

PLANNING MINNESOTA



American Planning Association
Minnesota Chapter

Making Great Communities Happen

A Publication of the Minnesota Chapter of the American Planning Association

January-March 2019



PLANNING MINNESOTA



American Planning Association
Minnesota Chapter
Making Great Communities Happen

A Publication of the Minnesota Chapter of the American Planning Association

January-March 2019

Volume 38, Number 1

Inside this Issue

Chapter Updates

[From the President](#) Page 3

[Chapter Events and Announcements](#) Page 4

[Professional Development Committee Update](#)..... Page 5

[Legislative and Law Committee Update](#)..... Page 8

District News

[Northwest District Update](#)Page 15

[Grand Marais Receives Recognition](#)Page 18

Resources and Reports

[Health Equity Videos](#).....Page 19

Jobs and Opportunities

[Job Openings and RFPs](#)Page 20

Northwest District Update

[Page 15](#)



Health Equity: *Make it your business*

Health Equity Videos

[Page 19](#)



Published by: The Minnesota Chapter of the American Planning Association (APA MN) publishes this newsletter on a quarterly basis.

Submissions: We welcome articles, letters to the editor, photos, calendar items, project profiles, planners on the move items, and other news. Send all submissions via e-mail to: apamnnewsletter@gmail.com.

Kathy Aro is the Chapter administrator. She can be reached at: kathy.aro@planningmn.org
PO Box 433, Osseo, MN 55369

APA MN DISCLAIMER: The views expressed in articles published on the website (www.planningmn.org) or in this newsletter are those of the authors. They do not necessarily represent the views or opinions on APA MN or its staff and contractors, or any entity of, or affiliated with, the APA MN. Any questions or comments may be directed to the newsletter editors or the president of APA MN.



Follow us on Twitter at [@apa_mn](https://twitter.com/apa_mn)



[Facebook.com/planningmn](https://www.facebook.com/planningmn)

CHAPTER UPDATES

2019 Takes Focus for APA Minnesota



From the President

APA Minnesota took a number of positive strides in 2018. By all measures, we see positive trends in increase in membership, increase in participation on the Board of Directors, and exceeding our expectations on a balanced budget. Building on that success, and looking forward, the APA Minnesota Board of Directors and Committee Chairs have established priorities for 2019. These priorities include, but are not limited to Policy Advocacy, Communication, and Governance/Operations.

Exciting things are in store for our Policy Advocacy. Over the next year, the Legislative and Law Committee will be refreshing our Policy Platform. Also, look for an improved Planners Day at the Capitol, with enhanced workshops and speakers. Preliminary planning on the event is focusing on Transportation as the primary tract.

Keep an eye out for improvements to our Communications Plan. From Newsletter to Social Media, better content and a refreshed look are on their way. We will be focusing on deeper dives in a quarterly Newsletter, with more relevant News Briefs every two weeks. We will be elevating our presence on social media, especially LinkedIn. A new website is coming in August.

With a year of successful transition with our new Executive Director, Kathy Aro, the Board of Directors is also focusing on internal governance and operations behind the scenes. Our goal is to maximize our operational efficiency to maximize your membership dollar. These changes might seem small, or may not be as visible, but are key to the quality networking and education that we provide to you as a member.

We have increased our membership in our Chapter as well as our Board of Directors, and exciting things are in the future. There are still opportunities to be part of our future. To find out more, send a note to kathy.aro@planningmn.org or 1-888-882-5369.

A handwritten signature in blue ink that reads "Tim Ashby".



APA MN Chapter Events and Announcements

Meet the New Northeast District Director: Justin Otsea

Tell us about yourself.

What is your planning background, including your current job? Any big projects or focus areas for your work?

I graduated with a double major in Urban and Regional Studies / Communication Studies, along with a Certificate in GIS from Minnesota State University-Mankato. Following college, I worked as a professional planner at the Central South Dakota Enhancement District for about 2.5 years, prior to my current employment at the Arrowhead Regional Development Commission, where I've worked for over 5 years. In addition to small area, comprehensive, and safe routes to school plans, for communities in the region, for the last 3 years I've worked as the City Planner for the City of Two Harbors through a 'planner on retainer' relationship with ARDC. We've recently passed a trails plan, and are currently undertaking a planning process revising the highway 61/7th Avenue corridor throughout the community, along with a connection to the downtown/waterfront. I also work with the North Shore Management Board, North Shore Scenic Drive Council, and Superior National Forest Scenic Byway Council.

How did you get involved in APA MN? What roles have you played in the past, and how did you decide to get involved in leadership?

I was encouraged to apply for the leadership position of NE MN District Director by a colleague. I've always tried to fill leadership roles in my work when possible, and this seemed like a sensible next step in my professional development.

What do you think are the most important issues for planning in Minnesota right now?

Transportation—Minnesota needs to have a serious policy discussion on modes, maintenance, and future invest-

ment. With failing infrastructure throughout the state, the 5th largest road network in the country, and decreasing federal resources, the state is in a position to make some very difficult decisions if they want to sustainably manage their system as it is today. The new Governor seems to get that, and I'm excited to see where the discussion goes.

Housing—Specifically in relationship to our aging population is putting us in a bind throughout the state. Seniors with limited options end up staying in homes past their ability to maintain, straining both the supply and quality of the housing stock. In more urban areas, we're seeing exorbitant costs exploding and potentially displacing vulnerable communities.

Is there any particular issue, event, or initiative that is particularly important to you?

I've found the relationship between the built environment and public health to be fascinating. Planning and Zoning originated with public health origins, and seemed to trend away from it over the years. New focused research has seemed to 're-ignite' that connection, and really provides a fascinating lens to the work we do and the impact on the individual level, that we may forget about sometimes.

What else you think we should know?

Outside of Planning, I enjoy most outdoor activities including but not limited to: skiing (alpine and now trying XC), trail running, mountain/fat-biking, backpacking and paddling. Most recently, my free time is considerably focused on my 6 month old black lab mix puppy named LeeRoi.

Brown Bag Lunches Are Back!

We're happy to announce that the popular Brown Bag Lunch series has returned. Each month there will be a lunchtime presentation on a topic of interest at a location in the

Twin Cities. Some of these will be eligible for CM credits, and some will be available as Webinars and podcasts. All will be free, and no advance registration will be required.

But first, we need some suggestions about topics or speakers. So, please send your ideas to bill@weberplanning.com or volunteer to lead a discussion. All ideas are welcome.



APA MN Professional Development Committee Update

By Jane Kansier, AICP; Melissa Poehlman, AICP and Elise Durbin, AICP

The APA Minnesota Chapter is dedicated to providing ongoing professional development opportunities for its members. This effort is overseen by three Professional Development Officers (PDOs) whose responsibility it is to promote and support members in their continuing education efforts. Not only do the PDOs oversee workshops/seminars, but they are also responsible for the review and submission of Certification Maintenance (CM) credits, assisting members interested in AICP accreditation, and helping members to find and access training opportunities.

2018 Accomplishments

2018 was another busy year! The APA Minnesota chapter offered over 96 CM credits throughout the year. More than 400 APA Minnesota members took advantage of these continuing education opportunities at the Spring Seminar, annual fall conference, and other events. PDOs put on two AICP prep events this year, including an expanded version at the fall conference that offered out-state planners an opportunity to attend.

2019 Conferences, Seminars, and Continuing Education

The Professional Development Committee is in the process of arranging continuing education opportunities for 2019. Some of these opportunities include:

- **Annual Spring Education Event**, Spring, 2019 (date to be determined)
- **Planner's Day at the Capitol**, Spring 2019 (date to be determined)
- **Fall Conference** in Breezy Point, September 25-27, 2019
- Additionally, a re-boot of the regularly scheduled **Brown Bag lunch sessions** is underway. Watch your email and website for announcements of when and where these will occur.



APA Learn

The American Planning Association recently launched APA Learn, a new online platform for continuing education. The catalog includes nearly 400 online courses in a variety of formats. The cost for the courses is \$20 per credit hour for APA members. This is a great and affordable resource for CM credits, including Law and Ethics, or to just learn more about planning trends and issues. For more information, go to <https://www.planning.org/apalearn/>.

Congratulations!

Congratulations to the following APA Minnesota members on their successful completion of the AICP exam in November. They join over 300 other APA Minnesota members who have achieved the AICP designation.

- Thomas Holmes
- Leila Bunge
- Andrew Emanuele
- Jenna Campbell
- Nancy Abts

The following also passed the AICP exam as part of the AICP Candidate Program:

- Brittany Berner
- Andrew Degerstrom
- Casey Lauderdale

APA MN Professional Development Committee Update (continued)

Calling All Planners

Do you have an exciting new project or development you would like to share with other planners in your area or in the state? Why not volunteer to be a speaker at a Brown Bag session or to be part of a webinar? This is a great way to present your ideas, projects and successes to others. Presenters earn extra CM credits! Contact any of the PDOs with your ideas!

AICP Exam Information

Now is the time to think about earning your AICP designation! The deadline has passed to apply for the May 2019 exam; however, application registration for the November 2019 exam will open in June.

Whether you plan to take the exam in May or November or maybe not until 2020, we will be offering an AICP Exam Review Panel early in 2019 for those interested in learning more about the exam. If you have already applied for the exam, you will hear helpful tips for studying and taking the exam from planners who successfully completed the exam in 2018. Even if you haven't applied to take the exam, but are interested in getting a head start in preparing and what to expect, you are welcome to attend. This session is planned for Tuesday, March 5th from 4:00-5:30pm at the Richfield Municipal Center, 6700 Portland Avenue South, Richfield, MN 55423.

The AICP Candidate Pilot Program, launched last year, continues. The pilot program was developed to accelerate the AICP exam process for students and graduates of PAB-accredited programs who have not yet reached the standard threshold for taking the test based on obtaining a minimum number of years of qualified professional experience after graduation. You can take the test

START EARLY TO STAND OUT



AICP Candidate Pilot Program Guide




106GROUP

106group.com



Connecting People + Place + Time


**PERFORMANCE
DRIVEN DESIGN.**



- Architecture
- Landscape Architecture
- Urban Design & Planning
- Zoning Codes
- TIF Analysis

Michael Lamb, AICP
612 . 766 . 2830
mike.lamb@LHBcorp.com

APA MN Professional Development Committee Update (continued)

first, then earn your AICP later, after you have gained the required experience. For more information visit the AICP Candidate page.

And finally, APA Minnesota has one scholarship to offer assistance to those individuals who may defer taking or are unable to take the AICP exam because of the high cost. If chosen, scholarship recipients pay the \$70 application fee, but the exam fee is only \$75. The scholarship will be either for the May or November 2019 testing window. Anyone interested in applying for this assistance must submit a resume with references and a one-two page essay identifying when they would like to take the exam and explaining their passion and commitment for the field of planning, why certification is important, and an explanation of financial hardship. The chapter will accept applications for the scholarship until January 31, 2019. Applications should be submitted by e-mail to Elise Durbin at elise.durbin@hennepin.us. The scholarship recipients will be chosen by the Professional Development Officers and the Chapter President. All selections are final.



CM Reporting

The CM reporting period for many of you ended on **December 31, 2018**. If you have met your CM requirements for the reporting period, you must review and sign off on your CM log before you can begin logging credits for the new reporting period. Closing your log takes just three easy steps:

Review the final tally of CM credits for the reporting period that appears in your log. If it is correct, click Continue to Close the appropriate reporting period.

Read the review confirmation statement and click the adjacent box.

Click Close (Option to close log will appear in your log on January 1 of every new reporting period).

For more information go to: <https://www.planning.org/cm/endreportingperiod/>.

Why are there no upcoming events and trainings in this newsletter?

With the switch to a quarterly newsletter, APA MN will no longer be regularly highlighting most upcoming events and opportunities for training and AICP credits in this publication. The frequency of publication is too low for this to be useful for most readers.

Information on upcoming events will be made available via the following means:

- Biweekly e-updates—current and past issues are available here: <https://www.planningmn.org/eupdate>
- APA MN chapter website—major events will be highlighted on the main page <https://www.planningmn.org/>
- APA MN social media—upcoming events and opportunities will be highlighted on APA MN's Facebook and Twitter pages <https://www.facebook.com/planningmn/> and [@APA_MN](https://twitter.com/APA_MN)
- APA national has many resources online, including through APA Learn, highlighted above

There are many opportunities to learn in our state, with a wide variety of conferences, seminars, webinars, published materials, podcasts, and other media available.

Do you know of anything that should be featured by APA MN but isn't? Please let us know so we can add it!



APA MN Legislative and Law Committee Update

A Message from the Legislative and Law Committee Co-Chairs

The legislative and law committee is looking forward to an exciting start into the new legislative biennium in St Paul this year. The committee is undertaking a discussion regarding the new format for this year's program, pending further discussion at the annual board retreat in January. A tentative date in March has been set, but further details regarding this program will be sent out to chapter membership once the date confirmation at the Capitol has been set.

2018 was another productive year for legislative and law committee activities for Minnesota. Leadership with our organization are now reviewing legislative advocacy priorities for the coming year. A first ever legislative advocacy Summit was also held in December by APA and our chapter was represented at the program. Discussions on where to go in follow-up to this National program, and other adopted APA MN Legislative Platform and Action plans will be talked about at the annual board retreat this month. Your legislative and law committee looks forward to rolling out continuing forward efforts for Minnesota. Look for new measures with respect to, and consistent with the adopted strategic plan for the chapter.

Legislative Highlights for 2019

Here are a few highlights and items from 2018 that may be considered as the 2019 session begins.

New Leadership

Minnesota will have a new governor, Tim Walz. The Tim Walz-Peggy Flanagan Administration will continue to screen and fill available appointments as the session starts.

Meanwhile, the House will have a change in party control to the DFL. The Senate Republicans return with retention of the Senate by one vote.

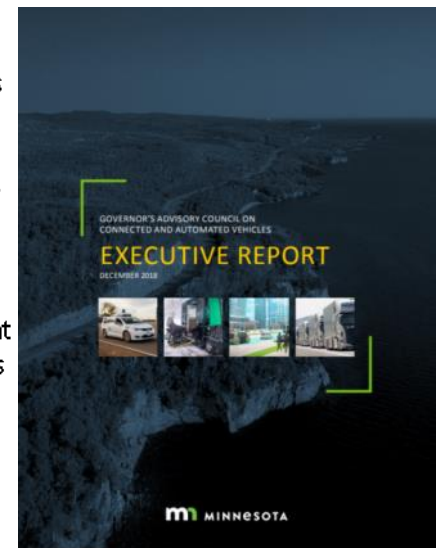
Taxes and tax conformity, the economy, health insurance, education, transportation, housing, agricultural credit and commodity conditions, and rural development, including broadband, will have the attention of lawmakers.

Airport Zoning

The bill that proposed changes to Minnesota's airport zoning laws did not pass in 2018 but could possibly be introduced as new legislation in the new session. APA MN has supported the passage of the legislation. HF 1933 passed through the committee process and was sent to the House floor. The language of the bill was eventually included in the omnibus supplemental budget bill, which was vetoed.

Connected and Automated Vehicles Advisory Council

The Connected and Automated Vehicles Advisory Council has published its [Final Report](#). The report includes recommendations for changes, including legislative adjustments. The report advocates that the state maintain its "current delegation of powers for transportation infrastructure planning at all levels of government, and the authority for land use planning largely remain with local and regional government."



The final report also calls for actions to "assist local government, transit providers and metropolitan organizations in funding CAV pilot projects, training, and research. Ensure best practices and information is shared

APA MN Legislative and Law Committee Update (continued)

with all communities throughout the state.”

The report also recognizes current CAV initiatives, most notably, how university research and research institutions “across the state are looking into how CAV impacts our land use and zoning, how humans will be impacted and use this technology and innovative ways to harness and develop CAV technology.”

In the meantime, Federal legislation regulating autonomous vehicles (AVs) failed to gain traction in the 115th Congress.



Governor's Housing Report

In 2018, after the conclusion of the legislative session, the Governor's Task Force on Housing released its final report of goals and 30 recommended actions that could be taken to improve delivery of housing projects and programs in Minnesota.

Thirty recommendations were organized across these six goals:

- Commit to Homes as a Priority – Create a broader and stronger public commitment to the urgent need for more affordable homes for more Minnesotans.
- Preserve the Homes We Have – Keep the homes we already have, especially those that are most affordable.
- Build More Homes – Build 300,000 new homes by 2030, across all types, prices, and locations to stabilize

prices and meet demand.

- Increase Home Stability – Assist twice as many people at risk of losing their homes because of rent increases, evictions, and heavy cost burdens.

Among the 30 recommendations, highlights of the report call for commitment, investment, and “Minnesota ingenuity” to:

- Launch a public-private partnership to forecast demand, set goals, and measure progress in building, preserving, and attracting investment in housing throughout Minnesota.
- Define and crack down on predatory rental practices, including excessive evictions and poor condition of rental units.
- Create dedicated permanent funding sources for affordable homes in addition to current funding sources.
- Position Minnesota as a national leader in the advancement of construction innovation and technology.
- Increase access to homeownership resources.
- Create a statewide review panel to evaluate regulations related to building standards, land use, and environmental stewardship for their impact on housing affordability.

It will be up to the new governor and legislature to decide how to use the Task Force recommendations for housing.

Post Harstad v. City of Woodbury Decision: A Proposed Change to Minnesota Law?

In 2018, the Minnesota Supreme Court decided in *Harstad v. City of Woodbury*, that under Section 462.358, subdivision 2a, the authority that was used by the City, does not explicitly allow cities to impose infrastructure related fees to fund future and off-site road improvements when approving subdivision applications.

As a result of the decision, the League of Minnesota Cities has approved a policy priority to promote a change to that statute that would allow cities to impose such a fee. The League states, “Given the existing authoriza-

APA MN Legislative and Law Committee Update (continued)

tion to impose fees on new development of other infrastructure, such as water, sanitary and storm sewer, and for park purposes, it is reasonable to extend the concept to additional public infrastructure and facilities improvement also necessitated by new development.”

Environment

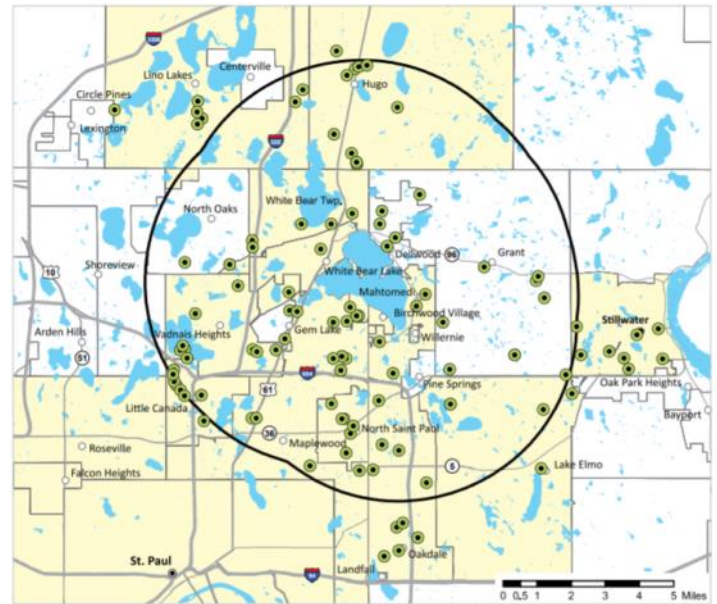
Environmental issues will also have high visibility, particularly with the release of the Fourth National Climate Assessment, Xcel Energy’s recent commitment to “deliver 100 percent carbon-free electricity to customers by 2050” and plans to “reduce its carbon emissions 80 percent by 2030, from 2005 levels in the eight states it serves.” Concerns continue about environmental risks caused by mining activities and proposed new facilities, frac-sand mining, feedlot expansions, and compensation for wetland buffers on private farmland.

DNR Releases New Analysis on White Bear Lake Levels

In 2012, the White Bear Lake Restoration Association and White Bear Lake Homeowners Association filed a lawsuit that alleged that the Minnesota Department of Natural Resources (DNR) was permitting the use of groundwater that resulted in low lake levels and violated Minnesota’s water sustainability standard.

In 2017, the Ramsey County District Court ordered the DNR to review and amend groundwater appropriation permits within a five-mile radius of White Bear Lake to address lake levels and provide additional analysis to determine whether additional changes would be needed.

During the 2018 session, the Minnesota Legislature



passed HF 4003 (Session Law Chapter: 181) that prohibited the DNR from using funds through June 30, 2019 that would enforce new conditions in groundwater appropriation permits that were directed by the court order.

In October, the DNR announced the completion of a scientific analysis that “shows that groundwater use in the White Bear Lake area meets the state sustainability standard. The analysis also shows that groundwater use in the area has contributed to lower water levels in White Bear Lake and that multi-year bans on residential irrigation will have a minimal effect on lake levels.”

The DNR also noted, “While current groundwater use does not violate the sustainability standard, lower water levels, particularly those below 922.0 feet, do disrupt or diminish some recreational uses of the lake. In order to



APA MN Legislative and Law Committee Update (continued)

support these recreational uses, the DNR established a protective elevation of 922.0 feet in 2016. With the new model, the DNR is now able to work with the permit holders having the greatest influence on White Bear Lake, to identify potential changes to water use that can help support recreational uses of the lake.”

The DNR acknowledged it conducted the analysis in response to the Ramsey County District Court ruling.

Although the White Bear Lake issue is not addressed, the League of Minnesota Cities has approved a policy priority that “supports technical and financial resources needed for drinking water, stormwater, and wastewater infrastructure. The League will continue to work to ensure that non-city water users are held accountable for their impacts on water quality and quantity.”

Walz-Flanagan Transition

As of December 30, 2018, the incoming Walz-Flanagan Administration announced several appointments, including:

Commissioner, Minnesota Department of Transportation Margaret Anderson Kelliher

Anderson Kelliher served twelve years in the Minnesota House, which included two terms as the Minnesota House Speaker. She served ten years on both the Transportation Policy and Transportation Finance Committees. The Walz-Flanagan transition announcement credits her success in transportation funding and other key issues, saying, “While serving



as House Speaker, Kelliher oversaw the successful Transportation and Transit Funding package in 2008, creating an investment of new and dedicated funds into Minnesota’s bridges, roads and transit system. At the time of passage, the legislation was a groundbreaking investment in the multimodal transportation and transit system in Minnesota and nationally. Kelliher has served on many volunteer community boards including Chairing the Governor’s Broadband Task Force, Minnesota State (formerly Minnesota State Colleges and Universities or

MnSCU), Greater Metropolitan Workforce Development Council and Textile Center Board of Minnesota.”

Commissioner, Minnesota Housing Finance Agency Jennifer Leimaile Ho

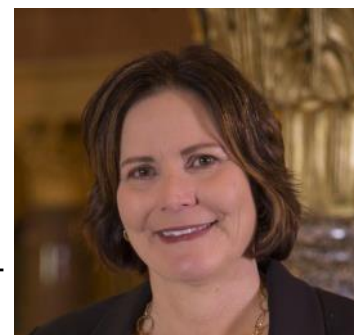
Jennifer Ho has focused on programs to end homelessness. She was Executive Director of Hearth Connection, a Minnesota non-profit, managing a demonstration project on supportive housing and long-term homelessness for single adults, youth and families in Ramsey and Blue



Earth County. Ms. Ho oversaw its replication in 34 additional counties in partnership with the Fond du Lac, Bois Fort and Grand Portage Tribal Bands. The transition announcement notes, “Before serving in her most recent post as the Senior Policy Advisor for Housing and Services at the U.S. Department of Housing and Urban Development in the Obama Administration, Jennifer served as deputy director at the United States Interagency Council on Homelessness (USICH), shepherding the creation of Opening Doors, the nation’s first-ever comprehensive federal plan to prevent and end homelessness. Jennifer worked with First Lady Michelle Obama to launch the Mayors Challenge to End Veteran Homelessness that resulted in reducing the number of veterans experiencing homelessness on any night by nearly half. She has served on the Boards of Directors for West Side Community Health Services in St. Paul, and nationally for the Corporation for Supportive Housing and the Melville Charitable Trust.”

Chair, Metropolitan Council Nora Slawik

Nora Slawik is the Mayor of Maplewood. Ms. Slawik also served seven terms in the Minnesota House of Representatives. According to the transition announcement, she has “over 30



APA MN Legislative and Law Committee Update (continued)

years of experience working with nonprofit and educational organizations. Mayor Slawik serves in leadership roles for the Rush Line BRT Project, the Gold Line BRT Project, the Regional Council of Mayors, the Minnesota Mayors Association of the League of Minnesota Cities and the Suburban Ramsey Family Collaborative. She is a former member of the Transportation Advisory Board of the Metropolitan Council and serves as a Minnesota Reading Corps Literacy Tutor. Since taking office Mayor Slawik led the city's economic redevelopment expanding affordable and market rate housing projects."

Other announcements will continue. Applications for positions on the Metropolitan Council, the Public Utilities Commission, and the Metropolitan Airports Commission close on January 9, 2019.

The Walz-Flanagan Administration is expected to propose a major transportation funding package and may consider proposing a bonding bill during the first year of the biennium.

Minnesota Legislature

The new legislature will split control between the GOP and DFL. The DFL regained control of the House and the GOP will govern the Senate by one vote. The DFL will control the House by 18 votes. Minnesota is the only state where the legislature has divided control.

The 2019 Legislature begins on Tuesday, January 8, 2018 and must conclude its regular session by May 20. The 2019 spring (Easter/Passover) break will begin on Saturday, April 13 and will resume at 8 a.m. April 23.

One contested House race has been decided. The State Canvassing Board certified Monday that former Representative John Persell from District 5A (Bemidji) Rep. John Persell has been elected to serve in the 2019-2020 Legislature.

The 2019-2020 Minnesota House Committee Assignments have been published. The House Public Information Services notes that "Rep. Barb Haley (R-Red Wing), Rep. Tama Theis (R-St. Cloud) and Rep. Ron Kresha (R-Little Falls) were inadvertently left off the House Commerce Committee list."

Legislative Auditor Reports

The Legislative Auditor will release six program evaluation reports during the session. The following four program evaluation reports may be of interest to planners:

- Minnesota Department of Transportation: Financial Effectiveness
- Minnesota Economic Development and Housing Challenge Program
- Minnesota State Arts Board
- Public Facilities Authority: Wastewater Infrastructure Programs

Find Your Legislators

The Legislative Coordinating Commission's Geographic Information Services has created a convenient search tool to find your legislator.

This tool is available here:

<https://www.gis.leg.mn/iMaps/districts/>



GREAT PLAINS INSTITUTE

Better Energy.
Better World.

Sustainability & Resiliency in
Community Plans, Regulations
and Programs

www.betterenergy.org

Contact: Brian Ross
bross@gpisd.net
612.767.7296



Collaborative learning, planning,
and implementation.

wsbeng.com

WSB

APA MN Legislative and Law Committee Update (continued)

Minnesota Judicial Branch

Minnesota Supreme Court

In October, the Minnesota Supreme Court heard oral arguments for *In re the Matter of the Annexation of Certain Real Property to the City of Proctor From Midway Township*. A decision is pending. The case relates to an annexation conflict for land that was under an orderly annexation agreement by the City of Duluth but was then annexed by ordinance by the City of Proctor.

In the case of *Minnesota Sands v. County of Winona*, which involves a challenge to the County's frac-sand ordinance, Winona County has appealed to the Minnesota Supreme Court. In October, the Court granted review.

Oral arguments before the Minnesota Supreme Court were also heard in October in another case, *Central Housing Associates, LP, v. Olson*. This case involves a dispute involving the eviction of a tenant by a landlord and the circumstances that can be used when a tenant claims that the eviction was retaliatory in nature and is protected under Minnesota Statutes, section 504B.285, subdivision 2 (2016), and section 504B.441.

Ramsey County District Court

Public Record Media (PRM) v. Minnesota Department of Employment and Economic Development (DEED), and Greater MSP. Case Number 62-CV-18-4335

Public Record Media (PRM) filed suit to force Greater MSP to release the state's Amazon's "HQ2" bid and is accusing the Department of Employment and Economic Development (DEED) of violating Minnesota's Data Practices Act. DEED partnered with Greater MSP on developing the Round 1 proposal.

Greater Minnesota submitted a bid and signed a non-disclosure agreement with Amazon. DEED contends the complete bid package is not available to DEED and because the proposal was submitted by Greater MSP, the information is not subject to disclosure requirements of the Minnesota Data Practices Act.

Both DEED and Greater MSP have filed to dismiss the lawsuit. At the consolidated dismissal hearing in November, the judge requested additional written arguments from all parties involved in the case. On December 28th, arguments and proposed findings were submitted to the Court by all three parties.

Federal Update

Congress and the Funding Lapse

When the 116th Congress convenes in January, the Senate will remain in the control of the GOP. Democrats picked up 40 seats in the House to gain the majority in the House.

It will inherit the lapse in Congressional Appropriations for Fiscal Year 2019 which has caused significant reductions in operations by many federal agencies. It is not clear when funding will be restored, or at what levels funding, or for what duration appropriations will be enacted.

U.S. Courts

Citizenship Question on Census

The challenges to the decision by the Department of Commerce to ask a citizenship question have been consolidated and are before the Southern District

of New York as one case (*State Of New York et al v. United States Department of Commerce et al*). The Department of Commerce filed *Department of Commerce v. U.S. District Court for the Southern District of New York* with the U.S. Supreme Court to settle a dispute over the evidence that can be gathered for use in the trial before the Southern District of New York (SDNY). After several motions to the District Court and an appeal to the Second Circuit, the Department of Commerce also appealed to the U.S. Supreme Court.

The Supreme Court case will not address the legality of the Department's proposed use of the citizenship question. The Court will consider the evidence that can be obtained

United States
Census
2020

APA MN Legislative and Law Committee Update (continued)

for use in the SDNY trial that is addressing the legality of using the citizenship question.

There is substantial concern that if the issues remain unresolved by June, the Department may not be able to assemble the final information that is needed to implement the Census in time for 2020.

In his November 20th Memorandum Opinion and Order, SDNY Judge Jesse M. Furman, expressed his concerns about the U.S. Government's motions, including a motion to stay all further proceedings.

He wrote:

"Defendants, through their attorneys at the Department of Justice, have tried and failed repeatedly to halt the orderly progress of this litigation." Their latest and strangest effort is a motion to stay all further proceedings, including entry of final judgment, pending the Supreme Court's resolution of their challenge this Court's discovery-related orders. (Docket No. 540 ("Defs.' Motion"). What makes the motion most puzzling, if not sanctionable, is that they sought and were denied virtually the same relief only weeks ago — from this Court, from the Second Circuit, and from the Supreme Court itself."

More information about these two Census 2020 cases and a new case, *Kisor v. Wilkie*, which pertains to courts reliance on agency deference when an agency interprets its own rules, are summarized below.

U.S. Supreme Court

Kisor v. Wilkie

Docket Number: 18-15

Issue: Whether the Supreme Court should overrule *Auer v. Robbins* and *Bowles v. Seminole Rock & Sand Co.*, which direct courts to defer to an agency's reasonable interpretation of its own ambiguous regulation.

The petitioner is asking the court to overturn *Auer v. Robbins*, and its precedent decision, *Bowles v. Seminole Rock & Sand*, which has resulted in directing the courts to defer to an agency's "reasonable interpretation" of its regulations.

Department of Commerce v. U.S. District Court for the Southern District of New York

Docket Number: 18-557

Issue: Whether, in an action seeking to set aside agency action under the Administrative Procedure Act, 5 U.S.C. § 701 et seq., a district court may order discovery outside the administrative record to probe the mental processes of the agency decisionmaker—including by compelling the testimony of high-ranking Executive Branch officials—when there is no evidence that the decisionmaker disbelieved the objective reasons in the administrative record, irreversibly prejudged the issue, or acted on a legally forbidden basis.

As Amy Howe reported for SCOTUS blog on December 21, 2018:



APA MN Legislative and Law Committee Update (continued)

"The case has its roots in the announcement, earlier this year, that the 2020 census would include a question about whether the individuals responding to the census are citizens of the United States. The Trump administration said that the question was intended to help the Department of Justice better enforce federal voting-rights laws, but the challengers (including a group of states, led by New York) argue that including the question would skew the results of the census because it would discourage households with undocumented immigrants from responding."

"February's oral argument will not focus on the legality of the citizenship question, but instead on a dispute over what evidence can be gathered for use in a trial on the citizenship question. The challengers wanted to take the depositions of Wilbur Ross, the Secretary of Commerce, and John Gore, the acting head of the civil rights division of the Department of Justice, and obtain evidence outside the official government record considered by Ross in making his decision; in late October, the justices blocked Ross' deposition but allowed the Gore deposition and factfinding, and eventually the trial itself, to go forward."

District Courts

Southern District of New York

State Of New York et al v. United States Department of Commerce et al (18-cv-02921 (JMF))

The State of New York along with several other states, cities, and mayors filed challenges to the decision by the U.S. Department of Commerce Department's decision to include a citizenship question to the 2020 Census. The plaintiffs contend that the Department's citizenship question violates the U.S. Constitution and the Administrative Procedure Act.



International System of Units Revised

In November 2018, representatives from 54 of the International Bureau of Weights and Measures (BIPM) Member States voted to revise the International System of Units (SI). The changes, which will be effective as of May 20, 2019, "will bring an end to the use of physical artifacts to define measurement units."



According to BIPM, the decision "means that all SI units will now be defined in terms of constants that describe the natural world. This will assure the future stability of the SI and open the opportunity for the use of new technologies, including quantum technologies, to implement the definitions."

BIPM also notes, "The International Prototype of the Kilogram (IPK), a cylinder of platinum/iridium alloy conserved at the BIPM, which has been used as the definition of the kilogram for almost 130 years, will now be retired. It will be replaced by a definition based on the Planck constant - the fundamental constant of quantum physics. The stability of the IPK could only be confirmed by comparisons with artifact copies. The Planck constant is ready for use "For all times, for all peoples", and its invariability can be relied on."

And the meter, which has been used as the world's standard unit of length, will be redefined to the Planck Constant, a measurement that coincides with the speed of light. As Maya Wei-Haas notes, "While measuring flour in your kitchen will remain the same, the new standard makes a world of difference for things like manufacturing car components, developing new drugs, and crafting scientific instrumentation."

DISTRICT NEWS: FOCUS ON NORTHWEST

Planning for People Walking and Biking in West Central Minnesota

*Text and photos by Wayne Hurley, AICP, LCI
Director of Planning, West Central Initiative*

While January might not be when most folks think about heading out for a walk or a spin on their bicycle (although we're seeing more and more people biking year-round in MN!), planning work for bicycles, trails, and active transportation occurs year-round in West Central Minnesota. We'll share a few of the many highlights from the region...

Frazee, Glenwood, and Starbuck: Complete Streets in Small Towns? You Betcha!

The Becker County community of Frazee (pop. 1,391) has started planning for a complete streets project on State Highway 87, which runs through the community connecting downtown and Frazee High School. Meanwhile in Pope County, just south of Alexandria, the Cities of Glenwood (pop. 2,527) and Starbuck (pop. 1,253) have both recently undertaken complete streets projects in their respective downtown areas.

All three of these projects have been coordinated with highway reconstruction projects initiated by MnDOT, and the communities involved all successfully applied for federal Transportation Alternatives funding to complete the local portion of the projects. In addition, all three projects include bicycle and pedestrian infrastructure that rivals that found in much larger communities.

Fergus Falls: Creating a Bicycle Friendly Community from the Ground Up

The City of Fergus Falls (pop. 13,783) has, in a few short years, gone from having very little in the way of bicycle amenities to being recognized as a leading bicycle-friendly community in Greater Minnesota. In recent years the community has expanded their bike network with sharrows, bike lanes, and trails, and has added additional infrastructure including five bike repair stations.

The City of Fergus Falls recently completed two plans related to bicycles and active transportation: a Downtown and Riverfront Master Plan and the Glacial Edge Trail Master Plan. Plans are also in the works for an updated comprehensive plan and citywide bicycle and pedestrian plan.

As part of the implementation of these plans, the city conducted a demonstration project featuring a pop-up protected bike lane along one of the corridors identified in the Glacial Edge Trail Master Plan, which was followed-up by a survey of users done in cooperation with local advocacy group Pedal Fergus Falls.

Battle Lake and Glendalough State Park: "More than a Trail"

The City of Battle Lake (pop. 918) and nearby Glendalough State Park have been very successful in applying for and re-



The complete streets project in downtown Glenwood features wide sidewalks, landscaped amenity zones with public seating and bike parking, as well as raised bike lanes on each side of the street. (Photo by Wayne Hurley)

District News: Northwest Update (continued)

ceiving state and federal funding to implement a trail network that has done everything from providing a Safe Route to School for students in the community to drawing thousands of additional tourists to the area.

Early trail planning efforts in the area involved a trail connecting the City of Battle Lake to nearby Glendalough State Park (about three miles away), along with a trail loop within the park. The City also leveraged the concepts in their Safe Routes to School plan to connect the Glendalough Trail to the PK-12 school in the community. By utilizing the school's bike fleet, the trail connection affords kids the opportunity to bike to the state park for nature and science classes, as well as for recreational outings.

Planning for Regional Trails and Active Transportation

Several regional-scale trail projects are being planned across West Central Minnesota. In Otter Tail County, the county completed a trails master plan, as well as a corridor plan for a trail that would connect the communities of Pelican Rapids (pop. 2466) and Perham (pop. 3421) with Maplewood State Park. The first leg of that trail will be constructed in 2020, with future phases being planned.

Another county actively planning for trails is Grant County, just south of Fergus Falls. The county recently kicked-off a planning process for a county-wide trail plan, and has previously worked with Otter Tail County to conduct a corridor plan for a trail between the Grant County community of Ashby (pop. 439) with Battle Lake in Otter Tail County.

In addition, Grant County recently completed a complete streets project in downtown Ashby along County Highway 82. This project included a demonstration project during the planning phase which delineated curb extensions with plastic bollards. Information gathered from the demonstration project was used to inform the final project, which significantly improved conditions for people walking and biking in downtown Ashby.

A little farther south, work has begun on a trail corridor plan in Big Stone and Traverse Counties that envisions a future trail connecting the communities of Wheaton (pop. 1,316), Browns Valley (pop. 539), and Ortonville (pop. 1,805). Many of the trail corridor plans in the region have been funded in part by SHIP entities in West Central Minnesota, including Countryside Public Health, Horizon Public Health, and PartnerSHIP 4 Health, as well as West Central Initiative, which serves both as a regional foundation and as the regional development organization for West Central Minnesota.



When you are trying things out, you get creative! This rare (non-standard) two-sided sharrow indicates that bicycles may proceed in either direction along the protected bike lane. (Photo by Wayne Hurley)

District News: Northwest Update (continued)

At the regional level, West Central Initiative is undertaking a planning project to update the regional trails plan and restructure it into a regional active transportation plan, which will more comprehensively address walking and biking in West Central Minnesota.

Region Blueprint 4 Active Transportation

While this article doesn't include every single project in the region, hopefully it provided planners in Minnesota with some information, ideas, and inspiration for their own work in planning for people walking and biking.



Halvorson Park in Battle Lake serves as the trailhead for the Glendalough Trail, and includes amenities like bike parking and a bike repair station. This kiosk tells the story of the development of the trail and includes a map of the trail network. (Photo by Wayne Hurley)

Grand Marias Receives National Recognition

In November 2018, Architectural Digest published a list entitled The 50 Most Beautiful Small Towns in America. The purpose was to feature cities with populations under 10,000 that exhibited beauty in their built and/or natural environments, including historic, architectural, and cultural elements.



Ranked number six on the list was Grand Marais, Minnesota. As stated in the article:

This gateway to the Boundary Waters Canoe Area Wilderness—which spans Minnesota’s Superior National Forest and Quetico Provincial Park in Ontario, Canada—is rich in the arts, which are quite robust for a tiny harbor town along the deepest Great Lake (Lake Superior). This includes the North House Folk School, offering classes in crafts like lace- and soap-making.

We have many exemplary communities in Minnesota, who are regularly getting recognized. If there is any place you would like to feature here, let our newsletter editors know!

RESOURCES AND REPORTS

Health Equity Resources

Blue Cross Blue Shield Minnesota has released a [series of educational videos](#) about health equity, including:

Equity vs. Equality

Discover the difference between the needs of various communities, and how addressing those specific needs requires specific solutions ... not just boots, but "boots that fit."

Zip Code

Where you live impacts your health. One-third of the counties in Minnesota have fewer than eight physicians per 10,000 residents, especially in the most rural areas of the state. Twenty-five counties in Minnesota have fewer than four dentists per 10,000 residents. And, even if you have access to care providers, you might not have access to healthy food or opportunities to be physically active.

Race

Race impacts health outcomes. In Minnesota, only 22% of Somali immigrants have been screened for colorectal cancer, compared to 40% of those born in Laos and 70% of white patients. Only 25% of Native Americans are receiving optimal diabetes care, compared to 27% of Afri-

can-Americans and 41% of white patients. The mortality rate for African-American infants born in Minnesota is double that of white infants.

Income

From smoking rates to life expectancy, income has an impact on our health outcomes. The smoking rate of Minnesota adults with an annual household income of \$35k or less is 24.4% compared to 8.7% of those with household incomes above \$75k. There is an eight year difference in average life expectancy between those living in the Twin Cities' highest income areas and those living in its lowest income areas.

Gender

Transgender Minnesotans are one of many marginalized groups that experience inequitable care and service within the health care system. Learn more about what it means to be transgender or gender non-conforming, and be in need of health care.

Behind the Scenes

Health equity is a complicated topic. It's challenging to explain and comprehend. See how this concept was broken down and inspired by the community we serve, in an effort to create tools that are both informative and compelling.



Health Equity: *Make it your business*

JOB OPENINGS AND RFPS

Job Title: Supervisor, Urban Design and Preservation

Hiring Agency: City of Minneapolis Department of Community Planning and Economic Development

Deadline for Application: 1/31/19

Salary Range: \$83,737.00 - \$101,879.00 Annually

Web Site for Hiring Organization: <http://www.ci.minneapolis.mn.us/jobs/opp/WCMS1Q-074686>

Job Description: The City of Minneapolis has an opening for a supervisor to lead the Urban Design and Heritage Preservation work of the Long Range Planning team in the Department of Community Planning and Economic Development. The supervisor will work with the Manager of Community Planning, the Director of Long Range Planning, and the Long Range Planning team to implement the policy direction of the Minneapolis 2040 Comprehensive Plan through Urban Design and Heritage Preservation projects. This new position is an opportunity to contribute to a future Minneapolis with more residents and jobs, a high-quality and distinctive physical environment, physical attributes that reflect the city's history and cultures, and that is free of racial disparities.

For more information about the goals and policies of Minneapolis 2040, see <https://minneapolis2040.com/> Application Instructions: For more information and application instructions:

<http://www.ci.minneapolis.mn.us/jobs/opp/WCMS1Q-074686>

Job Title: Community Development Director

Hiring Agency: Village of Wauconda

Deadline for Application: February 11, 2019

Salary Range: \$105,000 - \$120,000 DOEQ


Web Site for Hiring Organization: <https://govhrusa.applytojob.com/apply/FMUfQtRkQs/Wauconda-IL-Community-Development-Director>


Job Description: Wauconda, IL (14,125), a non-home rule community located in Lake County, Illinois, approximately 45 miles northwest of Chicago, is seeking highly professional, energetic candidates interested in serving as Community Development Director.

Wauconda (5.73 square miles) is a community of beautiful neighborhoods, with excellent schools, community services and recreational offerings. The outstanding quality of life in Wauconda is shaped by Bangs Lake, a 306-acre recreational amenity that offers a variety of activities such as swimming, fishing, and boating. The Village is a full-service organization which provides Police, Public Works, Building, Planning and Zoning, Economic Development, Financial and Administrative services. Building, Planning and Zoning, and Economic Development services are all part of the Community Development Department. A Village Administrator serves as the Chief Administrative Officer and reports to the Village Board consisting of a Mayor and six Trustees who are elected on a non-partisan basis for four-year overlapping terms.

The Community Development Director is appointed by

**We live, work and play
where you live, work and play.**



 **BOLTON
& MENK**
Real People. Real Solutions.
Bolton-Menk.com

L A N D F O R M
Your Partners in Planning
From Site to Finish®



612.252.9070 www.landform.net

Job Openings and RFPs (continued)

the Mayor with the approval of the Board of Trustees. Reporting to the Village Administrator, the Community Development Director serves as the Village's Chief Building Official and is directly responsible for the administration and operation of the building and zoning activities of the Village. The Community Development Director oversees the Community Development Department consisting of one full-time and one part-time building inspector, contracted plumbing/electrical inspectors and plan review consultants, as well as customer service and administrative support personnel.

The successful Community Development Director candidate must meet the following criteria:

- Possess a comprehensive knowledge of the principles and practices of applicable building code, land use, and zoning regulations.
- Have a history of oversight of, and effectively maintaining compliance with building and zoning requirements; ability to oversee the permitting process for the Village; provide technical assistance for site planning and zoning issues.
- Serve as the staff liaison and provide support to the Plan Commission and Zoning Board of Appeals, including processing of various zoning items such as zoning petitions, subdivisions, zoning text/map amendments, annexations, PUDs, or other development related items.
- Ability to participate as directed to support development and commercial growth within the Village.
- Have an engaging communication style applied equally and comfortably with residents, elected officials, the business community, contractors and staff.
- Have a strong commitment to excellent customer service and be highly collaborative, with a proven track record of achievement working in a municipal environment.
- Candidates must have a bachelor's degree in a related field, ten years of progressively responsible experience in related fields including five years of experience in a municipal organization in a position of leadership and management.

Application Instructions: The Village of Wauconda offers

a competitive benefits package. Residency is not required. Starting salary range for the position is \$105,000 - \$120,000 DOQE. Applications are to be submitted online by February 11, 2019 with resume, cover letter and contact information for five professional references to www.GovHRJobs.com to the attention of Paul M. Harlow, GovHR USA, 630 Dundee Road #130 Northbrook, IL 60062 Tel: 847-380-3240.

Job Title: Economic Development Specialist

Hiring Agency: Ehlers and Associates

Deadline for Application:

Salary Range: DOQ

Web Site for Hiring Organization: www.ehlers-inc.com

Job Description: The Economic Development Specialist will coordinate the preparation of TIF District establishment or modification and assist with general economic development services. Creates and maintain necessary legal and financial documents including TIF plans to finance municipal projects. Provide support to the team for other general economic development services, including, but not limited to, financial analysis, developer pro forma review, economic development planning, program development and project management. Position requires the ability to research, read, and understand state statutes, work independently and take initiative to resolve problems, meet deadlines, prioritize projects, and provide project management to clients and internal staff.

Key Result Areas and Functions:

- Reviews proposed TIF projects and determines which procedures and timelines are necessary to comply with statutes.
- Prepares documents and coordinates all aspects of TIF District establishment or modifications and other related activities. Prepares TIF runs as appropriate. Acts as a back-up for other TIF Coordinator members in other offices as needed.

Job Openings and RFPs (continued)

- Monitors TIF legislation and revises, enhances and maintains templates to incorporate relevant changes. Updates Ehlers TIF Law Summary and excel spreadsheet on annual TIF legislative changes.
- Assists in the preparation of semi-annual Pay-As-You-Go (PAYGO) Note calculations and annual TIF reports for clients.
- Assists with developer proforma analysis of public financing requests to assist in formulating recommendations for levels of public assistance Assists with the preparation of economic development, redevelopment and housing studies, planning initiatives and program development for clients Assists in the preparation of reports and presentations for TIF and economic development and redevelopment projects Maintains and builds database of TIF Districts. Provides feedback for enhancements to the database.
- Performs other duties as required to fulfill mission of the company.

Qualifications:

- Ability to read and understand State statutes.
- Ability to apply legal concepts to new situations.
- Understand the general field of municipal and development finance and economic development, housing and/or redevelopment.
- Demonstrates exceptional attention to detail, care, and accuracy in completing tasks.
- Analytical ability to understand how data relates to and affects other data and information.
- Strong interpersonal skills to create and maintain positive relationships with team, clients, and others. Foster a harmonious work environment to achieve individual, team, and company goals.
- Able to use intermediate and advanced functions of Word, Excel, Power Point, and databases.
- Uses clear and concise written communication

skills.

- Speaks and listens to communicate effectively to exchange information in person or by phone.
- Carefully reviews and edits documents, spreadsheets, TIF runs and communications so that they are grammatically correct, and free of structural and organizational errors.
- Able to manage uneven workloads and multiple work activities. Prioritizes tasks and organize work so that deadlines are met, and essential work is completed when the workload is heavy.
- Must enjoy an environment that is fast paced with firm deadlines. This can be stressful based on volume of workload.
- Seeks opportunities for continuous work improvements.
- Proactively asks questions and request guidance or assistance when needed.
- Recognizes and pursues opportunities for professional development.
- Takes initiative and ownership of assigned projects; able to seek out answers and independently find solutions.
- Highly organized.

Minimum Education and Experience:

- Bachelors Degree in related field or equivalent governmental experience required.

Credentials, Licenses or Designations:

- National Development Council (NDC) Economic Development or Housing Development Finance Professional, preferred but not required.

Application Instructions: To learn more about Ehlers and Associates or to apply, please visit our website at www.ehlers-inc.com

Job Openings and RFPs (continued)

Job Title: Community Development Assistant

Hiring Agency: City of Burnsville

Deadline for Application: 01/22/2019

Salary Range: \$23.75 - \$30.15 per hour

Web Site for Hiring Organization: www.burnsville.org

Job Description: The Community Development Department consists of four divisions: Planning, Economic Development, Building Inspections and Licensing and Code Enforcement. This position primarily provides technical and administrative support to planning and economic development related activities in the Community Development department. This includes coordinating, imaging and tracking development review applications and permits. Communicates routine information regarding zoning and subdivision criteria; provides technical support to planning/city staff including GIS and escrows. This position also serves as the first point of contact for public inquiries, as the department's software and document administrator, and is responsible for updating the department website.

Application Instructions: www.burnsville.org

Job Title: Research Analyst Intermediate/Geographic Information System

Hiring Agency: Minnesota Department of Transportation

Deadline for Application:

Salary Range: \$20.83 - \$30.25 / hourly

Web Site for Hiring Organization: <https://mn.gov/mmb/careers/>

Job Description: St. Paul, MN

\$20.83 - \$30.25 / hourly

The Minnesota Department of Transportation (MnDOT) is currently hiring for a Research Analyst Intermediate -

Geographic Information System (GIS) position at our Northeastern MnDOT headquarters location in Duluth, MN (District 1). Under administrative direction, you will establish and maintain a comprehensive and robust geographic information system capability in District 1 that supports the needs of all functional groups. Additional responsibilities include:

- Establishing processes and procedures for identifying, prioritizing and supporting the District's GIS data and mapping needs;
 - Maintaining various spatial and thematic databases;
 - Providing analytic research to support management and functional group priorities; and
 - Developing a range of cartographic products to be used for internal and external purposes.
- You will also participate in statewide and District GIS coordination/deployment and assist management planning efforts.

Why Work for Us

We offer excellent employee benefits, such as low-cost health and dental insurance, and affordable dependent coverage. Other benefits include:

- 11 paid holidays per year
- Up to 29 paid vacation days per year
- 13 paid sick days per year
- Defined pension plan
- Paid life insurance
- Short & long-term disability available
- Training opportunities and more!

About MnDOT

We are driven to find talented, innovative employees for Minnesota's nationally recognized transportation system. We work to build the best team in the transportation industry to ensure that Minnesota thrives with a

Job Openings and RFPs (continued)

safe, sustainable and leading edge transportation system. You will be surrounded by a diverse community of experts, each driven by challenging work and motivated by the greater good. You will understand the impact of the work you are doing and be able to see the benefit you are providing to the citizens of Minnesota. You can set your sights high and use your strengths to grow within the organization. MnDOT offers superior health and retirement benefits as well as a solid commitment to work-life balance, which provides you the tools to thrive both at work and outside of work.

Minimum Qualifications

- A bachelor's degree in Geography, GIS, Surveying, Engineering, Transportation Planning or Computer Science and one year of professional experience as described below. OR
- Two years of professional experience demonstrating:
- Knowledge of (GIS) & computer generated cartography;
- Experience in cartographic principles and techniques including map datum, projections and coordinate systems;
- Broad technical knowledge of the inter-related elements and automation of surveying, mapping, cartography and land survey;
- Experience researching, interpreting, assisting and/or training others in cartographic techniques, the interpretation of municipal corporate boundary descriptions and other land descriptions, USGS products, aerial photography, road construction plans, highway R/W maps and land survey data;
- Written and oral communication skills to develop procedures, solicit information and provide training; and
- Experience capturing and converting geographic data through operating GIS and CAD systems.

Application Instructions: How to Apply by
1/11/2019

Go to <https://mn.gov/mmb/careers/> and click "External Applicant - Search for Jobs Now".

1. Using the keyword search box type in, 29160.
2. Select the job title, review the posting, and then click "Apply" at the bottom of the posting to start your application.
3. When prompted for your Referral Source, list "Other - APA/MN".

****Applications must be received on mn.gov/careers by 1/11/2019 to be considered****

Questions? Contact Mao Lowe, MnDOT Recruitment Specialist at mao.lowe@state.mn.us or 651-366-3383.

Job Title: Community Planning Manager

Hiring Agency: WSB

Deadline for Application:

Salary Range: Varies with experience

Web Site for Hiring Organization: <https://www.wsbeng.com/>

Job Description: Forge ahead with WSB - named a top workplace for six consecutive years. WSB was founded on the understanding that culture drives results and we've dedicated ourselves to the value of strong relationships, collaboration and forward-thinking ideas. We've inspired each other to discover thoughtful and creative solutions that look beyond the needs of today to the opportunities of tomorrow. We invite you to forge ahead with us.

Position Purpose: The Community Planning and Economic Development Group (CPED) is seeking a Community Planning Manager to take the lead role of managing the Community Planning service area. This will be a leadership position within the group, reporting to the CPED Director. The Community Planning Manager will supervise and provide leadership to approximately 10 planning professionals as well as hands-on project manager/participant in a variety of exciting, urban planning

Job Openings and RFPs (continued)

projects. These projects include staff augmentation for city planning clients, comprehensive and small area plans, land use studies, and ordinance updates. Working as part of our closely-knit team, you will be a planning practitioner as well as use your project management skills to plan, direct, track, and coordinate project activities. One of the important duties of this position will be to work with the CPED Director on fostering relationships and business through networking and participation in industry activities. We are seeking a people-oriented individual to develop relationships with new clients; deepen relationships with existing clients; formulate strategies for increasing market share in Minnesota and other markets around the country; and prepare proposals.

What You Will Bring: The successful candidate must have a four-year degree in urban planning or a related field; a minimum of seven years of experience in planning or a related field; a desire to work to grow the Community Planning business; strong presentation and writing skills; a valid driver's license and clean driving record. Proven abilities in leadership, facilitating commission/council meetings, relationship-building, a positive attitude, and a passion for your work are also required. Preferred candidates will also have 10 years of planning experience; a masters' degree in urban planning and AICP certification; experience in supervising, coaching and developing employees; connections to planning organizations locally and nationwide.

Who We Are: WSB is a design and consulting firm specializing in engineering, community planning, environmental, and construction services. We provide solutions for the places, spaces and systems that support our lives. Our staff of over 450 offers services in more than 25 complementary areas.

Equal Opportunity Employer, including disabled and veterans.

Application Instructions: Qualified individuals should apply on-line at <https://www.wsbeng.com/careers/>

Job Title: Community Development Director

Hiring Agency: City of Bismarck

Deadline for Application: 01/14/2019 at Midnight

Salary Range: \$91,689.62 - \$137,534.44

Web Site for Hiring Organization: <https://www.bismarcknd.gov/>

Job Description: The Community Development Director leads our Planning, Building Inspections and MPO departments and directs the overall operations of Community Development. The director; establishes goals, policies and standards; directs, coordinates and reviews all services and activities. Plans, directs and administers the development of plans, studies, and building and land development regulations and documents, including the Comprehensive Plan, the Growth Management Plan, building codes, and the zoning ordinance. Directs, coordinates and participates in short- and long-range planning projects. Coordinates work activities among staff within the department and with other city departments and outside agencies. Responds to difficult issues and questions related to department activities, policies and procedures.

Qualifications: This position requires knowledge and level of competency commonly associated with the completion of a master's degree in a course of study related to the occupational field and 5 to 7 years' experience with 5 years of experience in a supervisory role. A valid driver's license issued by the State of North Dakota (Class D).

Special Requirements: American Institute of Certified Planners (AICP) Certification preferred.

Miscellaneous: Must be legally authorized to work in the United States. No sponsorships considered. Subject to background checks.

Related Documents:

[Community Development Director Job Description](#)
[Community Development Director Brochure](#)

For questions or additional information: Mr. Robert

Job Openings and RFPs (continued)

McConnell, Human Resources Director, City of Bismarck. Email: rmccconnell@bismarcknd.gov or Call: 701-355-1332

Application Instructions: Submit Resume, Transcripts, Certifications, Licenses and Cover Letter via the online application at www.bismarcknd.gov/jobs

Job Title: Planning Supervisor

Hiring Agency: City of Rochester, MN

Deadline for Application: Open until Filled

Salary Range: 2018 Range - \$78,877 to \$85,836 depending on qualifications, with advancement to \$115,997.

Web Site for Hiring Organization: <https://www.rochestermn.gov>

Job Description:

A terrific opportunity exists for an experienced, dedicated planning professional ready to positively influence the future direction of Rochester as a Planning Supervisor in the City's newly formed Community Development Department.

Are you a leader who is dedicated to teamwork, collaboration, customer satisfaction, and continuous improvement?

Nature of Work

With the administrative guidance of the Community Development Director, the Planning Supervisor will manage, plan, coordinate, monitor and guide development planning and zoning administration. This individual will be part of the management team responsible for providing leadership and direction to a planning team and will organize, develop, administer and monitor work programs, grants, agreements, and ensure quality control. The Planning Supervisor will develop and implement program policies and procedures.

Education and Experience

A Bachelor's degree in municipal and regional plan-

ning, urban planning, public administration, business administration, or a related field from an accredited college or university with five years of municipal planning, economic development, or community development experience including a two years of providing leadership and direction to both professional and support employees.

A Masters degree with requisite experience sufficient to successfully perform the essential duties of the job may also be considered at the discretion of the hiring manager.

Licenses

Possession of a valid driver's license

Desirable Qualifications

American Institute of Certified Planners (AICP) membership

Application Instructions:

For more information and to apply online, visit the City of Rochester website, <https://www.rochestermn.gov>.

Job Title: Community Development Manager

Hiring Agency: Minnesota Housing Partnership

Deadline for Application: Open until filled

Salary Range: DOQ

Web Site for Hiring Organization: www.mhponline.org

Job Description:

We are searching for a Community Development Manager to lead capacity-building work plans, facilitate Housing and Native Institute teams, and coordinate the work of other staff and sub-recipients in order to advance economic, community, and affordable housing development for rural and Native Communities.

The ideal candidate will be a skilled, enthusiastic, results-oriented professional with strong community develop-

Job Openings and RFPs (continued)

ment and affordable housing development expertise. Candidates must be passionate about working with rural and Native organizations, and have demonstrated ability to build and maintain relationships with various constituents, including government and tribal leaders, advocates, researchers, developers, city/state/local officials, and a variety of other partners. Successful candidates will foster and model and approach based on team work, mutual accountability, and continuous learning for self and colleagues.

Candidates must be willing to travel within the state and nationally.

Job Description/Responsibilities

- Lead and implement assignments in the areas of community development and affordable housing development, providing capacity building and technical assistance to Native and non-Native communities, governments, and non-profit organizations throughout the State of Minnesota and nationally.
- Assist in the development of programs and projects with communities, including creating and analyzing project development budgets and proformas and applying federal and state regulatory requirements.
- Advance program knowledge of various grants, programs, and regulatory guidance: USDA, HUD, CDBG, ICDBG, CoC, MHFA, EDA, BIA and OMB circulars.
- Research and analyze policies, statutes, and regulations that affect rural and Native communities.
- Strategize and collaborate closely with other capacity building staff on assignments, including budgets, timelines, recipient needs, contractor deployment, compliance requirements, and outcomes.
- Develop and implement scopes of work, work plans and budgets; oversee consultant contracts and implementation of work.
- Provide Native Community Development Institute (NCDI) and Housing Institute team support focused

on defining team goals, understanding local needs, and assisting in the successful implementation of community and affordable housing development projects.

- Coordinate with Communications/Research and Policy departments to identify collaboration opportunities and support marketing and outreach efforts.
- Conduct research and analysis, devise options/solutions, and effectively communicate (orally and in writing) to diverse public audiences.

Requirements/Qualifications

- Three to five years' experience (5+ preferred) with Native and rural communities, application of Federal program requirements and regulations, implementation of community development programs, and project management.
- Bachelor's degree in community development or planning, public administration or housing. Master's degree preferred. Focus on Native American or rural communities a plus.
- Certifications from federal (HUD, USDA) and state programs a plus.
- Knowledge of applicable laws, regulations, policies, procedures, current literature, trends and developments in community/affordable housing development and planning with a focus on under-served, rural and Native communities.
- Strong project management skills - planning, coordinating, monitoring, tracking and leading internal teams and external contractors on multiple, simultaneous projects; related contract and budget management skills.
- Research, analysis, interpretation, and presentation of data.
- Flexibility in adapting to short deadlines and a fast paced environment.
- Public speaking, interpersonal, written and oral communication skills.

Job Openings and RFPs (continued)

- Very strong computer skills, including Word, Excel, and Databases.

Application Instructions: Please email resume and cover letter, with "Community Development Manager" in the subject line, to: LoriBrandtHR@gmail.com.

MHP is an Equal Opportunity Employer. We are committed to social, racial, gender and economic justice. We strongly encourage persons of color, LGBT individuals, women, veterans and persons with disabilities to apply.

This position will remain open until filled

Job Title: Community Development Director

Hiring Agency: City of Rochester, MN

Deadline for Application: Open Until Filled

Salary Range: \$112,500 - \$160,700 per year DOQ

Web Site for Hiring Organization: <https://www.rochestermn.gov/departments/human-resources/employment>

Job Description: COMMUNITY DEVELOPMENT DIRECTOR A tremendous opportunity exists for an experienced, dedicated planning professional ready to positively influence the future direction of Rochester as the first director of the City's newly formed Community Development Department. The City's recently adopted Comprehensive Plan forecasts by 2040 Rochester will have 55,000 new residents, 50,000 new jobs, and 24,000 new housing units. This new department head will play a vital role in ensuring this forecast is realized while partnering with Public Works, Building Safety, and Administration to achieve the vision "to be recognized as America's most innovative development services team." Are you a leader who is dedicated to teamwork, collaboration, customer satisfaction, and continuous improvement?

Nature of Work

With the administrative guidance of the Deputy City

Administrator, the Community Development Director is responsible for developing, directing, and providing ongoing leadership for a comprehensive community development program which encompasses land use planning policies and regulations and the efficient processing and issuance of development permits. The Director guides day-to-day decision-making processes and provides direction for coordinated and collaborative service delivery to the development community within the objectives established in the City's Comprehensive Plan and all other related policies pertaining to the community development activities described above.

This position is part of the City's Development Services Leadership Team, with responsibility for leading the activities of the Community Development Department and providing support throughout the organization. Successful performance of the work requires the ability to independently implement programs, projects, and policies in conformance with generally accepted standards. Participation in evening meetings will be necessary.

Application Instructions: Applications will be accepted until the vacancy is filled with priority consideration for applications submitted by October 18, 2018.

For more information and to apply online, visit the City of Rochester's website:

<https://www.rochestermn.gov>

Job Title: Urban Planner

Hiring Agency: RDG Planning & Design

Deadline for Application: Open until filled.

Salary Range: Based on experience

Web Site for Hiring Organization: <https://rdgusa.com/urban-planner-omaha>

Job Description: RDG is unique in our philosophy of team-oriented design, with deep professional

Job Openings and RFPs (continued)

knowledge and talent in multiple interrelated disciplines of our industry (Architecture, Landscape Architecture, Urban Planning, Strategic Planning, Interior Design, Engineering, Lighting Design, Integrated Art, and Multimedia). Our processes engage multiple disciplines from the first programming meetings to the final post-occupancy evaluation. With our breadth of resources, we solve problems for our clients in meaningful and sustainable ways, embracing solutions that reduce environmental impact, leverage resources, improve health, and heighten productivity.

RDG Planning & Design is seeking applications for a Planner and/or Urban Designer. The position will be responsible for assisting in a wide range of projects including comprehensive plans, multi-modal planning, downtown/community redevelopment plans, and housing studies.

The ideal applicant must:

- Have a strong understanding of the planning field
- Have excellent written and oral communication skills
- Be a self-starter, detail oriented and have an ability to work independently, handling multiple tasks and projects
- Demonstrated proficient experience in Illustrator, InDesign, and Photoshop

Minimum qualifications:

- Masters Degree in Planning, Landscape Architecture, or closely related field with 1-3 years experience.

There is a lot of opportunity for professional growth - apply now if you're the go-getter we're looking for. We can't wait to hear from you!

Application Instructions: Visit RDG's website to apply.

<https://rdgusa.com/urban-planner-omaha>

Job Title: Aeronautics Land Use Planner

Hiring Agency: Minnesota Department of Transportation

Deadline for Application: 1/28/2019

Salary Range: Up to \$78,195 Annually

Web Site for Hiring Organization: <http://www.dot.state.mn.us/>

Job Description: Come work for MnDOT the nation's leader in the Transportation industry!

How would you like to establish and manage the Office of Aeronautics' airport land use compatibility review program? At MnDOT we will provide you with a lot of variety but also stability allowing you freedom to prioritize your family life. Our work is interesting. This positions responsibilities include the following:

- Overseeing, tracking and in many cases conducting compatibility reviews for a variety of project types for impacts to an airport and its environs including but not limited to: highway and other modal projects, tribal lands, wetlands, mining rights, high voltage transmission lines, and community comprehensive plans.
- Serves as the primary land use compatibility liaison between Aeronautics and our planning partners such as MPOs, RDCs, League of Minnesota Cities and MnDOT's Model Offices.
- Support ongoing long-term planning efforts such as the State Aviation System Plan and the Statewide Airport Economic Impact Study as well as assisting in the development and/or management of Aeronautics "family of plans".
- Responsible for developing and implementing a short- and long-term aeronautics focused research program.
- Assist our Regional Planning team in performing regional planner duties such as participation in the creation and review of Airport Master Plans, Airport Layout Plans and Airport Safety Zoning Ordinances.

WHY WORK FOR US

We offer excellent employee benefits, such as low-cost health and dental insurance, and affordable dependent

Job Openings and RFPs (continued)

coverage. Other benefits include:

- 11 paid holidays per year
- Up to 29 paid vacation days per year
- 13 paid sick days per year
- Defined pension plan
- Paid life insurance
- Short term disability available
- Training opportunities
- And more!

MINIMUM QUALIFICATIONS

Two years advanced professional planning experience with regional and/or statewide scope (advanced professional: state employees with planning experience at the 10L level or equivalent) ***Bachelor's or Master's degree in Planning, Geography, Urban Studies, Sociology, Political Science substitutes for one year of experience.

The two years of advanced professional planning experience would include:

- Knowledge and application of principles and practices of transportation planning and related laws, rules and requirements.
- Knowledge and application of math and statistics.
- Computer skills, including knowledge and application of windows based operating systems, word processing, and spreadsheet / database management.
- Ability to interpret reports, plans, profiles, cross-sections, maps and legal descriptions.
- Project management ability to manage and direct planning projects of statewide magnitude.
- Communication skills: written, oral, presentation and public speaking.

Application Instructions: APPLY ONLINE BY 01/28/2019:

- 1 Go to www.mn.gov/mmb/careers.
2. Click "External Applicants".

3. On the Job Search, enter the Job Opening ID 29269 in the Keywords search box and click Search.

4. Click on the Job Title to view the job posting.

5. Click Apply.

6. When prompted for your Referral Source, please list: Other - APA MN.

Only applicants received on mn.gov/mmb/careers will be considered.

Job Title: Temporary Full-Time Project Manager

Hiring Agency: City of Northfield

Deadline for Application: 1/28/2019

Salary Range: \$73,320 with an excellent benefits package

Web Site for Hiring Organization: City of Northfield

Job Description: Provides leadership, coordination, operations, grant administration, and project and contract oversight for initiatives related to the City's Strategic Plan. Activities will include research, analysis, procurement, work measurement and work completion related to the Strategic Plan priorities, targets, and actions, including the preparation of detailed planning reports and presentations to the City Council, city staff, and community groups.

Application Instructions: Complete job description and employment application can be found on the City of Northfield's website.

If you would like this listing to also be posted on our LinkedIn page, check here:

<https://www.ci.northfield.mn.us/Jobs.aspx?UniquelId=118&From=All&CommunityJobs=False&JobID=Temporary-Full-Time-Project-Manager-202>

Contact Phone: (507) 645-3068

Contact Email: kathy.fredrickson@ci.northfield.mn.us

Job Openings and RFPs (continued)

Job Title: City Planning Technician

Hiring Agency: City of Saint Paul

Deadline for Application: January 30, 2019

Salary Range: \$43,888 - \$59,342

Web Site for Hiring Organization: <https://www.governmentjobs.com/careers/stpaul/>

Job Description: The City of Saint Paul Department of Planning and Economic Development has an entry-level position open on our planning team.

Core duties of the position include:

- Providing information on zoning regulations and review processes to the public.
 - Processing zoning applications and coordinating site plan reviews.
 - Coordinating the City subdivision review process, sending applications for various departments to review, organizing comments and drafting lot split approval letters.
 - Conducting planning and zoning research.
 - Creating maps using ESRI Geographic Information Systems (GIS) software.
 - Conducting environmental review research and documentation in accordance with Federal laws for Housing and Urban Development (HUD)-funded real estate development projects and business investments.
- Qualifications: A Bachelor's Degree in Urban Studies, Geography, Public Administration or a relevant field or 2 years of relevant college coursework and 2 years of experience in the planning and zoning field.
- Compensation package: The salary range for this position is \$43,888-59,342 with generous benefits including medical insurance coverage and accrual of 14 days vacation leave annually along with 14 days of sick leave and 10 paid holidays.
- Our team is dedicated to a holistic mission of building community wealth through business, housing, jobs, planning, financial and cultural assets. The successful candidate will contribute to a skilled team and demonstrate a passion for serving the community.

The posting is open through 4:30 pm, January 30, 2019. More information and apply online: <https://www.governmentjobs.com/careers/stpaul/jobs/2299409/city-planning-technician>

Application Instructions: By Closing Date, you MUST

1. Submit a City of Saint Paul online application, including answers to the Supplemental Questionnaire.
2. Upload or submit the following required document(s) via the online application system, mail, in person, email, or fax. (Zip files and web links will not be accepted. Each uploaded attachment is limited to 10MB.) 1. A resume and cover letter (required) 2. Work sample, a technical report or infographic demonstrating an understanding of analysis. - required).

Job Title: Land Use Planner

Hiring Agency: Monroe County

Deadline for Application: Friday, January 25, 2019

Salary Range: Negotiable upon hire

Web Site for Hiring Organization: <http://www.co.monroe.wi.us/departments/personnel>

Job Description: Monroe County, full-time. This position will operate under the Land Conservation Department initially, but is expected to develop into an independent department within the first three to five years.

Land Use Planner primary functions will be planning and grant writing along with a variety of research, analysis, plan development, technical assistance and administrative activities in support of the County's overall planning and development program. Duties will include development and implementation of county and towns with comprehensive and farmland preservation plans and communicating this information to various committees and town boards.

Qualifications: Bachelor's degree in land use planning, geography, landscape architecture, public administration or other relevant field. Candidates with field experience in land use planning and strong communication skills preferred. Knowledge and application of comprehensive plans beneficial.

Application Instructions: County application required, to apply please contact Personnel Office, 124 North Court Street, Sparta, WI, 608-269-8719. Must be postmarked or received by Friday, January 25, 2019. AA/OE



Leadership Directory

Tim Gladhill
President
City of Ramsey
7550 Sunwood Dr NW
Ramsey MN 55303-5137
Phone: 763-239-7946
E-mail: tgladhill@planningmn.org

Eric Weiss, AICP
Vice-President
129 Holmes Street S
Shakopee MN 55379
Phone: 952-233-9347
E-mail: eweiss@shakopeemn.gov

Tina Goodroad, AICP
Secretary
City of Dayton
12260 S. Diamond Lake Road
Dayton MN 55327
Phone: 763-421-0384
E-mail: tgoodroad@cityofdaytonmn.com

Jason Zimmerman
Treasurer
City of Golden Valley
7800 Golden Valley Rd
Golden Valley MN 55427
Phone: 763-593-8000
E-mail: treasurer@planningmn.org

Erin Perdu, AICP
Metro District Director,
Senior Planner
WSB & Associates
701 Xenia Ave. S., Suite 300
Minneapolis MN 55416
Phone: 763-287-8316
E-mail: eperdu@wsbeng.com

Patrick Boylan, AICP
Metro District Director
Metro Council
Local Planning Assistance
Phone: 651-602-1438
E-mail: patrick.boyland@metc.state.mn.us

Stephanie Rouse, AICP
Metro District Director
Conference Co-Chair, 2018
2311 Cleveland NE
Minneapolis MN 55418
Phone: 402-641-3289
E-mail: Stephrouse21@gmail.com

Wayne Hurley, AICP
Northwest District Director
Planning Director
West Central Initiative
PO Box 318
Fergus Falls, MN 56538-0318
Phone: 218-739-2239 Fax: 218-739-5381
E-Mail: wayne@wcif.org

Lew Overhaug
Southeast District Director
Winona County
177 Main Street

Winona MN 55987
Phone: 507-457-6336
E-mail: loverhaug@co.winona.mn.us

Joe Janish
Central District Director
City of Andover
1685 Crosstown Blvd. NW
Andover MN 55304
Phone: 763-767-5140
Email: janish-joe@hotmail.com

Angie Bersaw, AICP
Southwest District Director
Bolton & Menk
Phone: 507-625-4171, ext. 2880
E-mail: angiebe@bolton-menk.com

Northeast District Director
VACANT

Myles Campbell
Student Director
2104 22nd Ave S., #1
Minneapolis MN 55404
Phone: 603-831-2118
E-mail: camp0924@umn.edu

Austin Hauf
Student Representative, ex-officio
2300 Bryant Ave. S. Apt. 202
Minneapolis MN 55405
Phone: 701-446-7202
Email: haufx006@umn.edu

Citizen Planner Director
VACANT

Paul Mogush, AICP
Legislative and Law Committee Co-chair,
ex-officio
Principal Project Coordinator
City of Minneapolis
105 Fifth Ave S., Suite 200
Minneapolis, MN 55401
Office: 612-673-2074
E-mail: Paul.Mogush@minneapolismn.gov

Andrew Mack, AICP
Legislative and Law Committee, ex-officio
Rural & Urban Planning Services
24 Banks Blvd.
Silver Bay MN 56614
Phone: 218-766-8993
E-mail: andrewmack@hotmail.com

Stephanie Falkers
Awards Committee Chair, ex-officio
SRF Consulting Group
One Carlson Parkway N
Minneapolis MN 55427
Phone: 763-249-6790
E-mail: sfalkers@srfconsulting.com

Carissa Schively Slotterback, PhD, AICP
Faculty Liaison, and FAICP Committee chair, ex-officio

Humphrey School
U of Minnesota
Rm. 130, HHH Ctr.
301 19th Ave. S.
Minneapolis MN 55455
Phone: 612-625-0640 Fax: 612-625-3513
E-mail: schiv005@umn.edu

Minnesota Design Team Liaison, ex-officio
VACANT

Jonathan Maze and Haila Maze, AICP
Communications Director, ex-officio
1395 Kari Lane
New Brighton MN 55112
Phone: Haila, 651-434-5743
Jonathan, 651-493-3724
E-mail: apamnnewsletter@gmail.com

Chloe McGuire Brigl
Conference Co-chair 2018, ex-officio
City of Ramsey
7550 Sunwood Drive NW
Ramsey MN 55303
Phone: 319-573-5448
E-mail: chloeplans@gmail.com

Jane Kansier, AICP
Professional Development Officer, ex-officio
Bolton & Menk
12224 Nicollet
Burnsville MN 55337
Phone: 952-358-0604 Cell: 612-483-4788
E-mail: jane@bolton-menk.com

Elise Durbin, AICP
Professional Development Officer, ex-officio
Hennepin County
Phone: 612-348-4191 Cell: 612-306-7803
E-mail: elise.durbin@hennepin.us

Melissa Poehlman, AICP
Professional Development Officer, ex-officio
Assistant Community Development Director
City of Richfield
Phone: 612-861-9766
E-mail: mpoehlman@cityofrichfield.org

Emily Goellner, LEED Green Associate
Co-chair Young Planners Group, ex-officio
Associate Planner
City of Golden Valley
Phone: 763-593-3979
E-mail: egoelln@cityofgoldenvalley.org

ner@goldenvalleymn.gov

Breanne Rothstein, AICP
Co-chair, Young Planners Group, ex-officio
WSB & Associates
Planner
Phone: 612-423-5476
E-mail: brothstein@wsbeng.com

Planners Emeriti Liaison, ex-officio
VACANT

Thomas Jensen, AICP
Legislative Education Coordinator, ex-officio
98-D South Drive
Circle Pines MN 55014
Phone: 763-780-4839
E-mail: thomashjensen@aol.com

Eric Schmid
Web Designer, ex-officio
Bufflehead Internet Technology
3345 Pilgrim Lane
Plymouth MN 55411
Phone: 612-605-1520
E-mail: eric@buffleheadweb.net

Ben Carlisle, AICP, LEED AP
Region IV Representative, AICP Commission
Carlisle/Wartman Associates
Phone: 734-662-2200
Email: BCarlisle@cwaplan.com

Chapter Contact Information
Kathy Aro, Executive Director
APA Minnesota
PO Box 433
Osseo, MN 55369
888-882-5369
kathy.aro@planningmn.org

