

PLANNING MINNESOTA



American Planning Association
Minnesota Chapter

Making Great Communities Happen

A Publication of the Minnesota Chapter of the American Planning Association

July-September 2019



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Volume 38, Number 3

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Submissions: We welcome articles, letters to the editor, photos, calendar items, project profiles, planners on the move items, and other news. Send all submissions via e-mail to: apamnnewsletter@gmail.com.

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CHAPTER UPDATES

President's Desk



From the President

Minnesota Planning Conference 2019

Throughout the year, we have been celebrating how Planning connects Minnesota. As we near our annual marquee event at the end of September, we are excited to spotlight Greater Minnesota and rural community planning at Breezy Point. Join us as we spotlight rural tourism, rural economic development, and natural resource planning. This year's even includes special twists such as celebrating with the Minnesota Department of Natural Resources and the 50 Year Anniversary of important shoreland protections.

Planning for Equity, Housing, and Transportation

APA National has recently completed its first ever Planning for Equity Policy Guide for Diversity, Equity, and Inclusion. According to the American Planning Association, this important document identifies policy recommendations for planners to advocate for policies that support equity in all aspects of planning at local, state, and federal levels. This tool will help our State Chapter's initiatives related to equity found in our Strategic Plan as well as our Diversity and Equity Committee Work Plan. This document helps take our goals of diversity, equity, and inclusion into actionable steps. For more information on this Policy Guide, please visit <https://planning.org/policy/guides/adopted/equity/>.

In addition to the new Planning for Equity Policy Guide, APA National has created two additional resources for priority policy topics. Policy Guides are also available for housing and surface transportation. Policy Guides from the American Planning Association can be found at <https://www.planning.org/policy/guides/>. APA's first-ever Planning for Equity Policy Guide and the Surface Transportation and Housing Policy Guides are products of a two-year, member-led process that elicited hundreds of comments from APA chapter and division leaders and members that influenced the final policy endorsements. Each was debated, amended, and approved by more than 100 APA chapter representatives at the NPC19 Delegate Assembly in April and ratified by APA's Board of Directors in May.

Brown Bag Lunch and Webinar

Did you know that APA Minnesota recently restarted its Brown Bag Lunches? APA Minnesota strives to provide a variety of educational offerings throughout the year and broaden our reach to our members across the State. Our Brown Bag Lunch Seminars now also provide a webinar option for those that cannot attend in person. For more information, please visit <https://www.planningmn.org/brownbaglunchseminars>.

Get Involved in Planning in Minnesota

Finally, we are always looking for new participation and ideas in APA Minnesota. If you've ever wanted to get involved in the Chapter, reach out to me at tgladhill@planningmn.org or 763-238-7946. Making a positive contribution to Planning in Minnesota doesn't mean a significant time commitment. We have opportunities of all scales to support our mission.

A handwritten signature in blue ink that reads "Tim Gladhill".



APA MN Chapter Events and Announcements

APA MN Conference Update

APA Minnesota invites you to join us up north at Breezy Point Resort September 25th-27th for the 2019 state planning conference "Planning Connects Minnesota." One of our state's great strengths is its economic diversity and this conference will be a celebration of the importance of planning in ensuring the continued strength of our cities, our small towns, our agricultural areas, and our natural resources and resort economy. We Minnesotans are all in this together and planners have an important role to play in helping the public understand the interconnectedness of our State's many systems.

The conference will feature keynote presentations by Jerry Hammer, General Manager of the "Great Minnesota Get-Together" (aka the State Fair) and Sarah Strommen, Commissioner of the Minnesota Department of Natural Resources. Educational opportunities abound with sessions on a variety of topics running the gamete from urban to rural. Learn about emerging best practices for sign ordinances, join the discussion on the future of single-family zoning, and hear what other communities are doing to improve lake management planning. There will be opportunities to get out in the community and even out on the water via the Breezy Belle Paddleboat (chartered for an evening ride) and/or participation in a boat-based mobile tour looking at Shoreland development on Pelican Lake.

In the evenings, there will be ample opportunity to network with the help of campfires, s'mores, and responsibly consumed beverages.

Conference registration is planned to open up in early August. Look for updates on the APA Minnesota website <https://www.planningmn.org/>.



Conference Host Facility: Breezy Point Resort

Room Reservations

A variety of room types are available at our host facility, Breezy Point Resort in Breezy Point, MN. Rates begin at \$119.

Reservations can be made by visiting the Breezy Point Resort website at <https://breezypointresort.com/> and clicking on ONLINE reservations. Enter the group number 207750 to get the group rate.

Payment of one night's room and tax must be provided upon making room reservations. Credit cards are debited the full amount of deposit at the time of the reservation. There is a 30-day cancellation policy in our hotel rooms and 90-day cancellation in any units that have more than one bedroom. If reservations are canceled within the 30/90 days the deposit will be forfeited.

If the reservations are canceled prior to the 30/90 days guests will receive the deposit back less a \$25 handling fee.

Extended Stay:

If you would like to stay through the weekend, Breezy Point Resort is offering APA Minnesota attendees significantly discounted rates beginning at \$129 based on availability. Guests must stay both Friday and Saturday nights, and it is possible guests would have to change rooms.

<https://www.planningmn.org/hotel>



APA MN Chapter Events and Announcements (continued)

Redevelopment Mobile Tour of Bloomington's South Loop District

Patrick Boylan, AICP and Leila Bunge, AICP

Over thirty people participated in APA MN's 3rd annual Spring Workshop mobile walking tour on May 10th. The weather was agreeable, the speakers were fantastic, and overall the event was a success!

Attendees walked, talked, listened, and otherwise immersed themselves fully into Bloomington's [South Loop District](#). Topics and lessons learned included: the challenges and opportunities that come with the proximity to a major destination (Mall of America) and an international airport; and the public and private sector speakers addressed how to best leverage benefits from four LRT stations. The City has made great progress with the use of creative placemaking, which has transformed the South Loop physically, socially, and culturally, while preserving the adjacent [national wildlife refuge](#).

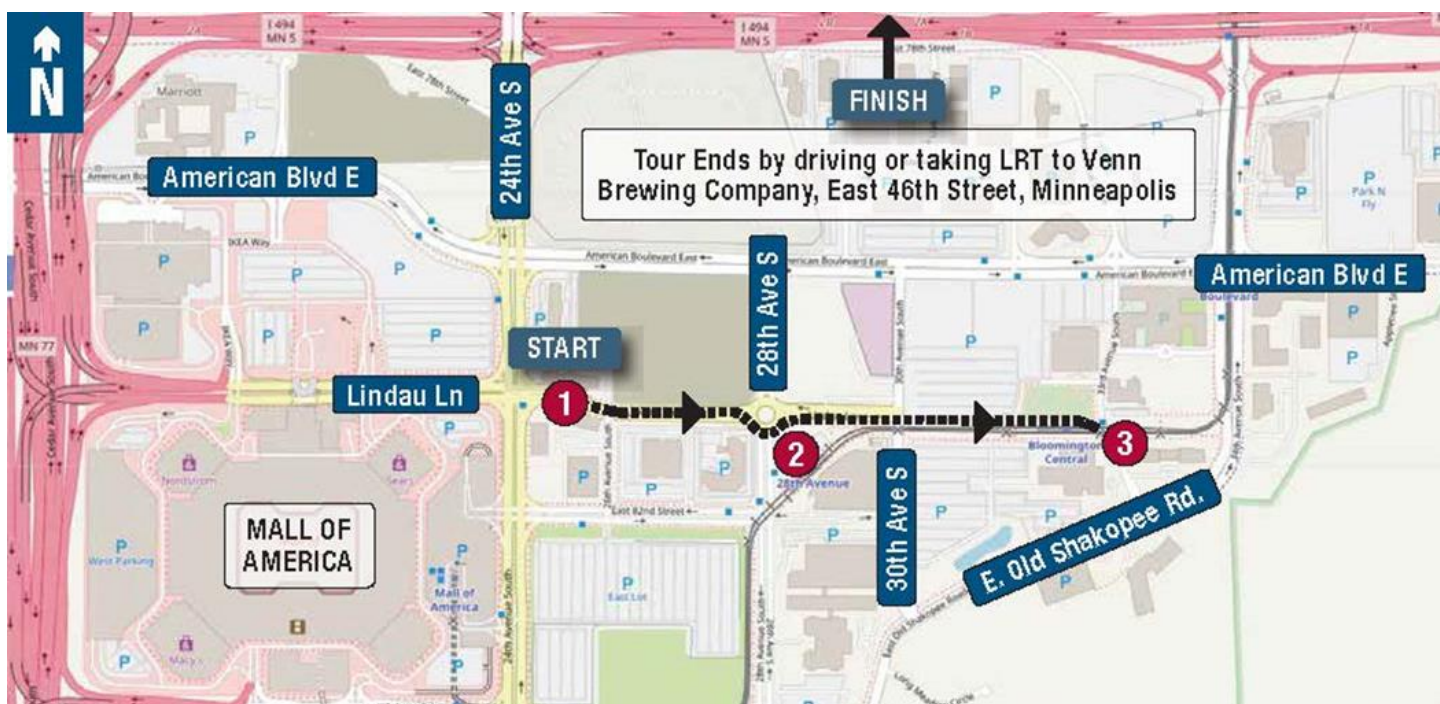
The program started at the [AC Marriott](#) Hotel and proceeded to existing and upcoming projects along Lindau Lane, including: Convergence sculpture, ARTBOX pro-

jects, [IndiGO Apartments](#), Bloomington Central Park, and [The Fenley](#). Along the way we heard about the city's creative placemaking efforts to redevelop the South Loop as a walkable, transit-supportive neighborhood, while protecting the natural and cultural resources of the area.

Many thanks to all the tour guides! We heard from **Julie Farnham** introducing the group to Bloomington's [South Loop District Plan](#), **Ale Pelinka** on [Bloomington's Place-making](#) accomplishments. Hotel developer **Preston Loughheed** and site manager **Shane Christenson** discussed the design, service and site of the [AC Marriott hotel](#). McGough developers **Mark Fabel** and **Dave Higgins** discussed current projects in the [Bloomington Central Master Plan](#).

After the tour, attendees socialized at [Venn Brewing](#) conveniently located on the Blue Line at 46th St. Station.

See Chapter site for more information about the event: <http://www.planningmn.org/>



APA MN Chapter Events and Announcements (continued)

Bloomington South Loop Tour Photos



APA MN Chapter Events and Announcements (continued)

Bloomington South Loop Tour Photos (continued)



APA MN Chapter Events and Announcements (continued)



Interpreting History Through Monuments, Who Gets to Decide?

Presenter: Dan Cornejo

In mid-April, 2018, Saint Paul resident Dan Cornejo, a city planner and urban designer, participated in the National Conference of the American Planning Association in New Orleans during which he participated in workshops about the debates and eventual decision to remove several Confederate monuments there.

Afterward, he traveled to Montgomery, Alabama, to participate in the April 26 opening of the National Memorial for Peace and Justice in Montgomery, Alabama, a monument which honors the 4,400+ African-Americans who were hanged, burned alive, shot, drowned, and beaten to death by white mobs between 1877 and 1950.

With a short presentation including photos and video, Dan will use these experiences to speak about the intersection of monuments and the power of place, symbols, and visual memory.

This seminar has been approved for 1 CM credit.

Richfield Municipal Center, Bartholomew Room, 12-1 p.m.
6700 Portland Ave. S., Richfield, MN 55423

Register online:

<https://www.eventbrite.com/e/interpreting-history-through-monuments-who-gets-to-decide-registration-63757909624>

Join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/483295837>

AICP Certification Update

Congratulations to those who earned their AICP certification in May!

Ross Daniels

Elizabeth Hanson

Andrew Frenz

Sarah Ghandour

Hally Turner

Jimmy Shoemaker

Chris Moates

Logan Tjossem

The following people also passed the AICP exam in May as part of the AICP Candidate Program:

Joe Ayers-Johnson

Chelsea Moore-Ritchie

Alyssa Olson

Chloe McGuire Brigl

Hannah Gary

Maureen Hoffman

Alicia Valenti

Alex Kohlhaas

APA MN Chapter Events and Announcements (continued)

The application window for the November 2019 AICP exam has passed. The application window for the May 2020 AICP exam opens in December.

APA MN Treasurer's Update

Jason Zimmerman, AICP

As I start my second term as Treasurer for our Chapter, I am happy to announce that prudent spending and careful management of the Chapter's resources have left the organization in solid shape financially. The Chapter ended the year in the black again in 2018, providing the Board with many options as it looks to continue to modernize operations.

In 2018, the Chapter said good-bye to its longtime Administrators, Peggy and Otto Schmidt, and shifted to a new structure with the hiring of Kathy Aro as Executive Director. This change reflects the reality that it is difficult for a volunteer Board whose members are already stretched in their day jobs as planners to have the time to attend to all of the details of running an organization that boasts 953 members across the state (as of July 2019). Kathy, who also works in a similar role for the Minnesota Chapter of the American Society of Landscape Architects, has the experience to attend to daily operations leaving Board members able to focus on policy and other matters affecting the Chapter.

The annual APA MN budget has shown it can accommodate

this change, and the great support of planners throughout the state for the Fall Conference has meant there is enough money coming into the Chapter each year to maintain an Executive Director position and to continue to find new ways to provide networking and educational opportunities to local planners throughout the year.

From a management standpoint, the Executive Director utilizes software to help track and pay all Chapter bills with the oversight of the Treasurer and the President and the balance sheet is made available to the Board at its bi-monthly meetings. Quarter reports are also made to the National organization, which distributes dues to the Chapter four times a year. As a nonprofit, APA MN is required to file with the Minnesota Attorney General's office each year, and its taxes are prepared and submitted to the IRS and Minnesota Revenue every May. It has been the Board policy to conduct an audit every five years; the next audit should take place in 2020.

Overall in 2018, the Chapter brought in around \$162,000 and spent approximately \$132,000. This windfall was the result of strong Fall Conference attendance in Rochester coupled with careful spending throughout the year. With about \$30,000 already in savings, the organization has enough money set aside to cover unexpected costs while also providing it opportunities to support initiatives such as the Women in Planning Committee, the Diversity and Equity Committee, and the Young Planners Group. In addition, the Board is looking at ways to enhance its technology and equipment in order to help facilitate long distance meetings for those members who are outstate. Finally, the Board has made a commitment to expanding the financial scope of the Gunnar Isberg Scholarship as a way to ease the financial burden for one or two plan-



APA MN Chapter Events and Announcements (continued)



ning students annually.

The 2019 budget, adopted earlier this year, remains very similar to the budgets of the recent past and I am available and happy to answer any questions you may have. Feel free to reach out via phone (763-593-8099) or via email (jzimmerman@goldenvalleymn.gov).

Buzzwords, catchy phrases and corporate jargon overtime tend to ruin words – try to use “synergy” or “move the needle” and not laugh a little. They’re funny idioms mostly because

they’ve been used so much people stop really thinking about their meaning, overtime they’ve lost their impact.

In the planning profession, the words “diversity” and “equity” have begun to rise to this buzzword, jargon status – used frequently but not always completely understood. A lot of planners want to incorporate diversity and equity into their work, but don’t always know how. For many planners of color, we hear these words amongst our colleagues, communities or councils but we find ourselves surrounded by a field of professionals that isn’t diverse.

The American Planning Association, and our Minnesota Chapter, recognize the desire to help planners make these words more than catchy phrases by providing real opportunities to have conversation and learning about diversity and equity, sharing resources, and exploring operations, practices, and procedures.

The Diversity and Equity Committee is tasked with developing and executing an association-wide plan for how we better promote the understanding and practices of diversity and equity, both within and outside the planning community and

profession.

This is our Mission Statement:

- To recognize and address past and present barriers that exist in communities and to plan for equitable and inclusive outcomes.
- To advocate for inclusive and equitable engagement in the decision making process, where all people are included.
- To actively pursue avenues for increasing diversity in the field for creative, effective, just, and adaptable planning.
- To cultivate culturally competent planners who work effectively across communities.
- To educate people about the purpose of planning and empower them to shape the future of their communities.
- To celebrate the diversity of the planners in our organization.



Our committee is excited to bring forward events that provide ways for professionals to learn and network, as well as offer opportunities to give back. In July, we held a networking event at La Dona Cerveceria where we had incredible turnout, full of fresh faces who had never come to an APA-MN event. We’re especially excited to host a session at the Fall Conference about culturally competent community

APA MN Chapter Events and Announcements (continued)

2019-2020 APA MN Mentor Program

Organized by the Young Professionals Group

Registration for the 3rd annual APA-MN Chapter's Young Professionals Group Mentor Program is approaching and will be launching in the upcoming months! For participating mentors, this is an exciting opportunity to volunteer your time giving back to the planning community and provide young professional planners with the skills they cannot learn in school. For participating mentees, this is a casual format to meet new professionals and learn industry knowledge in both group and one-on-one settings. Both groups will also gain AICP CM credits and participate in fun events sponsored by the Young Professionals Group during the mentor program. Keep up to date by checking APA-MN newsletters for more information.

Questions? Contact one of the Mentoring Co-Chairs:

Leila Bunge Leila.bunge@kimley-horn.com

Kathleen Russell krussell@co.carver.mn.us

APA Minnesota 2019 Elections

APA Minnesota elects its Officers and District Directors in alternating years. In 2019, District Directors will be elected. These include:

Northeast District Director

Northwest District Director

Southeast District Director

Southwest District Director

Central District Director

Metro District Directors (3 qty)

Members have been sent voting information. Voting closes August 15, 2019. Click [here](#) to read candidate statements, and see information below on national election coordination.

APA National Elections

APA has partnered with Survey & Ballot Systems to administer the 2019 APA/AICP consolidated election.

IMPORTANT: APA members should have received election-related emails between July 15 and 17. If you haven't received it yet, contact support@directvote.net.

The APA Election Committee has certified that these petition candidates have met all criteria and will appear on the APA Board of Directors election ballot, by petition:

- Rodger Lentz, AICP, for APA President Elect
- Susan Wood, AICP, for APA Board Director At Large
- Learn more on the APA/AICP elections webpage

Go to planning.org/elections for:

Links to biographical background and position statements for all nominated and petition candidates for the APA Board of Directors and AICP Commission; and

Access to the election balloting website (now available).



APA MN Chapter Events and Announcements (continued)



Minnesota Legislature

The 2019 Minnesota Legislature wrapped up its regular session but needed to return for a one day special session after negotiating tax and budget agreements. The special session omnibus transportation bill was a [compromise](#) that provides \$6.7 billion in funding but falls short of the additional funding that was proposed by the governor. The final bill excluded proposals to raise the gasoline tax and vehicle registration fees. The bill did not include authorization of a Twin Cities metropolitan area a sales tax for transit.

The following summarizes some of the session's highlights that may be of interest to planners.

Housing Legislation Highlights

[Chapter 10 \(SF10\)](#), 1st Special Session, 2019

State Government Omnibus Appropriations

Article 2: State Government Operations

- Section 2 establishes the **Legislative Commission on Housing Affordability**.
- Section 3 adds review of grants, tax incentives, and development inducements for economic development to the list of topics that may be selected by the Legislative Audit Commission for evaluation by the Legislative Auditor.
- Section 27 repeals [section 3.9735](#) (Evaluation of Economic Development Incentive Programs) that requires the Office of the Legislative Auditor to annually review one economic incentive that is developed from a list of incentives.

[Chapter 13 \(HF12\)](#), 1st Special Session, 2019

Special Session Housing Bill

The bill authorizes the sale and issuance of \$60 million in state bonds for housing infrastructure.

The housing infrastructure bonds will be used to:

- preserve federally-assisted housing
- construct and preserve permanent supportive housing
- purchase land for community land trusts
- construct and preserve affordable senior housing
- provide for manufactured home community infrastructure and acquisition

Economic Development and Housing Challenge Grant Program

[Chapter 1 \(SF1\)](#), 1st Special Session, 2019

Special Session Agricultural Finance Bill

Article 5: [Housing Finance Agency Appropriations](#) totaling \$64,048,000 for 2020 and \$56,548,000 for 2021 for the following programs:

- Workforce Homeownership Program
- Housing Trust Fund
- Economic Development and Housing Challenge
- Rental Assistance for Mentally Ill
- Family Homeless Prevention
- Homework Starts with Home
- Home Ownership Assistance Fund
- Affordable Rental Investment Fund
- Owner-Occupied Housing Rehabilitation
- Rental Housing Rehabilitation
- Homeownership Education, Counseling, and Training
- Capacity-Building Grants
- Build Wealth MN

Article 6: Housing Policy: [Section 26](#) clarifies that the economic development and housing challenge grant program is not subject to broad interpretation.)

For more information about policy issues related to the program, see the Office of the Legislative Auditor's "[Economic Development and Housing Challenge program Evaluation Report](#)."

[Chapter 1 \(SF1\)](#), 1st Special Session, 2019

Omnibus Agriculture Department, Rural Development, and Housing Finance Bill

Article 6. Housing Statutory Changes Minnesota Bond Allocation Act Changes

APA MN Chapter Events and Announcements (continued)

Section 28 allows grants to be awarded to cities and tribal governments under the workforce and affordable homeownership development program.

Section 48 changes the application process for the unified pool to apply to residential housing projects using the following newly defined terms:

- preservation project;
- 30 percent AMI residential rental project;
- 50 percent AMI residential rental project;
- 100 percent LIHTC project;
- 20 percent LIHTC project; other residential rental projects.

These changes are effective for applications as of January 1, 2020.

New Definitions for MHFA Unified Pool Applications

"Preservation project" means any residential rental project, regardless of whether or not the project is restricted to persons of a certain age or older, that is expected to generate low-income housing tax credits under section 42 of the Internal Revenue Code of 1986, as amended, and (1) receives federal project-based rental assistance, or (2) is funded through a loan from or guaranteed by the United States Department of Agriculture's Rural Development Program. In addition, to qualify as a preservation project, the amount of bonds requested in the application must not exceed the aggregate bond limitation.

"30 percent AMI residential rental project" means a residential rental project that does not otherwise qualify as a preservation project, is expected to generate low-income housing tax credits under section 42 of the Internal Revenue Code of 1986, as amended, from 100 percent of its residential units, and in which:

- (1) all the residential units of the project;
- (i) are reserved for tenants whose income, on average, is 30 percent of AMI or less;
- (ii) are rent-restricted in accordance with section 42(g)(2) of the Internal Revenue Code of 1986, as amended; and
- (iii) are subject to rent and income restrictions for a period of not less than 30 years; or

(2)(i) is located outside of the metropolitan area as defined in section 473.121, subdivision 2, and within a county or metropolitan area that has a current median area gross income that is less than the statewide area median income for Minnesota;

(ii) all of the units of the project are rent-restricted in accordance with section 42(g)(2) of the Internal Revenue Code of 1986, as amended; and

(iii) all of the units of the project are subject to the applicable rent and income restrictions for a period of not less than 30 years.

In addition, to qualify as a 30 percent AMI residential project, the amount of bonds requested in the application must not exceed the aggregate bond limitation.

For purposes of this subdivision, "on average" means the average of the applicable income limitation level for a project determined on a unit-by-unit basis for example, a project with one-half of its units subject to income limitations of not greater than 20 percent AMI and one-half subject to income limitations of not greater than 40 percent AMI would be subject to an income limitation on average of not greater than 30 percent AMI.

"50 percent AMI residential rental project" means a residential rental project that does not qualify as a preservation project or 30 percent AMI residential rental project, is expected to generate low-income housing tax credits under section 42 of the Internal Revenue Code of 1986, as amended, from 100 percent of its residential units, and in which all the residential units of the project:

(1) are reserved for tenants whose income, on average, is 50 percent of AMI or less;

(2) are rent-restricted in accordance with section 42(g)(2) of the Internal Revenue Code of 1986, as amended; and

(3) are subject to rent and income restrictions for a period of not less than 30 years.

In addition, to qualify as a 50 percent AMI residential rental project, the amount of bonds requested in the application must not exceed the aggregate bond limitation.

For purposes of this subdivision, "on average" means the average of the applicable income limitation level for a project determined on a unit-by-unit basis for example, a project with one-half of its units subject to income limitations of not greater than 40 percent AMI and one-half subject to

APA MN Chapter Events and Announcements (continued)

income limitations of not greater than 60 percent AMI would be subject to an income limitation on average of not greater than 50 percent AMI.

"100 percent LIHTC project" means a residential rental project that is expected to generate low-income housing tax credits under section 42 of the Internal Revenue Code of 1986, as amended, from 100 percent of its residential units and does not otherwise qualify as a preservation project, 30 percent AMI residential rental project, or 50 percent AMI residential rental project. In addition, to qualify as a 100 percent LIHTC project, the amount of bonds requested in the application must not exceed the aggregate bond limitation.

"20 percent LIHTC project" means a residential rental project that is expected to generate low-income housing tax credits under section 42 of the Internal Revenue Code of 1986, as amended, from at least 20 percent of its residential units and does not otherwise qualify as a preservation project, 30 percent AMI residential rental project, 50 percent AMI residential rental project, or 100 percent LIHTC project. In addition, to qualify as a 20 percent LIHTC project, the amount of bonds requested in the application must not exceed the aggregate bond limitation.

Manufactured Home Park Changes

[Chapter 1 \(SF1\)](#), 1st Special Session, 2019

Omnibus Agriculture Department, Rural Development, and Housing Finance Bill

Article 6: Housing Statutory Changes

Several changes were made to manufactured home park policies, including processes for park closures.

Section 3 under Article 6 amends section 327.31 (Manufactured Home Parks and Camping Areas) by adding "modular home" into mobile home park law as a single-family dwelling that is substantially manufactured or constructed at an off-site location with final on-site assembly and attached to a permanent foundation site, designed to the state building code.

New Capacity Building Reporting Requirements for Housing Organizations

[Chapter 1 \(SF1\)](#), 1st Special Session, 2019

Capacity building funding provides support to organizations

for regional coordination and planning. Section 22 identifies the information that must be annually provided to the MHFA by organizations receiving homeownership education, counseling, training, and capacity building grants. An organization that does not report all of the information required is prohibited from future state funding.

Land Use and Zoning: Airport Zoning Passes

[Chapter 3 \(HF6\)](#), 1st Special Session

Article 3: Transportation Policy

Sections 89 to 91 and 93 to 111

These sections are effective August 1, 2019.

The legislation establishes the process to adopt airport zoning regulations that will use standards set by MnDOT and provides for an alternate process for a local government to develop and adopt custom airport zoning regulations. The new law also requires MnDOT reviews of zoning regulations.

Section 89 amends Minnesota Statutes, section 360.013, by adding a subdivision which incorporates the term "Comprehensive plan" and is given the same meaning as described in section 394.22, subdivision 9, for county planning or as used for municipalities that produce comprehensive plans under 462.352, subdivision 5.

These changes apply to airport sponsors that make or plan to make changes to runway lengths or configurations on or after that date. This section does not apply to airports that:

- (1) have airport safety zoning ordinances approved by MnDOT in effect on August 1, 2019;
- (2) have not made and are not planning to make changes to runway lengths or configurations; and
- (3) are not required to update airport safety zoning ordinances.

Section 91 amends Minnesota Statutes, section 360.021, subdivision 1 by adding a declaration that "The operation and maintenance of airports is an essential public service."

The amendment authorizes the commissioner of MnDOT to "provide funds to support airport safety projects that maintain existing infrastructure, regardless of a zoning authority's efforts to complete a zoning regulation." Under the new law, the commissioner is also authorized to "withhold funding from only the airport subject to the proposed zoning ordinance."

Section 93 amends Minnesota Statutes, section 360.062 by changing the title to read "Airport Hazard Prevention; Protecting Existing Land Uses." Subdivision 1(c) is amended by

APA MN Chapter Events and Announcements (continued)

declaring that the elimination, removal, alteration, mitigation, or marking and lighting of existing airport hazards are essential public services for which political subdivisions may raise and expend public funds and acquire land or property interests.

Section 94 amends Minnesota Statutes, section 360.063, subdivision 1, to clarify that municipalities can issue regulations in areas to protect airports that govern area: (1) land use; (2) height restrictions; (3) the location, size, and use of buildings; and (4) the density of population.

Land Use: Metropolitan Agricultural Preserves Program Termination Changes **Chapter 6 (HF5), 1st Special Session, 2019** **Omnibus Tax Bill, Article 4: Property Tax**

Section 28 amends Minnesota Statutes, section 473H.08 by adding a new subdivision which allows for “immediate termination” from the metropolitan agricultural preserves program when a state agency or “other governmental unit” purchases the property or obtains an easement over the property for the purpose of creating or expanding a public trail or public park.

Immediate termination is allowed only for that portion of the property used for trail or park purposes, and any portion not used for such purpose remains an agricultural preserve even if the total acreage is reduced below the required 40 acres.

Water Planning: Groundwater Restoration and Protection **Chapter 2 (SF3), 2019, 1st Special Session** **Article 2: Clean Water Fund**

Section 7 includes appropriations for the Minnesota Department of Health to develop and deliver groundwater restoration and protection strategies on a watershed scale for use in local comprehensive water planning efforts, to provide resources to local governments for activities that protect sources of drinking water, and to enhance approaches that improve the capacity of local governmental units to protect and restore groundwater resources.

Water Planning: Watershed Planning **2019, 1st Special Session** **Chapter 2 (SF3) Article 2: Clean Water Fund**

Section 7 includes appropriations to the Board of Water and Soil Resources (BWSR), performance based grants to local units of government to implement projects identified in comprehensive watershed plans developed under the One Watershed, One Plan, or other plans.

Drainage **2019 Regular Session** **Chapter 24 (HF1244)** **Ditch Buffer Strips Public Drainage System Acquisition and Compensation**

Based on changes recommended by the Drainage Work Group, the new law modifies the Agricultural Best Management Practices Loan Program, public drainage law, and creates a new option for apportioning drainage system repair costs.

Planning, Officials Controls, and Permits **Chapter 27 (SF998), 2019, 1st Regular Session** **Disclosure of Consultant Fees**

Home Rule or statutory cities are required, if asked, to provide a written estimate of fees to be paid by an applicant for a permit, license, or other approval relating to real estate. House Research Bill Summary Link: [House Research Summary of Chapter 27](#)

Transportation **Residential Roadway Definition Expanded** **Chapter 3 (HF6), 1st Special Session, 2019** **Article 3: Transportation Policy**

Section 32 expands the definition of “residential roadway” under Minnesota Statutes, section [169.011, subdivision 64](#) (Traffic Regulations) by defining “Residential roadway” as a city street or town road that is either:
(1) less than one-half mile in total length, or
(2) in an area zoned exclusively for housing that is not a collector or arterial street.

This change allows local governments to adopt a speed limit of 25 miles per hour on residential roadways without a traffic engineering study and approval by MnDOT.

Reports

Metropolitan Council **Performance Evaluation Report:** **Report to the Minnesota Legislature**

May 2019 [Report](#).

Mandated by: Minnesota Statutes, 473.13 Subdivision 1(a)

APA MN Chapter Events and Announcements (continued)

U.S. Supreme Court

Department of Commerce v. New York

Case Number: 18–966.

Argued April 23, 2019—Decided June 27, 2019

In a 5–4 decision, the Supreme Court voted to remand the issue to the Commerce Department in order to provide a further explanation for the question because the evidence does not match the Department's explanation for using the question. This means that for now, the question will not be included in the Census. It is uncertain if there is enough time left to add it back in.

Holding: The Secretary did not violate the Enumeration Clause or the Census Act in deciding to reinstate a citizenship question on the 2020 census questionnaire, but the District Court was warranted in remanding the case back to the agency where the evidence tells a story that does not match the Secretary's explanation for his decision.

Judgment: Affirmed in part, reversed in part, and remanded, 5–4, in an opinion by Chief Justice Roberts on June 27, 2019. Chief Justice Roberts delivered the opinion for a unanimous Court with respect to Parts I and II, and the opinion of the Court with respect to Parts III, IV–B, and IV–C, in which Justices Thomas, Alito, Gorsuch and Kavanaugh joined; with respect to Part IV–A, in which Justices Thomas, Ginsburg, Breyer, Sotomayor, Kagan and Kavanaugh joined; and with respect to Part V, in which Justices Ginsburg, Breyer, Sotomayor and Kagan joined. Justice Thomas filed an opinion concurring in part and dissenting in part, in which Justices Gorsuch and Kavanaugh joined. Justices Breyer filed an opinion concurring in part and dissenting in part, in which Justices Ginsburg, Sotomayor, and Kagan joined. Justice Alito filed an opinion concurring in part and dissenting in part.

Knick v. Township of Scott

Case Number: No. 17–647 (U.S. Jun. 21, 2019)

In a 5–4 opinion, the U.S. Supreme Court has overturned the precedent established in the *Williamson County Regional Planning Comm'n v. Hamilton Bank of Johnson City* case, which now permits property owners to directly file takings

claims in U.S. courts.

Holding: A government violates the Takings Clause when it takes property without compensation, and a property owner may bring a Fifth Amendment claim under 42 U. S. C. §1983 at that time; the state-litigation requirement of *Williamson County Regional Planning Comm'n v. Hamilton Bank of Johnson City*, is overruled.

Judgment: Vacated and remanded, 5–4, in an opinion by Chief Justice Roberts on June 21, 2019. Justice Thomas filed a concurring opinion. Justice Kagan filed a dissenting opinion, in which Justices Ginsburg, Breyer, and Sotomayor joined.

Minnesota Supreme Court

In re the Matter of the Annexation of Certain Real Property to the City of Proctor from Midway Township.

Case Number: A17–1210

On March 27th, the Minnesota Supreme Court upheld the decision of the Minnesota Court of Appeals, finding that "an orderly annexation agreement under Minn. Stat. § 414.0325 (2018) does not preclude otherwise lawful annexations by ordinance under Minn. Stat. § 414.033 (2018) by non-parties to the agreement."

Opinion

Midway Township and the City of Duluth entered into an orderly annexation agreement pursuant to Minn. Stat. § 414.0325 (2018) regarding certain designated property in Midway and governing future annexations of that property by Duluth. After the orderly annexation agreement took effect, the owners of some of the designated property petitioned the City of Proctor, a non-party to the agreement, to annex their property by ordinance pursuant to Minn. Stat. § 414.033 (2018). Proctor did so. The Chief Administrative Law Judge ("ALJ") approved the annexation, but the district court vacated the order, concluding that an orderly annexation agreement precludes annexation by ordinance of property within the designated area by a non-party to the agreement. The court of appeals reversed. Because we conclude that an orderly annexation agreement does not limit the

APA MN Chapter Events and Announcements (continued)

authority of non-parties to the agreement to annex by ordinance property subject to the agreement, we affirm.

AIM Development (USA), LLC vs. City of Sartell

Case Number: (A18-0443)

Minnesota Supreme Court Grants Petition for Further Review

Issue

Is a landowner's ability to continue a prior nonconforming use limited to the uses allowed under the terms of the land-use permit in effect at the time of the land-use-permit transfer?

Decision by the Court of Appeals

Our de novo review of the record, coupled with public policy considerations, compels a conclusion that AIM's proposed expansion of the landfill constitutes an impermissible expansion of the prior nonconforming use. Because the district court did not err in granting summary judgment in favor of Sartell, we affirm.

Opinion Footnote 6: The city argues, in the alternative, that it is further entitled to summary judgment because the undisputed record evidence conclusively demonstrates that AIM discontinued using the landfill for a period of more than one year. See Minn. Stat. § 462.357, subds. 1e(a)(1) (providing that an existing nonconformity may continue unless "the nonconformity . . . is discontinued for a period of more than one year"); 1e(b) (providing that subsequent use of property "shall be a conforming use or occupancy"). AIM counters that it continuously used the landfill since purchasing the proper-

ty in 2013 by maintaining and repairing the site, among other activities. See id., subd. 1e(a) (providing that "use" may be established through "repair, replacement, restoration, maintenance, or improvement"). Because we affirm on the ground that AIM is not entitled to greater rights than those transferred to it under the plain terms of the 2013 permit, we do not reach this alternative argument.

AIM Development (USA), LLC vs. City of Sartell

Opinion - Accessed at <https://law.justia.com/cases/minnesota/court-of-appeals/2019/a18-0443.html>

Articles

Mitchell Williams

Between the Lines Blog

["Landfill/Nonconforming Use: Minnesota Appellate Court Addresses Ability of Purchaser to Continue Operation"](#)

March 12, 2019, By Walter G. Wright

Saint Cloud Times

["What's happening with the old Verso paper mill site in Sartell?"](#)

December 21, 2018, By Jordyn Brown

Urban Land Institute Minnesota

Technical Assistance Panel

Verso Paper Mill Site Report

December 7, 2016 [Report](#)

Minnesota Pollution Control Agency

["Intent to Deny an Existing Solid Waste Facility Permit to AIM Development USA LLC, Sartell"](#)

September 2, 2016



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DISTRICT NEWS: FOCUS ON SOUTHEAST

Rural Entrepreneurial Ventures

By Pam Bishop, Vice President of Economic Development
Southern Minnesota Initiative Foundation

Imagine waking up one morning to find out you had over 200 businesses in your community which you never knew existed. For an economic developer that is like winning the lottery. This is something that is becoming more attainable for some communities through a special program called Rural Entrepreneurial Ventures, or REV.

In the fall of 2017 Southern Minnesota Initiative Foundation (SMIF), which invests for economic growth in 20-counties of south central and southeastern Minnesota, selected six communities to enter a three-year program called REV. The program is designed to create systems and processes to advance the dreams of local business owners and grow the local economy. Focused on building a rooted pathway for long-term sustainable economic growth, this program was first introduced by the Center for Rural Entrepreneurship (CRE, now e2 Entrepreneurial Ecosystems hosted by Network Kansas) in Lincoln, Nebraska several decades ago. Through the leadership of Don Macke and Deborah Markley from the CRE, dozens of communities and regions across the country are implementing this approach to growing their own economy through the individuals and resources found in their own home towns. Ideally over time these efforts scale and grow a diversified economy and result in more wealth, producing more economic prosperity.

"The community of Spring Grove is fortunate to be a part of REV, and if I had to choose one word to describe the program's effect it would be energy," said Courtney Bergey Swanson, Director of Community Engagement with the Community Economic Development Associates. "We are seeing an increased level of engagement in many facets of our community, all of which are making Spring Grove a more vibrant place to work, live and play."

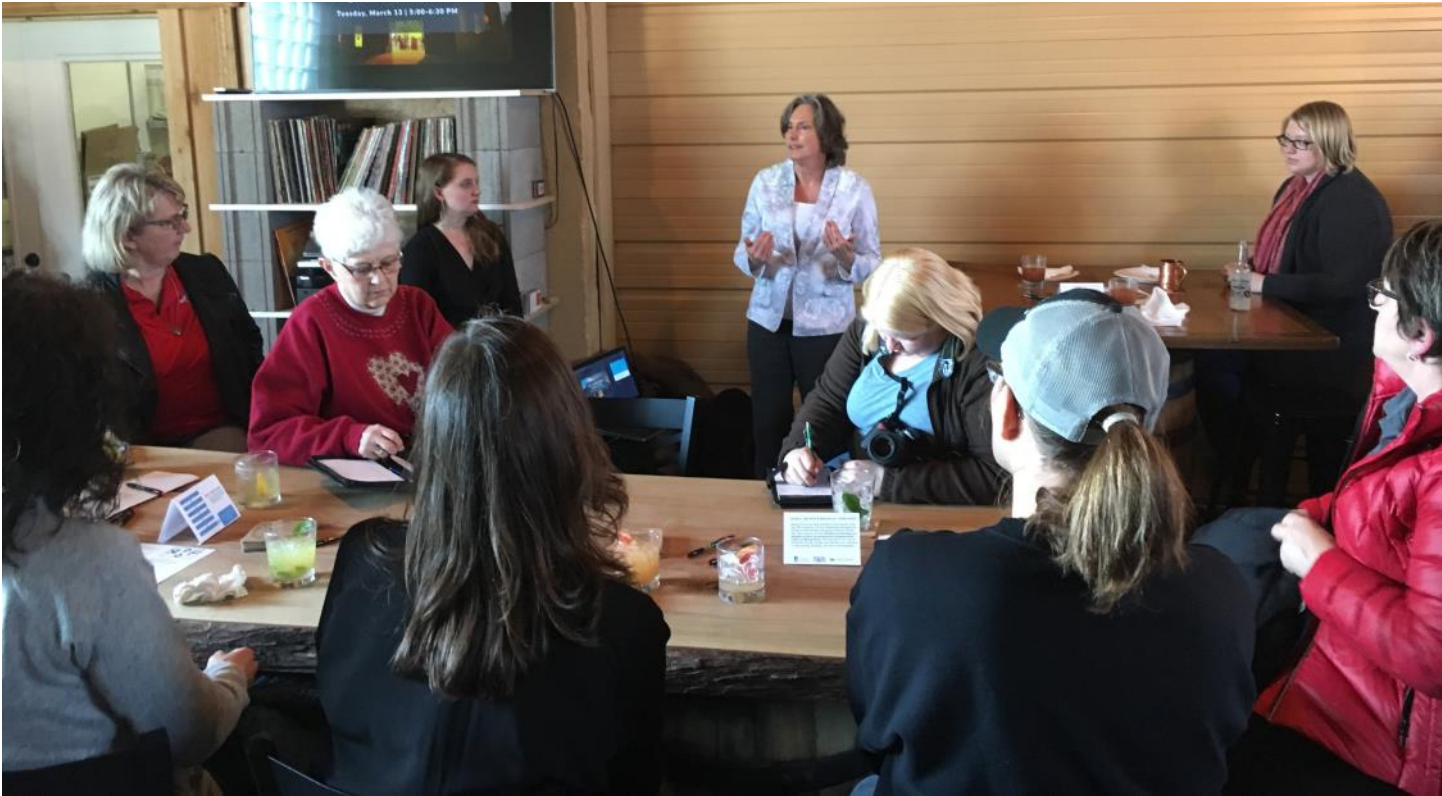
The small towns of Lake City, Spring Grove, Spring Valley, Lanesboro, Le Sueur, and Blue Earth are part of the REV experience. All are using survey tools, data analysis and company information to customize and crystalize their economic development approaches to growing their own economic future.

"I am so proud of the progress these six communities have made in their REV journey," said Pam Bishop, Vice President of Economic Development at SMIF. "Unlike many initiatives this is not a one-time project or activity. This is a long-term commitment to how we do economic development through building tools, resources and systems no matter who is living in the community or leading this work. It will be transformational for communities in the long-term."

Key partners of REV include Blandin Foundation, Region Nine Development Commission and the University of Minnesota Extension.



Southeast District Update (continued)



RESOURCES AND REPORTS

Climate & Health Strategic Plan

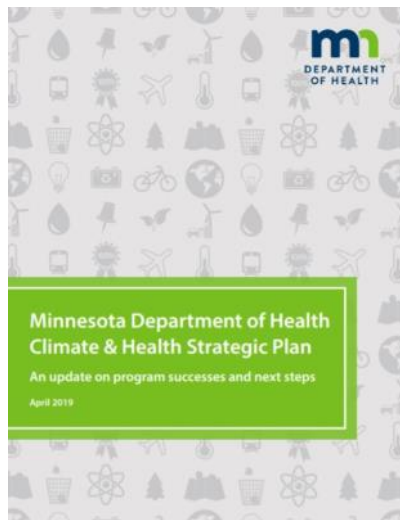
The Minnesota Climate and Health Program with the assistance of the Minnesota Department of Health (MDH) Climate and Health Workgroup maintains an ambitious strategic plan to prepare for and respond to climate change and its impacts on public health.

MDH's Minnesota Climate and Health Strategic Plan contains seven goals, 23 objectives, and 60 activities to address the health impacts of climate change in Minnesota.

The Plan reached its midpoint in 2019, so the Program developed a mid-term report to showcase the important climate and health work that is happening across MDH. The report tracks progress on all the goals and objectives to date.

To find out more, check out the Minnesota Climate & Health Strategic Plan Progress Report.

The April 2019 [report](#) and related information and resources are available on the [MDH website](#).

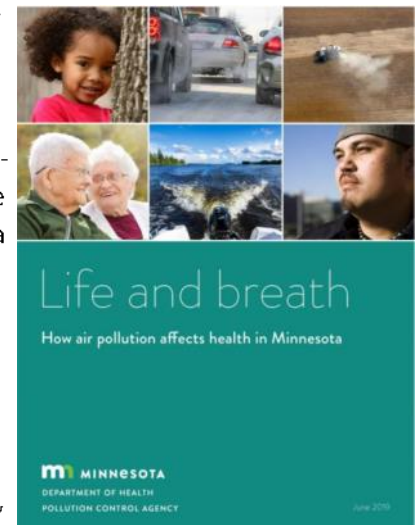


Life and Breath Report

Scientists from the MPCA and the Department of Health (MDH) have taken an in-depth look at how air pollution impacts people throughout the entire state at a county level in a new report. [Life and Breath: How air pollution affects public health in Minnesota](#) (2019) is an expansion of the 2015 report that covered the seven-county metro area, broken down by ZIP code.

While air quality in Minnesota is currently good and meets federal standards, even low and moderate levels of air pollution can contribute to serious illnesses and early death. The report estimates the health impacts using the most current outdoor air quality data available (from 2013), matched with available death records, and hospital and emergency department admission data.

Use the [Minnesota Department of Health portal](#) interactive tools to see how air pollution in your area is impacting public health, with breakdowns by poverty and uninsured rates, age, and more.



Resources and Reports (continued)

Advancing Transportation Equity



Transportation contributes to many broad societal outcomes, such as employment, wealth, and health. Some Minnesotans, however, are underserved by current systems and face disparities and barriers in reaching their destinations. According to [new research](#) completed by Minnesota Department of Transportation (MnDOT) and the Center for Transportation Studies (CTS), efforts to improve transportation equity need to focus on societal inequities—such as racial segregation and auto dependency—as well as the transportation barriers that affect specific communities and population groups.

Gina Baas, CTS associate director, engagement and education, was the principal investigator. The research team included co-investigator Yingling Fan (professor) and Leoma Van Dort (research assistant) of the Humphrey School of Public Affairs and co-investigator Andrew Guthrie (former Humphrey School research fellow, now assistant professor with the University of Memphis). MnDOT funded the study. “Some of these structural inequities, such as racialized spatial segregation in metropolitan areas and auto-dependent development patterns, are built into the very fabric of our communities,” Fan says. “The user-pay principle that gov-

erns the current transportation finance system is viewed as another inequity, as it does not take into account users’ ability to pay.”

The final report summarizes recent developments in the field of transportation equity and describes equity-focused programs within and beyond the transportation sector. Highlights from the literature and state of practice review include:

- Advancing transportation equity efforts need to focus on both the structural inequities built into society—such as auto dependency—and the transportation barriers that affect specific communities and populations
- Equity initiatives are likely to require actions beyond a transportation agency’s traditional responsibilities
- Top opportunities for advancing equity include inclusive public engagement and interagency collaboration

Study outcomes and input from project partners resulted in a series of recommendations to MnDOT to meaningfully advance transportation equity including:

- Changing policies and practices strengthening consideration of equity in planning, implementing, and coordinating transportation in Minnesota
- Helping local agencies responsible for transportation improve equity considerations in their programming
- Improving equity through inter-agency coordination

MnDOT is reviewing recommendations for further research to understand how different strategies can meaningfully impact advancing transportation equity. More information is available on MnDOT’s [Advancing Transportation Equity webpage](#). For more information, contact [Hally Turner](#).



Resources and Reports (continued)

Farms Under Threat Report

Farms Under Threat (FUT) is American Farmland Trust's (AFT) multi-year effort to produce the most comprehensive assessment ever undertaken of U.S. land use, clearly identifying the loss of farmland and ranchland to date, while examining different scenarios for the future. For the first time ever, AFT and Conservation Stewardship Program (CSP) mapped and analyzed the extent of low-density residential development on agricultural lands. They mapped the productivity, versatility, and resiliency to support food production so we can quantify the quality of land we are losing. We mapped woodlands associated with farm enterprises and grazing on federal lands. And they can now show the spatial patterns of agricultural land uses and conversion to development in a consistent way over time.

FUT assesses the threats and offers solutions to ensure the long-term protection and conservation of our irreplaceable agricultural lands.

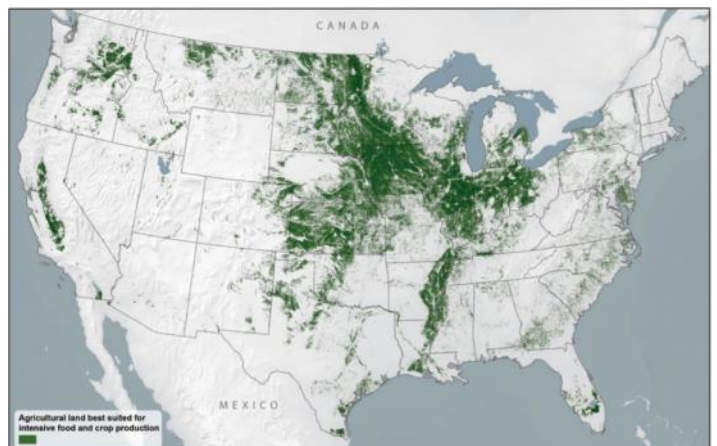
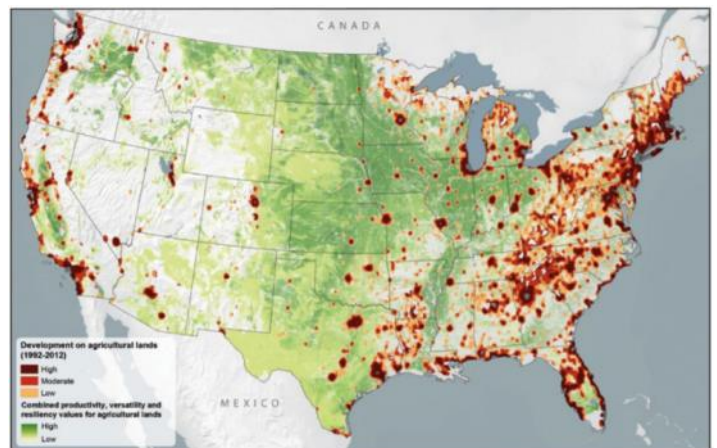
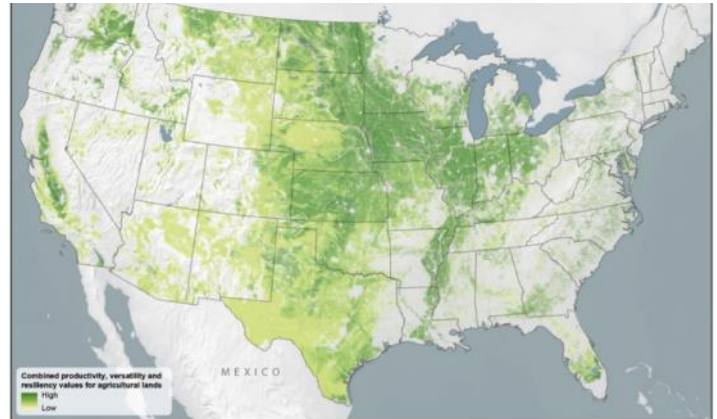
["Farms Under Threat: The State of America's Farmland"](#) examined the irreversible loss of agricultural land to development between 1992 and 2012.

Farms Under Threat: State of the States, will analyze state-level data on past farmland conversion and the effectiveness of state-level farmland protection policies.

And, an additional report will assess a range of future threats, forecast potential impacts through 2040, and recommend a comprehensive set of actions for the future.

They are also developing additional spatial analyses to help improve the understanding of the nation's agricultural land inventory. They're collecting and compiling data from states and land trusts on permanently protected farmland to help improve the Protected Areas and National Conservation Easement Databases. They're exploring methodologies to better understand the spatial contiguity of farms and how that impacts agricultural infrastructure. They're developing approaches to understand how agricultural lands provide critical wildlife habitat connectivity. They're testing the research value of incorporating demographic patterns and trends into our spatial analyses.

And with additional time and funding, they hope to understand conversion due to the expansion of energy and transportation infrastructures and identify areas where they need to improve our soils and minimize the environmental impacts of crop and livestock production.



Resources and Reports (continued)

Tools for Resilience

Enterprise Community Partners has developed Ready to Respond Tools for Resilience to help affordable housing organizations make their buildings resilient, prepare their staff to handle emergencies and ensure their residents remain safe.

View the [Ready to Respond: Strategies for Multifamily Building Resilience webinar](#) for an overview of the background and guiding principles of the Ready to Respond manual.

These tools will help you:

- Communicate and coordinate with residents and external stakeholders during a variety of emergencies
- Ensure housing infrastructure can sustain shocks from a variety of emergency events
- Maintain business continuity during an emergency event
- Support compliance with the 2015 Enterprise Green Communities Criteria and its new criterion: Design for Resilience

These strategies will help affordable housing organizations of all sizes manage shocks from major disasters and develop the resilience needed to adapt to future emergencies.



APA Planning Webcast Update

The following is a message from APA National to the chapters. Let APA MN know if you are interested.

OPEN SESSION DATES

We need your sessions!

Open dates (through September) include:

August 16
August 23
August 30
September 13
September 20

ON-DEMAND SESSIONS

There are two distance education sessions available for on-demand viewing through December 31!

1.5 CM LAW [Native American Tribes, Law, and Planning](#)

1.5 CM ETHICS [Let's Talk About Privilege](#)

DID YOU KNOW?

Funds are available for speakers with fees!

If there's someone your Chapter or Division wants to host but they require a fee that doesn't meet your budget, we'd be happy to partner with you!

Want to host a speaker for an upcoming conference but don't have the budget for their fee? Let us know – we'd love to help out (fine print: as long as we can record their session)!

JOB OPENINGS AND RFPS

RFP Title: City of Hopkins - Zoning Update

RFQ Hiring Agency: City of Hopkins

Deadline for Application: August 12, 2019

Website for Hiring Organization: www.hopkinsmn.com

URL at which the full RFP can be found: <http://www.hopkinsmn.com/150/Administration>

RFP Description: The City of Hopkins, Minnesota seeks professional planning services to update Chapter 5 of the City Code: Planning & Land Use Regulations.

Submission Instructions: Responses to this RFQ must be received by the City no later than 4:30 PM on August 12, 2019. More information can be found on the City's website using the link above.

Job Title: Professional Planner/Engineer (071905)

Hiring Agency: SRF Consulting Group, Inc.

Deadline for Application:

Salary Range: Competitive

Web Site for Hiring Organization: <https://www.srfconsulting.com/>

Job Description:

Are you looking for an opportunity to grow your career in a fast-paced and collaborative environment? Does working with an organization that has a strong focus on professional

development and staff engagement sound good to you? Do you want to diversify your skills by working on a wide variety of planning projects? Are you seeking flexibility in setting your schedule to manage work / life balance? If so, we may have just what you are looking for!

SRF Consulting Group, Inc., is a vibrant and well-established planning, engineering, and design firm providing services throughout the Midwest. Our team works with clients and communities throughout the Midwest and across the country as they proactively respond to emerging transportation, community, and infrastructure challenges. We are seeking a full-time Planner / Engineer to join our dynamic Plymouth, MN Office. The Planner / Engineer will assist with the development of a variety of planning projects including corridor studies, comprehensive plans, subarea studies, transportation plans, land use studies, multimodal facility plans, freight studies, grant writing, and policy development.

Workload Opportunities:

- Work within a collaborative team of professionals to support a diverse range of planning projects, including comprehensive plans, transportation plans, subarea / corridor studies, parking studies, freight plans, grant funding applications, and general transportation system improvements
- Participate on projects at the local, regional and statewide scale as part of a multidisciplinary team.
- Perform data collection, research, and technical analysis
- Conduct overall mobility planning - pedestrian, bicycle, transit, and roadway system planning
- Contribute to plan development, report documentation, and technical memorandum writing

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Job Openings and RFPs (continued)

- Perform various GIS related tasks, including data collection, cartography, and analysis
- Support our communication and interaction with clients and Subconsultants, as well as public involvement/engagement presentations

Qualifications:

- Bachelor's or Master's degree in transportation planning, urban planning, civil engineering or related field with 1 to 4 years of related experience.
- Proficiency in computer applications including word processing, spreadsheets and database software; GIS experience required
- AICP certification or P.E. licensure (or desire to attain)
- Familiarity with regional geography, land use, and transportation issues
- Strong analytical and proven technical writing skills
- Excellent problem solving capabilities
- Strong interpersonal and public communication skills

At SRF, our employee-owners help shape the culture and future of our business. As a 100% ESOP company, team members share in the company's growth and prosperity and receive stock ownership on a vesting schedule for their retirement. SRF also provides our team with a 401(k) and company match plan, a comprehensive health benefits package, competitive salaries, paid professional certifications and memberships, flex-time scheduling, generous time-off programs, vacation time carry-over, and multiple professional development programs to choose from.

What do our employees have to say? "I like working at SRF because my colleagues are talented and fun to work with, the projects are challenging, and leadership is dedicated to making sure SRF is a place people want to work."
- Current SRF Planner / Employee Owner

SRF Consulting Group, Inc. is an Equal Employment Opportunity / Affirmative Action Employer.

Application Instructions: Please visit our careers page at www.srfconsulting.com/careers/, select the job title, and click on the "Apply" button at the bottom of the posting to begin your employment application.

Job Title: Transportation Systems Management Office Director

Hiring Agency: Minnesota Department of Transportation

Deadline for Application: 08/05/2019

Salary Range: Up to \$128,203 Annually

Web Site for Hiring Organization: <http://www.dot.state.mn.us/>

Job Description:

MnDOT is seeking an experienced leader to oversee the implementation of its Office of Transportation System Management (OTSM) in providing various management support functions necessary to deliver MnDOT's products and services. This senior manager plays a leadership role in innovative state and local multi-year capital and operating programs. This position will provide priority-setting, budgeting, scheduling, and constituent response and will interact with state staff, elected officials, and federal, state, and regional funding agencies and community groups on the implementation of a broad array of transportation products and services.

MnDOT is looking for a leader that is forward-thinking in the development and management of the highway capital, state road construction and trunk highway program bond programs. A proactive leader that can work in collaboration with MnDOT's Districts and Offices to develop long-range and mid-range performance-based/risk-based highway policy, investments and asset management plans so that investment direction and decisions provide the best possible outcome for state transportation.

Working under the direction of the MPPM Assistant Commissioner, the Director provides overall leadership to the OTSM, including short and long-range service planning, capital/facilities planning for the agency, and grant oversight. The Director also works extensively with the Executive and Senior Leadership to discuss, gain approval, and implement plans, policy, and funding changes. This position works with considerable independence under the general direction of the Division Assistant Commissioner.

MINIMUM QUALIFICATIONS

A Bachelor's degree in Public Administration, Economics, Planning, Engineering or a related field AND three (3) or more years managerial experience OR a combination of two (2) years managerial experience and two (2) years advanced supervisory experience that demonstrates the ability to di-

Job Openings and RFPs (continued)

rect the preparation of statewide or district level transportation plans and capital improvement programs.

Application Instructions: APPLY ONLINE BY 8/5/2019:

1. Go to www.mn.gov/mmb/careers/
2. Click "External Applicants".
3. On the Job Search, enter the Job Opening ID 34187 in the Keywords search box and click Search.
4. Click on the Job Title to view the job posting.
5. Click Apply.
6. When prompted for your Referral Source, please list: Other - MN APA.

Only applicants received on mn.gov/careers/ will be considered.

Job Title: Director of Capital Projects & Urban Planning

Hiring Agency: FCPC

Deadline for Application: 8-15-19

Salary Range: \$90,000- \$100,000

Web Site for Hiring Organization: www.fcp.jobs

Job Description: Summary: Lead a department to initiate, plan, design, execute, monitor, control and close capital projects of the Forest County Potawatomi Tribal Community.

Duties and Responsibilities:

Lead and manage a team of professionals to initiate, plan, design, execute, monitor, control and close capital projects of the Forest County Potawatomi Tribal Community.

Prepare, review, interpret, and analyze data that supports the creation and execution of the department master strategic plan, including but not limited to short and long term goals, employee engagement, budgets and grant funding, key performance indicators, and other measurable outcomes.

Plan, design and execute the FCPC's capital projects vision, through a thorough understanding of the history.

Ensure standard operating procedures are aligned with divisional strategy, FCPC policies and in coordination with other division strategies.

Lead urban planning discussions, community communication and approval processes for all Capital Project planning and expenses.

Develop appropriate financial and programmatic metrics to build accountability, measure results and optimize programs' impacts.

Ensure divisional employee effectiveness through recognition, coaching, counseling, skill advancement, performance evaluation, and corrective action. Ensure good leaders become great leaders.

Ensure all grant funds, contracts and agreements are properly executed.

Serve as a mentor, coach and positive role model for ethical behavior.

Represent FCPC at appropriate venues as a participant; and often as teacher, presenter, or facilitator.

Requirements (Education, Experience, Knowledge, Skills, Abilities):

Degree in Urban Planning, Business Administration, Civil Engineering or related field. Master's Degree preferred with 3 years of field-related leadership experience; or Bachelor's Degree with 5 years of field-related leadership experience.

Thorough understanding and experience with urban planning and Capital Project processes.

Desire to drive Forest County Potawatomi to the next level in urban development.

Ability to identify, analyze, disseminate, and develop creative response models to address community wide issues and challenges, in coordination with other divisions and Executive Council.

Thorough understanding of budgets, strategic planning and oversight of tactical execution.

Physical Demands - Lift / Carry 50# - Occasional
Walk - Frequent
Twist - Occasional
Lift / Carry 25# - Occasional
Stand - Frequent

Job Openings and RFPs (continued)

Bend - Occasional
Pull - Occasional
Sit - Frequent
Climb - Occasional
Push - Occasional
Crawl - Not Applicable
Drive - Occasional
Hear - Constant
Heights - Occasional
Operate Heavy Equipment
See - Constant
Enclosed Space - Not Applicable

Application Instructions: Apply online @ www.fcp.jobs - include resume, certs & desired salary range.

located in Crandon, WI

Job Title: Principal City Planner

Hiring Agency: City of Minneapolis Community Planning Economic Development Long Range Planning

Deadline for Application: 08/15/19

Salary Range: \$69,657.77 - \$95,890.27

Web Site for Hiring Organization: <http://www.minneapolismn.gov/jobs>

Job Description:

Analyze, prepare, develop and present plans and projects in one or more phases of planning work.

Research and develop reports that evaluate public and private projects involving the full range of land use, transportation, environmental, demographic, and development issues in the City, and evaluating consistency with plans and policies of the City and metropolitan region.

Conduct research and analysis, write reports, make presentations and recommendations to the Planning Commission and City Council.

Serve on various planning teams working on various projects and issues, including environment, transportation, land use, development, and real estate.

Represent the City on outside boards and commissions; represent the unit or department on internal and external committees, boards, and working groups.

Provide presentations of the Comprehensive Plan; facilitate discussions of the purpose and uses of the plan.

Initiate and lead inter-departmental responses to Mayor/City Council, convene teams, establish work plans, develop policy/program recommendations and make presentations to department heads and elected officials.

Provide comprehensive planning services and represent the City's planning objectives in a variety of forums.

Evaluate and help draft capital improvement proposals affecting the City of Minneapolis' long-range plan.

Provide project management and contract management for consultant services contracts. Manage planning processes including coordination of contractor and consultants, interdisciplinary staff, stakeholders, and representatives from outside organizations.

Seek grants; prepare grant proposals, grant administration and grant financial management.

Communicate on an ongoing basis with neighborhood staff, citizens, and the private and public development community around planning and development issues.

Evaluate development proposals within the context of a central city of a metropolitan region.

Work with architects, developers and other city staff in developing conceptual designs and monitoring design development reviews.

Perform lead work in organizing, coordinating, monitoring development project reviews, and reviewing the work of others.

Research, evaluate, and communicate proposed changes to the City's Code of Ordinances.

Attend professional seminars and workshops to maintain current knowledge of state and national trends and developments.

Application Instructions: www.minneapolismn.gov/jobs

Job Title: Planner

Hiring Agency: City of Golden Valley

Job Openings and RFPs (continued)

Deadline for Application: 08/02/19 5:00 PM Central Time

Salary Range: \$63,586 - \$75,698

Web Site for Hiring Organization: www.goldenvalleymn.gov

Job Description: The individual(s) in this role perform routine and complex technical work on a wide range of planning and zoning efforts considering both current and future municipal development. Planner(s) will focus on both development and redevelopment projects, including land use, comprehensive planning, housing, and economic development. Position also researches and coordinates grant fund applications.

Essential Duties and Responsibilities:

Reasonable accommodations may be made to enable individuals to perform these essential functions:

1. Assist with review and evaluation of development and land use permit applications, site plans, and variance applications for code compliance.
2. Conduct research on various municipal trends and develop policies and code recommendations.
3. Assist with implementation of various plans, ordinances, and policies, including collaborating with City staff, communicating with builders and developers, and developing internal processes.
4. Prepare and deliver presentations to Planning Commission, Board of Zoning Appeals, Housing Redevelopment Authority (HRA), and City Council on various land use and development matters.
5. Prepare reports on various land use proposals and provide information to the public on land use applications and answer zoning and code questions.
6. Assist with coordination and execution of community engagement initiatives related to planning and development.
7. Support implementation of Council-adopted community development plans, including Bicycle and Pedestrian Plan and Affordable Housing plan.
8. Coordinate City grant funding efforts by identifying and researching grant opportunities, assisting department staff with applications, tracking outcomes, and providing updates to City Council.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Supervisory Responsibility:

This position does not have employee supervisory responsibilities. However, staff will assist with interns and other temporary planning department employees.

Minimum Qualifications:

- Bachelor's degree in planning, urban studies, or related field.
- One year of professional planning experience.

Desired Qualifications:

- Master's degree in planning, urban studies, or closely related field.
- Experience working with affordable housing programs or housing policies.
- Experience researching, writing, and applying for grants.
- Knowledge of or experience working with HRA laws and HRA financing tools.
- Experience working with Geographic Information Systems.
- Driver's license or ability to attend offsite meetings and make site visits as needed.

Competencies:

- Communication
- Customer Focus
- Teamwork
- Positive Attitude
- Hard Work
- Decision-Making
- Ethical
- Organized
- Problem Solving

Work Environment and Physical Demands:

Job Openings and RFPs (continued)

Work is conducted primarily indoors. Employees in this position generally free from work hazards.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is required to:

- Regularly read and interpret documents and other written material.
- Regularly communicate and exchange information with others in person, over the telephone, and using written communication methods.
- Frequently remain in a stationary position and regularly move within the building to attend meetings and access files and office machinery.
- Occasionally traverse around the City to meetings or events.
- Regularly operate computers and other office equipment, such as a copy machine, printer, and telephone, as well as equipment/tools consistently found in municipal planning.
- Occasionally move or transport items weighing up to 25 pounds.

Application Instructions: Complete online application including supplemental questions.

ment services area and contributes to the city's vision to create a vibrant, compassionate and innovative team.

Minimum Qualifications:

Education and Experience

A Bachelor's degree in municipal and regional planning, urban planning, landscape architecture, or a related field from an accredited college or university with two years of municipal planning, economic development, or community development experience.

OR

A Master's Degree in municipal and regional planning, urban planning, landscape architecture, or a related field from an accredited college or university with one year of municipal planning, economic development, or community development experience.

Application Instructions: Apply Online at:
www.rochestermn.gov

Job Title: Planner

Hiring Agency: City of Rochester

Deadline for Application:

Salary Range: \$64,786 to \$76,221 depending on qualifications

Web Site for Hiring Organization:
www.rochestermn.gov

Job Description:

Nature of Work:

The Planner position provides professional expertise and assistance for a range of planning, redevelopment, economic development and related department services and activities. Typical job duties include, but are not limited to: facilitating the predevelopment review process; serving as a City representative in providing information, education, and findings to City Council, commissions, boards, community groups, and the public; compiling data, maintaining records, and completing studies and analyses to provide a sound foundation for policy recommendations and decision making; and performing special project planning work as assigned.

The Planner is part of a team that promotes an overall positive customer service experience within the develop-

Share in the enduring
environmental, social and
economic benefits of Minnesota's
historical and cultural heritage.

 **DEPARTMENT OF
ADMINISTRATION**
STATE HISTORIC PRESERVATION OFFICE
mn.gov/admin/shpo