, January 29, 2018 by 5:00 p.m. (EST).

Social Engagement and Transportation Planning Webinar

The Sustainable Communities Division of the APA is sponsoring a free webinar entitled [Enhancing Social Engagement to Achieve Sustainability in Transportation Planning](#) on Friday, January 19, 2018, 12:00-1:30 PM CST.

This webinar will focus on the importance of enhancing social engagement in achieve sustainability. Speakers will present examples from different social settings addressing a diverse group of urban and rural population. Age, race, ethnicity, and immigration status are among the most challenging factors impacting one's level of participation in policy makings. The outcomes of this webinar will inform professional planners about fine lines between active and passive public engagement methods/ techniques. The webinar is a collaboration between Planning Communities, APA Sustainable Communities Division, and APA Technology Division.

This webcast is worth 1.5 CM credits for live viewing only.

Walking Toward Justice Webinar

America Walks is offering a free webinar entitled [Walking Towards Justice - The New Jim Crow: Mass Incarceration in the Age of Colorblindness](#) on Thursday, January 18, 2018 1:00 PM - 2:00 PM CST.

To provide an open platform for discussion and aid in identifying potential solutions to improve walkability for ALL, America Walks has launched a new social equity-inspired online discussion series titled: Walking Towards Justice. Walking Towards Justice is a webinar series that integrates literature into a discussion regarding the intersectionality of mobility, race, class,

gender, and politics. The quarterly webinar will include an interactive panel of leading scholars, activists, practitioners, America Walks Board members, and policymakers, who will discuss and explore connections between walking and other key topics such as social equity, residential segregation, gentrification, police brutality, and etc. Participants will also be able to engage and ask questions of panelists via chat during the live webinar.



This episode will be explore the devastating impacts that social injustice within our legal system has had on people of color and low-income communities. Using the text *The New Jim Crow: Mass Incarceration in the Age of Colorblindness* by Michelle Alexander as a framework for the conversation, a panel of experts and advocates will discuss discrimination within our criminal justice system and how it intersects with the work (e.g., Vision Zero, safety outreach and education, equitable enforcement, etc.) being done by walkability advocates.

This is the second episode. A recording of the first one [The Color of Law: A Forgotten History of How Government Segregated America](#) is available as well.

Metropolitan Council PlanIt Update

Happy 2018!
The **PlanIt** program will continue to connect you to comprehensive planning resources and



technical assistance, but it will look a bit different this year. Many of you are now submitting the 2040 Comprehensive Plan Updates and we will be focusing on providing one-on-one technical assistance to communities in our roles as Sector Representatives. We will highlight planning resources and tools, inform the planning community about new or updated resources on the Local Planning Handbook, and as we review more and more plans, we will share examples of great planning across the region. Thank you for all of your interest in so many of our workshops, webinars, and events. All of the resources from our past events will remain available on the [PlanIt page](#) of the Local Planning Handbook.

Events and Information (cont.)

- The PlanIt Podcast series continues, and we will be talking with experts in the planning field on a variety of topics in 2018. You can find all of our current episodes on [Apple Podcasts](#) (iOS devices) or using [Google Play](#) app (Android devices). Just search for **PlanIt** and look for our logo on the podcast. Make sure to subscribe to our Podcast to automatically receive new episodes as they are published. All of the episodes are also available using the direct link to the [PlanIt Podcast website](#). Finally, you can always listen to the latest episode on the [Podcast page](#) of the PlanIt program. Look for our next episode, coming soon!
- Newly published Local Planning Handbook Resources are now available on these topics: [Density and Activity Near Transit](#) Fact Sheet – **NEW!**
- For those of you that attended the *Planning for Solar Energy Systems in our Communities* workshop on Tuesday, December 12th, we have published the [presentation slides](#) on the PlanIt [Workshops](#) page.
- For those of you that attended the *Implementing a Local Fair housing Policy* webinar on Thursday, December 4th, we have published the [Webinar Video](#), [PowerPoint Slides with Notes](#), [Q&A Summary](#), and [Handout1/Handout2](#) on the PlanIt [Webinars](#) page.
- Students from the University of St. Thomas attended the *How to Address Climate Vulnerability in your Community* workshop on October 26th. From that event, they compiled a [written report](#) of practitioner conversations, identifying strong recurring themes, challenges, communication roadblocks, and ideas expressed within the breakout groups consisting primarily of City and County staff. This report and recommendations is now published as part of the materials from the CVA workshop.

Task Force on Housing

Make your voice heard by the Governor's Task Force on Housing! Governor Mark Dayton officially launched "Securing Minnesota's Housing Future: The Governor's Task Force on Housing" in late December, appointing 28 members to a Task Force that will identify innovative strategies to create and preserve affordable apartments and homes and ensure all Minnesotans have a place to call home. Co-chairs Acooa Ellis and Jeanne Crain are actively seeking feedback from people across Minnesota about their housing priorities as they set the agenda for their working groups on homeownership, rental housing, and housing stability and opportunity. Their first [survey is available now](#) where all are encouraged to share their housing priorities by January 17. The Task Force will conduct extensive community engagement and research before issuing its final report in July 2018. See a list of Task Force members, what led to its formation, and how you can get involved at www.mnhousingtaskforce.com. Be sure to sign up for updates about the Task Force's progress as its work progresses.



Smart Cities Awards Call for Nominations

The Technology Division of the American Planning Association is seeking nominations for plans, projects, or initiatives (Project) that have utilized and/or deployed digital tools, applications and methods as part of a planning process plan, project, smart city initiative or policy to be recognized for their innovative achievements. Entries are due January 29, 2018. More information available on the [division website](#).

Job openings and RFPs

Job Title: Executive Director

Hiring Agency: Fargo-Moorhead Metropolitan Council of Governments

Web Link: <http://www.fmmetrocog.org>

Deadline: January 6, 2018

Salary Range: \$108,430 - \$121,472

Job Description

The Fargo-Moorhead Metropolitan Council of Governments (Metro COG) is seeking an Executive Director to fulfill the overall program, administrative, and management objectives of Metro COG. This individual will oversee the development of required federal plans and programs to ensure eligibility of the

FM Metropolitan area for federal aid. This position will also provide leadership and development of a positive, engaging culture within the organization.

A Bachelor's degree in public administration, community planning, business administration, or related degree, and at least 10 years of experience is required. Two years of progressive leadership is also required.

Salary range is \$108,430-\$121,472.

Application Instructions

More information on this position and the organization can be found at www.fmmetrocog.org. For consideration, please email a cover letter and resume to Savanna Leach, at leach@fmmetrocog.org. Position is open until filled.

Job openings and RFPs (cont).

Job Title: Community Development Director

Hiring Agency: City of Bloomington, MN

Web Link: <https://www.BloomingtonMN.gov/hr>

Deadline: January 8, 2018

Salary Range: \$135,000 - \$155,000

Job Description

The City of Bloomington seeks to hire an inclusive and visionary leader to serve as its next Community Development Director. The Department delivers planning, inspection, assessing and development services in a manner that balances the need for speed, accuracy, safety, public input/reflection, customer service and innovation. The successful candidate will bring not only technical skill and knowledge in the areas of development, code enforcement, and planning, but most importantly the emotional intelligence, leadership qualities and cooperative team skills necessary to advance the City's vision of a High Performing Organization.

For more information about the position, department and City, please see the brochure: <http://blm.mn/cd-director>.

Application Instructions

Submit resume and cover letter

to BloomingtonCDD@hue.life no later than Monday, January 8, 2018. Interviews are anticipated to be held the week of February 5, 2018.

Job Title: Client Service Manager

Hiring Agency: MSA Professional Services

Web Link: <http://www.msa-ps.com>

Deadline: January 8, 2018

Salary Range: Based on experience

Job Description

MSA Professional Services' roots reach back to the 1930s. Once a rural land survey company, our firm now consists of more than 350 engineers, architects, planners, funding experts, surveyors, GIS experts, landscape architects and environmental scientists. Based in 16 offices across six states, our technical teams collaborate to assist communities throughout the United States.

MSA was named one of the best firms to work for by Zweig Group. Our purpose is to enable our staff to positively impact the lives of others. We're proud that employees make MSA a career, not just a job. We enjoy helping our staff find and pursue their passions-even when those passions may not have a place in their original job descriptions.

Position

We are currently seeking a dynamic, full-time Business Development Client Service Manager for our Minnesota Program. The successful candidate should enjoy working with municipalities, counties and government agencies connecting all that a full service engineering and architecture firm can provide from grant writing to infrastructure design. A 'can-do' attitude and willingness to proactively develop prospects into sales pipeline

is a must. Travel is generally limited to Minnesota, but may occasionally require traveling further distances with occasional overnight stays.

Responsibilities

- Develop new clients for MSA in the Twin Cities, Duluth, outstate areas and western Wisconsin
- Maintain strong relationships with past and current clients
- Assist in market research to uncover potential opportunities
- Identify client needs and assist in the development and presentation of proposals to win the work
- Assist with training to client liaisons on business development
- Attend evening council meetings and trade shows as needed
- Required Experience
- Bachelor degree in administration, business, engineering, planning, or political science required
- Five or more years of professional experience in planning, engineering, business development, or sales are required
- The ideal candidate will have ten or more years of experience
- Involvement in professional organization related to municipal/planning/engineering activities are preferred
- Experience with municipal administration, public works, and economic development a plus
- Experience with developing business in a professional/consulting setting preferred
- We are seeking an effective team player with internal drive to set up opportunities and seize them

Application Instructions

Apply today to join a growing employee owned multi-discipline engineering firm with a solid reputation, opportunity for professional development, and great benefits! MSA provides generous health, dental, and paid time off benefits starting on day one, as well as, a competitive salary and support of ongoing professional education and training. Apply with your resume and cover letter at www.msa-ps.com. Find out more about MSA's culture and work environment at: Facebook or Pinterest!

MSA is an equal opportunity employer and values diversity in its workforce. All qualified candidates are encouraged to apply.

Job opportunities and RFPs (cont.)

Employment selection and related decisions are made without regard to sex, race, age, disability, religion, national origin, sexual orientation, gender identity, or any other protected class.

Job Title: Planning Technician

Hiring Agency: City of Dubuque, Iowa

Web Link: <http://www.cityofdubuque.org>

Deadline: January 12, 2018

Salary Range: \$37,710 to \$49,233

Job Description

The City of Dubuque, Iowa (population 58,000) invites applications for the position of Planning Technician. The successful candidate will be responsible for researching, analyzing and reporting data for municipal planning purposes and presenting the information in written, computerized and graphic form. The successful candidate will possess at least an associate's degree from an accredited college or university with major coursework in planning, public administration, geography or related field; or any equivalent combination of experience and training which provides the essential knowledge, skills and abilities. The successful candidate will demonstrate an ability to follow a management philosophy that is input oriented, values equity, problem solving and the development of partnerships, and a desire to be part of an organization that values service, people, integrity, responsibility, innovation and teamwork. The City offers an annual salary range of \$37,710 to \$49,233 and an attractive benefit package.

Application Instructions

Please submit a request for a Civil Service Entrance Examination packet to Randy Peck, Personnel Manager, City Hall, 50 West 13th Street, Dubuque, Iowa 52001-4864 by 5:00 p.m. on January 12, 2018. The Personnel Office may be contacted at 563-589-4125 or citypers@cityofdubuque.org. The job description and benefit summary are available at www.cityofdubuque.org. Women, minorities, veterans and qualified persons with disabilities are encouraged to apply. EOE.

Job Title: Economic Development Specialist

Hiring Agency: Southwestern Wisconsin Regional Planning Commission

Web Link: <http://swwrpc.org/wordpress/about/employment-opportunities>

Deadline: January 12, 2018

Salary Range: \$50,000-\$55,000

Job Description

The Economic Development Specialist is responsible for setting the organization's economic development vision through the development of the 5-year CEDS and the annual updates. They will also liaise closely with the county and municipal economic development professionals to develop strong working relationships and support the local business attraction/retention efforts. The Specialist will write and administer bi-annual EDA

planning grants, and perform all necessary reporting. SWWRPC views the Economic Development Specialist as the prime relationship between itself and our partner organizations such as Prosperity Southwest and the Southwest Workforce Development Board. As such, the successful candidate must have the ability to build networks and relationships founded on common interests and outcomes.

Through a contractual relationship, the Economic Development Specialist also serves as the Economic Development Specialist for the City of Dodgeville. The primary duties of this role are to develop, implement, coordinate and lead an economic development program which facilitates retention, business start-up, expansion, and attraction in a variety of commercial and industrial sectors, including maintaining up-to-date marketing and demographic materials, responding to and generating retention and development leads and prospects, and initiating and completing business development projects from start to finish. This position will work directly with prospects, determining their needs and assisting them in site selection, respond directly to inquiries and serve as an important information resource regarding wages, taxes, labor, business climate, and operating cost for prospective new businesses. The City's Economic Development Specialist will also develop and maintain an inventory of available buildings and sites within the City, and develop, facilitate and implement city wide promotion and marketing programs. Additional economic development support work includes providing referral assistance to help local businesses remain successful in the City of Dodgeville, serving as a resource of available financing programs for business development, and serving as a public advocate for economic development and communicate accomplishments to city officials and other community partners as requested. In conjunction and consultation with the Mayor, the Economic Development Specialist will also serve as the organization's principal spokesperson to ensure that a strong communications effort is in place to meet internal and external needs.

Application Instructions

Those interested should submit an electronic cover letter, resume, three professional references, and a completed SWWRPC Application (available at SWWRPC Employment Application) to jobs@swwrpc.org. Only electronic applications will be reviewed. Applications are due by 5:00 PM on Friday, January 12, 2018. The first round of interviews is anticipated to begin on January 29th. Applications will be accepted until a suitable candidate is found. Please be sure to clearly indicate which position you wish to apply for in the subject line of your email submission.

Job Title: City Planner

Hiring Agency: City of Carver

Web Link: <http://www.cityofcarver.com>

Deadline: January 29, 2018

Salary Range: \$67,486 - \$84,097

Job opportunities and RFPs (cont.)

Job Description

The City of Carver (population 4,473) is seeking applications for the position of City Planner. The City is looking for a dynamic individual to lead the community to its forecasted population of 10,300 by 2030. The City Planner will be a member of the City's leadership team and manage operations and efforts related to planning services. The City Planner's primary duties include plan review, communications, resident engagement, land use and zoning, code enforcement, and historic preservation.

Application Instructions

Applications will be accepted through Monday, January 29, 2018. All applicants must submit a completed City employment application form, along with a resume and cover letter. Application forms and a complete position description are available by visiting the City of Carver's website at cityofcarver.com. Application packets may be mailed to: City of Carver, c/o City Planner Position, PO Box 147, Carver, MN 55315

Job Title: Community Development Director

Hiring Agency: City of Eau Claire

Web Link: <http://www.eauclairewi.gov/jobs>

Deadline: February 1, 2018

Salary Range: \$100,997 to \$117,639

Job Description

The Community Development Director oversees activities of the Development Services Division and Housing Division, coordinating the actions of several key functions including: comprehensive planning, grants administration, public housing, development review and annexations, official map, research and analysis, inspections and enforcement, historic preservation, neighborhood planning, budget, and CIP Review. The Director's role is to direct the activities of the department, and to coordinate those activities with the work of other departments and with community residents, for the purposes of promoting the sound and orderly development of the community, maintaining and improving the quality of the natural and built environment, assuring safe, sanitary, and affordable housing for all residents, and strengthening the diversity and vitality of the local economy.

Application Instructions

Online application, position brochure and full job description available at www.eauclairewi.gov/jobs. Equal Opportunity Employer.

Job Title: RFP Comprehensive Plan and Development Code Update

Hiring Agency: Benton County

Web Link: <http://www.co.benton.mn.us/>

Deadline: 4:00pm, February 12, 2018

Salary Range: NA

Job Description

Benton County is seeking written proposals from a qualified consultant or consultants to assist in development of an update of the Comprehensive Plan and Development Code for the County.

Qualifications based selection criteria will be used to analyze submittals from responding consultants by a review committee. Upon completion of ranking based on qualifications, interviews will be held with the top ranked firms. Benton County will enter into contract negotiations with the consultants whose proposal most appropriately meets the County's needs. Benton County reserves the right to reject any or all submittals.

The purpose of this project is to produce a Comprehensive Land Use Plan Update that is derived from citizen and stakeholder input, and provides a clear direction for land use decisions and County services for the next fifteen years. The Comprehensive Land Use Plan Update will be the guiding planning document for Benton County, and serve as the basis for planning and zoning decisions, regulations, policies and initiatives to be considered and implemented by the County. It should reflect the unique character of the County, consider growth management, agricultural preservation, environmental and natural resource protection, aggregate resources, parks and trails, and transportation and build upon County strengths. The services provided by the selected consultant will include, but are not necessarily limited to:

- Evaluating the existing Comprehensive Land Use Plan and goals approved in 2006;
- Assessing the County's current condition including demographics, land use, design, community character, parks and trails and transportation;
- Gathering public input on the goals and concerns of residents, businesses and other stakeholders;
- 4-5 public meetings, evenings likely,
- Guide 3-4 task forces on specific sections of the Comprehensive Plan (potential task force groups may include: parks, development of agricultural areas and urban growth boundary areas) consisting of 2-3 meetings each (may be combined).
- Incorporating current planning documents into the land use policy analysis including the Water Management Plan (if completed) and the Solid Waste Management Plan;
- Developing projections for future growth and development in the County;
- Determining a specific implementation plan for short- and long-term goals and action items; and

Job opportunities and RFPs (cont.)

- Proposing policies, initiatives and additional tasks necessary to accomplish the planning goals of the community.
- Developing a stronger Parks and Trails section within the Comprehensive Plan that fits the needs of the County.
- Present the draft of the Comprehensive Plan update to the Planning Commission and County Board.
- Present final Comprehensive Plan update to the Board of Commissioners.

Review current Zoning Ordinance and Subdivision Ordinance and develop recommendations for non-regulatory and regulatory approaches to implement the Plan, ensure the ordinances support the Plan and are in compliance with state statute.

In addition to the items listed above, the County is open to suggestions which the consultant believes will be of value in producing a dynamic Comprehensive Land Use Plan Update that will have practical applications.

The consulting firm selected for this project will work closely with County staff, local officials, and stakeholders in the County. The Department of Development will serve as the point of contact for the project and provide staff support to keep the project within a manageable budget.

The final scope of services for the project will be the result of negotiations between the County and the selected consultant to best meet the Comprehensive Land Use Plan Update's objectives.

Application Instructions

Interested consulting firms are required to submit six (6) paper copies and one digital copy (in PDF format) of their Proposal. Benton County encourages the use of recycled paper products and double-sided print in the preparation of these proposals. The Proposals are to be sent in a sealed envelope to:

COMPREHENSIVE LAND USE PLAN UPDATE
Benton County Department of Development
ATTN: Roxanne Achman
531 Dewey Street
P.O. Box 129
Foley, MN 56329-0129
E-mail: Roxanne.Achman@co.benton.mn.us

Summary of Qualifications must be received no later than: February 12, 2018 at 4:00 pm and contain the contact information for the consulting firm including e-mail address. The following information should be submitted by all consultants responding to this Request for Qualifications:

- Letter of interest signed by a duly authorized officer or agent empowered with the right to bind the consultant submitting a proposal for consideration.
- Background information of the consulting firm, including size, location, available resources and areas of expertise and technical capabilities.
- General philosophies and approaches to land use planning.
- Names, qualifications and relevant experience of key personnel that will play the primary role(s) in this project; the name of the project manager must be included.
- Descriptions of relevant projects in which key project staff have played a central role in developing.
- Methodology and approach the firm intends to utilize in order to complete the Comprehensive Land Use Plan Update.
- A list of professional references for projects of similar scope that have been completed. These projects should involve the key personnel proposed for the Benton County Comprehensive Land Use Plan Update. References must include current contact name, address and phone number and e-mail address.
- Indication of the present and planned workload of the firm and the key personnel and their relative availability for this project.
- Any additional information that the consultant deems appropriate and will assist the County in evaluating the responses.
- A detailed list of the total cost of the preparation of the Comprehensive Plan and Development Code update. Be sure to separate the cost updating the Comprehensive Plan from the update of the Development Code.
- An estimated timeline to complete the Comprehensive Plan and Development Code update.



Leadership Directory

Tim Gladhill
President
 City of Ramsey
 7550 Sunwood Dr NW
 Ramsey MN 55303-5137
 Phone: **763-238-7946**
 E-mail: tgladhill@planningmn.org

Eric Weiss, AICP

Vice-President
 129 Holmes Street S
 Shakopee MN 55379
 Phone: 952-233-9347
 E-mail: eweiss@shakopeemn.gov

Tina Goodroad, AICP

Secretary
 City of Dayton
 12260 S. Diamond Lake Road
 Dayton MN 55327
 Phone: **763-421-0384**
 E-mail: tgoodroad@cityofdaytonmn.com

Jason Zimmerman
Treasurer

City of Golden Valley
 7800 Golden Valley Rd
 Golden Valley MN 55427
 Phone: **763-593-8000**
 E-mail: treasurer@planningmn.org

Erin Perdu, AICP

Metro District Director,
 Senior Planner
 WSB & Associates
 701 Xenia Ave. S., Suite 300
 Minneapolis MN 55416
 Phone: **763-287-8316**
 E-mail: eperdu@wsbeng.com

Patrick Boylan, AICP
Metro District Director

Metro Council
 Local Planning Assistance
 Phone: **651-602-1438**
 E-mail: patrick.boyland@metc.state.mn.us

Stephanie Rouse, AICP
Metro District Director
Conference Co-Chair, 2018

2311 Cleveland NE
 Minneapolis MN 55418
 Phone: **402-641-3289**
 E-mail: Stephrouse21@gmail.com

Wayne Hurley, AICP
Northwest District Director

Planning Director
 West Central Initiative
 PO Box 318
 Fergus Falls, MN 56538-0318
 Phone: **218-739-2239** Fax: 218-739-5381
 E-Mail: wayne@wcif.org

Lew Overhaug

Southeast District Director
 Winona County
 177 Main Street

Winona MN 55987
 Phone: **507-457-6336**
 E-mail: loverhaug@co.winona.mn.us

Joe Janish

Central District Director
 City of Andover
 1685 Crosstown Blvd. NW
 Andover MN 55304
 Phone: **763-767-5140**
 Email: janish-joe@hotmail.com

Angie Bersaw, AICP

Southwest District Director
 Bolton & Menk
 Phone: **507-625-4171, ext. 2880**
 E-mail: angiebe@bolton-menk.com

Jenn Reed Moses, AICP

Northeast District Director
 City of Duluth
 Phone: **218-730-5328** Cell: **612-670-1300**
 E-mail: jmoses@duluthmn.gov

Myles Campbell

Student Director
 2104 22nd Ave S., #1
 Minneapolis MN 55404
 Phone: **603-831-2118**
 E-mail: camp0924@umn.edu

Austin Hauf

Student Representative, ex-officio
 2300 Bryant Ave. S. Apt. 202
 Minneapolis MN 55405
 Phone: **701-446-7202**
 Email: haufx006@umn.edu

Citizen Planner Director
 Phone:
 E-mail:

Paul Mogush, AICP

Legislative and Law Committee Co-chair, ex-officio
 Principal Project Coordinator
 City of Minneapolis
 105 Fifth Ave S., Suite 200
 Minneapolis, MN 55401
 Office: **612-673-2074**
 E-mail:
Paul.Mogush@minneapolismn.gov

Andrew Mack, AICP

Legislative and Law Committee, ex-officio
 Rural & Urban Planning Services
 24 Banks Blvd.
 Silver Bay MN 56614
 Phone: **218-766-8993**
 E-mail: andrewmack@hotmail.com

Stephanie Falkers

Awards Committee Chair, ex-officio
 SRF Consulting Group
 One Carlson Parkway N
 Minneapolis MN 55427
 Phone: **763-249-6790**

E-mail: sfalkers@srfconsulting.com

Carissa Schively Slotterback, PhD, AICP
Faculty Liaison, and FAICP Committee chair, ex-officio

Humphrey School
 U of Minnesota
 Rm. 130, HHH Ctr.
 301 19th Ave. S.
 Minneapolis MN 55455
 Phone: **612-625-0640** Fax: **612-625-3513**
 E-mail: schiv005@umn.edu

Minnesota Design Team Liaison, ex-officio

Pending
 Phone:
 E-mail:

Jonathan Maze and

Haila Maze, AICP
Communications Director, ex-officio
 1395 Kari Lane
 New Brighton MN 55112
 Phone: Haila, **651-434-5743**
 Jonathan, **651-493-3724**
 E-mail: hailama@bolton-menk.com
 E-mail home: mazeville1@gmail.com
 E-mail: apamnnewsletter@gmail.com

Chloe McGuire Brigl

Conference Co-chair 2018, ex-officio
 City of Ramsey
 7550 Sunwood Drive NW
 Ramsey MN 55303
 Phone: **319-573-5448**
 E-mail: chloeplans@gmail.com

Jane Kansier, AICP

Professional Development Officer, ex-officio
 Bolton & Menk
 12224 Nicollet
 Burnsville MN 55337
 Phone: **952-358-0604** Cell: **612-483-4788**
 E-mail: janeka@bolton-menk.com

Elise Durbin, AICP

Professional Development Officer, ex-officio
 Hennepin County
 Phone: **612-348-4191** Cell: **612-306-7803**
 E-mail: elise.durbin@hennepin.us

Melissa Poehlman, AICP

Professional Development Officer, ex-officio
 Assistant Community Development Director
 City of Richfield
 Phone: **612-861-9766**
 E-mail: mpoehlman@cityofrichfield.org

Emily Goellner, LEED Green Associate
Co-chair Young Planners Group, ex-officio
 Associate Planner

City of Golden Valley
 Phone: **763-593-3979**
 E-mail: egoellner@goldenvalleymn.gov

Breanne Rothstein, AICP

Co-chair, Young Planners Group, ex-officio
 WSB & Associates
 Planner
 Phone: **612-423-5476**
 E-mail: brothstein@wsbeng.com

Planners Emeriti Liaison, ex-officio

Phone:
 E-mail:

Thomas Jensen, AICP

Legislative Education Coordinator, ex-officio
 98-D South Drive
 Circle Pines MN 55014
 Phone: **763-780-4839**
 E-mail: thomashjensen@aol.com

Eric Schmid

Web Designer, ex-officio
 Bufflehead Internet Technology
 3345 Pilgrim Lane
 Plymouth MN 55411
 Phone: **612-605-1520**
 E-mail: eric@buffleheadweb.net

Ben Carlisle, AICP, LEED AP

Region IV Representative, AICP Commission
 Carlisle/Wartman Associates
 Phone: **734-662-2200**
 Email: BCarlisle@cwaplan.com

Chapter Contact Information

Kathy Aro, Executive Director
 APA Minnesota
 PO Box 433
 Osseo, MN 55369
 888-882-5369
kathy.aro@planningmn.org

